



Legislation Text

File #: 19-0393, **Version:** 1

Recommendation to authorize City Manager, or designee, to amend Contract No. 34122 with Comprehensive Housing Services, Inc., of Fountain Valley, CA; Contract No. 34110 with Harris & Associates, Inc., of Irvine, CA; Contract No. 34109 with Pacifica Services, Inc., of Pasadena, CA; Contract No. 34173 with Padilla & Associates, Inc., of Santa Ana, CA; Contract No. 34108 with Perceptive Enterprise, Inc., of Los Angeles, CA; and Contract No. 34123 with Contractor Compliance and Monitoring, Inc., of San Mateo, CA, for as-needed professional labor compliance monitoring services, to increase the annual aggregate contract amount by \$900,000, for a revised annual aggregate amount not to exceed \$1,500,000 through November 14, 2019, with the option to extend for an additional one-year period, if necessary. (Citywide)

City Council approval is requested to increase the annual aggregate amount of the existing contracts by \$900,000, for a revised total annual aggregate amount not to exceed \$1,500,000, through November 14, 2019, with the option to extend for an additional one-year period, if necessary. On July 21, 2015, the City Council awarded a contract to Comprehensive Housing Services, Inc., Harris & Associates, Inc., Pacifica Services, Inc., Padilla & Associates, Inc., Perceptive Enterprise, Inc., Contractor Compliance and Monitoring, Inc., for an annual aggregate amount not to exceed \$600,000, for a period of three years, with the option to renew for two additional one-year periods.

The City, in accordance with local, state and federal laws, is required to provide labor compliance monitoring, as necessary, for new construction, alteration, installation, demolition, repair, and maintenance contracts awarded by the City. Services provided assist the City in ensuring conformity to labor-related regulations and providing data relative to local hiring provisions citywide. The programs that are subject to compliance monitoring include Prevailing Wage, Small Business Enterprise Ordinance (SBE), Disadvantage Business Enterprise (DBE), Section 3 of the Federal Housing and Urban Development (HUD) Act of 1968. The monitoring of these programs ensures regulations related to public works of improvement that prescribe how employees of contractors are recruited, hired, and compensated are followed, and it also ensures local and disadvantaged businesses have access to procurement opportunities by assigning participation goals to solicitations of goods and/or services resulting in equitable outcomes for the City.

The Business Services Bureau in the Financial Management Department is responsible for the coordination and oversight of labor compliance monitoring and the services provided by these companies. With the increase amount of construction contracts and local improvement projects, it is necessary to increase the dollar amount allocated to compliance monitoring to ensure these projects continue to be monitored for proper adherence to local, state and

federal laws and regulations.

This matter was reviewed by Deputy City Attorney Amy R. Webber on April 3, 2019, by Purchasing and Business Services Manager Sandy Tsang-Palmer on March 21, 2019, and by Budget Management Officer Rhutu Amin Gharib on April 3, 2019.

City Council action on this matter is requested on April 23, 2019, to allow for uninterrupted continuation of services.

The requested action increases the aggregate contract authority by \$900,000, for a total annual aggregate amount not to exceed \$1,500,000. The contracts are on an as-needed basis and will not be utilized except in cases where project funding is already appropriated. Costs will be included in the specific projects of the departments where funds are budgeted for these services. This recommendation has minimal staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

Approve recommendation.

JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:

PATRICK H. WEST
CITY MANAGER