



## Legislation Text

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**File #:** 15-0924, **Version:** 1

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Recommendation to authorize City Manager to execute a Parking Lot Use Agreement, and any related documents, with the Long Beach Community College District for the use of Pacific Coast Campus Parking Lot 10 to accommodate overflow parking from Chittick Field. (District 6)

The City of Long Beach (City), Department of Parks, Recreation and Marine, operates Chittick Field, located at 1900 Walnut Avenue. During many weekends, particularly from July through December, there is not sufficient parking to accommodate all of the activities at Chittick Field. The Long Beach Community College District (District), Pacific Coast Campus, located at 1305 East Pacific Coast Highway, includes Parking Lot 10 (Lot 10) that is adjacent to Walnut Avenue and across the street from Chittick Field (Attachment).

To accommodate City parking needs, the District proposes a Parking Lot Use Agreement (Agreement) that will allow the City the free use of Lot 10 under the following conditions:

- The City will have free, non-exclusive use of Lot 10 on weekends from 5:00 p.m. on Fridays until 11:00 p.m. on Sundays.
- The City will clean Lot 10 and the surrounding landscaping, no later than 8:00 a.m. on the Monday following the City's use.
- The City will coordinate with the District to institute a parking pass program that will require users to display a parking pass.
- The City will never charge users for parking permits for the use of Lot 10.
- The City will periodically monitor Lot 10 to ensure users are not conducting tailgates, barbecues, or any other activities other than parking.
- The City will provide the District with a point of contact for the implementation of the Agreement.
- The District will provide the City with a point of contact for the coordination of scheduling, maintenance, cleaning, and other coordination efforts between the two parties.
- The District will inform the City's contact person of the unavailability of Lot 10 due to District events as soon as possible.

- The City will acknowledge that the District assumes no liability or responsibility for theft, damage, misuse, or destruction of vehicles or personal property belonging to the City or its employees, agents, representatives, guests, or invitees that are brought onto District property during the life of the Agreement.
- Chittick Field attendees utilizing Lot 10 will be required to follow all rules and regulations regarding the use of Lot 10, and such rules and regulations will be listed on parking passes.
- Nothing in the Agreement will prevent students, faculty, or staff of the District from using Lot 10 from 5:00 p.m. on Fridays until 11:00 p.m. on Sundays.
- The City will acknowledge that the District will begin construction adjacent to Lot 10 in 2015, and that this construction will continue through 2017. A portion of Lot 10 may be used for construction support and staging, thus reducing available parking.
- The Agreement will remain in effect until cancelled by either party with a written notice of not less than 30 days.

In exchange, the City will provide the District with the use of Chittick Field during the week (except on days and times set up for regularly scheduled maintenance or reserved activities) for District-sponsored events and recreation activities, at no cost to the District.

This matter was reviewed by Deputy City Attorney Linda Vu and Budget Management Officer Victoria Bell on August 13, 2015.

City Council action is requested on September 15, 2015, in order to allow the execution of the Parking Lot Use Agreement in a timely manner.

The proposed action will result in an annual expenditure of \$7,200 for cleaning Lot 10, which is budgeted in the General Fund (GF) in the Parks, Recreation and Marine Department (PR). There is no impact to jobs associated with the recommended action.

Approve recommendation.

STEPHEN P. SCOTT  
INTERIM DIRECTOR OF PARKS, RECREATION AND MARINE

APPROVED:

PATRICK H. WEST  
CITY MANAGER

