



Legislation Details (With Text)

File #: 15-0218 **Version:** 1 **Name:** CC - Reso. records destruction DV
Type: Resolution **Status:** Adopted
File created: 3/6/2015 **In control:** City Council
On agenda: 3/17/2015 **Final action:** 3/17/2015
Title: Recommendation to approve the destruction of records for the Department of Development Services, Administration; and adopt resolution.
Sponsors: City Clerk
Indexes:
Code sections:
Attachments: 1. 031715-C-5sr&att.pdf, 2. RES-15-0025.pdf

| Date | Ver. | Action By | Action | Result |
|-----------|------|--------------|----------------------------------|--------|
| 3/17/2015 | 1 | City Council | approve recommendation and adopt | Pass |

Recommendation to approve the destruction of records for the Department of Development Services, Administration; and adopt resolution.

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the City Clerk Department has worked with the department listed to review the records destruction (Exhibit A).

The City Attorney and Department of Development Services concur in the above recommendation.

Appropriations have been budgeted in FY 15 for the operation of the City Records Center.

Approve recommendation.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH APPROVING AND AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND WRITINGS BY THE DEVELOPMENT SERVICES DEPARTMENT, ADMINISTRATION

LARRY HERRERA-CABRERA
CITY CLERK