



Legislation Text

File #: 08-0548, **Version:** 1

Recommendation to authorize City Manager to sign all documents necessary to enter into agreements for a term of three years, with options to renew for two additional terms, with Albert Grover and Associates, David Evans and Associates, KOA Corporation, Iteris, Transportation and Energy Solutions, Inc., Transtech Engineers, Inc., and HDR Inc, to provide as-needed transportation engineering, transportation planning, and related technical and professional services, for a maximum aggregate total of \$3,500,000; authorize additional services within the provisions of the agreements; adjust the fee schedules of hourly rates for inflation; execute amendments to the agreements relative to the extension of the term; and adjust contract dollar amounts with individual firms, all provided that the aggregate total is not exceeded. (Citywide)

The subject agreements are to provide professional services for as-needed consultant services relating to transportation projects for the Engineering Bureau of the Department of Public Works.

These firms may be called upon to perform traffic engineering and transportation planning services as the need arises, but are not guaranteed that their services will be required. The services will also provide technical expertise to City staff, and will allow the Department to react quickly to unplanned and unforeseen needs.

The seven firms were selected as the most qualified consultants through a competitive Request for Proposals (RFP) process in accordance with Administrative Regulation 8-4, "Selecting Professional Consultants." The RFP was posted on the PlanetBids website. Seventeen proposals were received, nine were selected for oral interviews, and seven are recommended to provide the services requested. A matrix showing the DBE/WBE/MBE and locality breakdown is attached.

This letter was reviewed by Deputy City Attorney Linda Trang on May 19, 2008 and by Budget Management Officer Victoria Bell on May 23, 2008.

City Council action on this matter is requested on June 10, 2008 to allow for timely output of budgeted capital improvement projects.

The seven agreements are for a maximum aggregate amount of \$3,500,000. As these contracts are on an as-needed basis, and the firms will not be utilized except in cases where project funding is already appropriated, no appropriation increase is necessary.

Funds are budgeted in various funds in the Capital Improvement Program in the Department of Public Works (PW) to cover the cost of these contracts.

Approve recommendation.

Michael P. Conway

Director of Public Works

NAME
TITLE

APPROVED:

PATRICK H. WEST
CITY MANAGER