



Legislation Details (With Text)

File #: 05-2783 **Version:** 1 **Name:** Destruction of Records
Type: Resolution **Status:** Adopted
File created: 6/2/2005 **In control:** City Council
On agenda: 6/7/2005 **Final action:** 6/7/2005
Title: Recommendation to approve the destruction of records for Financial Management/Commercial Services, Law, and Parks, Recreation and Marine/Special Events, and adopt the resolution.
Sponsors: City Clerk
Indexes:
Code sections:
Attachments: 1. C-4sr.pdf, 2. C-4att.pdf, 3. RES-05-0035

Date	Ver.	Action By	Action	Result
6/7/2005	1	City Council	approve recommendation	Pass

Recommendation to approve the destruction of records for Financial Management/Commercial Services, Law, and Parks, Recreation and Marine/Special Events, and adopt the resolution.

Under Municipal Code Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for operation of the Records Center, the City Clerk Department has worked with the departments listed to review the records destruction (Attachment 1) .

[Timing Considerations]

Appropriations have been budgeted in FY 05 for operation of the City Records Center.

Approve recommendation.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH APPROVING AND AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND WRITINGS BY THE DEPARTMENTS OF FINANCIAL MANAGEMENT/COMMERCIAL SERVICES, LAW, AND PARKS, RECREATION AND MARINE/ SPECIAL EVENTS

[Respectfully Submitted,]