



## Legislation Text

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**File #:** 18-0155, **Version:** 1

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Recommendation to adopt resolution amending the Language Access Policy, to change the timeframe for requesting oral interpretation services from 72 hours to 24 hours in advance of public meetings or hearings held by the City Council or Chartered City Commissions.  
(Citywide)

On November 14, 2017, the City Council passed a motion to amend the Language Access Policy (LAP) to change the timeframe for requesting oral interpretation or translation services from 72 hours to 24 hours in advance for public meetings or hearings held by the City Council or Chartered City Commissions. For clarification purposes, interpretation services are typically used to assist with oral interpretation, while translation services are typically used to assist with written communications. This amendment only applies to requests for oral interpretation services.

This matter was reviewed by Deputy City Attorney Linda T. Vu on January 25, 2018 and by Revenue Management Officer Geraldine Alejo on February 1, 2018.

City Council action is requested on February 20, 2018, to proceed expeditiously to initiate the 24-hour advance notice for oral interpretation.

There is no fiscal impact as staff successfully mitigated potential cost increases resulting from the change in timeframe for oral interpretation requests. There is no local job impact associated with this recommendation.

Approve recommendation.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AMENDING  
AND RESTATING A LANGUAGE ACCESS POLICY**

**KELLY COLOPY  
DIRECTOR OF HEALTH AND HUMAN SERVICES**

**APPROVED:**

**PATRICK H. WEST  
CITY MANAGER**

