



Legislation Text

File #: 23-0548, **Version:** 1

Recommendation to approve the destruction of records for the Health and Human Services Department; and adopt resolution.

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments, elected officials and appointed offices must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the Office of the City Clerk has worked with the department listed to review the records destruction (Exhibit A).

The City Attorney and the Health and Human Services Department concur in the above recommendation.

[Timing Considerations]

Appropriations have been budgeted in FY 18 for the operation of the City Records Center.

Approve recommendation.

MONIQUE DE LA GARZA
CITY CLERK