



Legislation Details (With Text)

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File created: 3/6/2017 **In control:** City Council
On agenda: 3/14/2017 **Final action:** 3/14/2017
Title: Recommendation to approve the destruction of records for the Human Resources Department; and adopt resolution.
Sponsors: City Clerk
Indexes:
Code sections:
Attachments: 1. 031417-C-3sr&att.pdf, 2. RES-17-0025.pdf

Date	Ver.	Action By	Action	Result
3/14/2017	1	City Council	approve recommendation and adopt	Pass

Recommendation to approve the destruction of records for the Human Resources Department; and adopt resolution.

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the City Clerk Department has worked with the department listed to review the records destruction (Exhibit A).

The City Attorney and Human Resources concur in the above recommendation.

Appropriations have been budgeted in FY 17 for the operation of the City Records Center.

Approve recommendation.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH APPROVING AND AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND WRITINGS BY THE HUMAN RESOURCES DEPARTMENT

POONAM DAVIS
CITY CLERK