



Legislation Text

File #: 20-1092, **Version:** 1

Recommendation to adopt resolution authorizing City Manager, or designee, to execute a contract, and all necessary documents including any necessary amendments, with MedPro Waste Disposal, LLC, of Naperville, IL, to provide sharps kiosk collection services throughout Long Beach, in an annual amount of \$11,520, with a 25 percent contingency of \$2,880, for a total annual contract amount not to exceed \$14,400, for a period of one-year, with the option to renew for four additional one-year periods, at the discretion of the City Manager.
(Citywide)

City Council approval is requested to enter into a contract with MedPro Waste Disposal, LLC (MedPro), to provide sharps kiosks and collection services at various locations throughout Long Beach. The cost of \$11,520 includes five kiosks with collection services every four weeks. The requested contingency will cover additional service calls and non-sharp material disposal, including pharmaceuticals, which will be billed at a separate rate.

The Department of Health and Human Services will partner with the Parks, Recreation and Marine, Police, and Fire Departments to initiate a pilot program to reduce the presence of hypodermic needles and other hazardous materials at City beaches, parks, and public places. Kiosks will be placed at Lifeguard Headquarters, Houghton Park, Drake Park, Chittick Park, and Bixby Park.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process if accompanied by a Resolution of the City Council. MedPro was chosen to provide collection services for the City because the firm provided the lowest upfront annual cost out of the multiple quotes received and was willing to accept the City's proposed kiosk locations. Out of the firms assessed, MedPro is the only firm that accepts other non-sharp material, such as trash or pharmaceuticals, that may be improperly transferred to the bins. Additionally, MedPro allows for the City to directly rent kiosks, and will provide free maintenance should the bins sustain damage. Contracts at the requested dollar amount do not customarily require City Council approval. However, given the nature of the services, a formal contract has been drafted by MedPro to ensure proper documentation and application of the scope of work.

This matter was reviewed by Deputy Finance Director Sandy Tsang-Palmer on October 7, 2020, Deputy City Attorney Taylor M. Anderson on October 9, 2020, and by Revenue Management Officer Geraldine Alejo on October 27, 2020.

City Council action to adopt a Resolution is requested on November 17, 2020, to ensure the

contract is in place expeditiously.

The total annual contract amount will not exceed \$14,400. Sufficient appropriation is currently budgeted in the Health Fund Group in the Health and Human Services Department. If the pilot program is successful, subsequent years' appropriations will be requested through the annual budget process. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

Approve recommendation.

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KELLY COLOPY
DIRECTOR
HEALTH AND HUMAN SERVICES

APPROVED:

THOMAS B. MODICA
CITY MANAGER