



Legislation Details (With Text)

File #: 16-1157 **Version:** 1 **Name:** HR - Interim City Clerk
Type: Resolution **Status:** Adopted
File created: 12/12/2016 **In control:** City Council
On agenda: 12/20/2016 **Final action:** 12/20/2016
Title: Recommendation to adopt resolution approving the terms of compensation for the Interim City Clerk. (Citywide)
Sponsors: Human Resources
Indexes:
Code sections:
Attachments: 1. 122016-R-21sr&att.pdf, 2. 122016-R-21att REVISED.pdf, 3. RES-16-0129.pdf

Date	Ver.	Action By	Action	Result
12/20/2016	1	City Council	approve recommendation and adopt	Pass

Recommendation to adopt resolution approving the terms of compensation for the Interim City Clerk. (Citywide)

The City Clerk for the City of Long Beach announced her resignation effective on November 22, 2016. On December 6, 2016, following a closed session held pursuant to California Government Code Section 54957, the City Council, by a vote of 9-0, approved the appointment of Poonam Davis as the Interim City Clerk. The effective date of this position will be December 21, 2016. It is anticipated the Interim City Clerk will serve during the recruitment, selection and transition period for a new City Clerk. The current estimate is that the interim period will run from December 21, 2016 to June 30, 2017.

Following approval of the interim City Clerk, the City Council met in closed session on December 6, 2016, pursuant to California Government Code Section 54957.6, to provide direction to labor negotiators regarding the terms of compensation for the Interim City Clerk.

At the direction of the City Council, the City has reach a tentative agreement regarding the compensation for the Interim City Clerk. The proposed compensation must be approved by the City Council in open session. The proposed compensation for the Interim City Clerk is \$72.344 per hour or \$150,992 on an annualized basis. This amount represents the compensation paid to Ms. Davis while she was the City of Long Beach Interim City Clerk during 2015.

This matter was reviewed by Principal Deputy City Attorney Gary J. Anderson and by Assistant Finance Director Lea Eriksen on December 9, 2016.

City Council action is requested on December 20, 2016, to ensure the Interim City Clerk will be in place in a timely manner so as not to disrupt City business.

The cost of the recommended action is budgeted in the General Fund (GF) in the City Clerk Department (CC). There is no local job impact associated with this recommendation.

Approve recommendation.

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ALEJANDRINA BASQUEZ, DIRECTOR
DEPARTMENT OF HUMAN RESOURCES

APPROVED:

PATRICK H. WEST
CITY MANAGER