

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**THURSDAY, DECEMBER 9, 2021
VIA VIDEOCONFERENCE, 10:00 AM**

Michael Clemson, Chair
David H. Sutton, Vice Chair
Colleen Bentley, Secretary/Treasurer
Abigail Mejia, Director
Jeffrey Price, Director



Sumire Gant, Director
Jennifer Kumiyama, Director
Lea Eriksen, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

**BOARD MEETING VIA VIDEOCONFERENCE
PURSUANT TO ASSEMBLY BILL 361**

ZOOM MEETING ID: 854 3009 1855 (PASSWORD: 1963)

REGULAR MEETING - 10:00 A.M.

1. Call to Order. (Michael Clemson)

Chair Clemson called the meeting to order at 10:00 a.m.

2. Roll Call. (Jen Flores)

Commissioners Abigail Mejia, Jeffrey Price, Jennifer Kumiyama, Colleen Bentley
Present: and Michael Clemson

Commissioners Sumire Gant and David Sutton
Excused:

3. Employee Recognition. (Jen Flores)

Employees of the Month for November 2021:

Bernard Gammage, Transit Service Delivery and Planning
Ruben Rodriguez, Maintenance and Infrastructure
Enrique Medina, Administrative Staff

INFORMATION ITEM

Jen Flores, Board Secretary, presented the Employees of the Month for November 2021.

4. Public Comment.

There were no public comments.

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented his monthly report.

CEO McDonald announced and the promotion of Jen Flores from Administrative Assistant, Organizational Development and Administration to Board Secretary.

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (6)

A motion was made by Secretary/Treasurer Bentley, seconded by Director Price, to approve the Consent Calendar Item 6. The motion carried by the following vote:

Yes: 3 - Abigail Mejia, Colleen Bentley and Michael Clemson

Abstain: 2 - Jeffrey Price and Jennifer Kumiyama

Excused: 2 - Sumire Gant and David Sutton

6. [21-083TR](#) Recommendation to approve the minutes of the special session meeting held on November 2, 2021.

REGULAR CALENDAR

7. [21-084TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

This TR-Agenda Item was received and filed.

8. [21-085TR](#) Actuarial Valuation of Retirement Plans for Contract and Salaried Employees as of July 1, 2021. (Lisa Patton)

INFORMATION ITEM

Ms. Patton presented the staff report.

Ms. Patton presented Nancy Lee, Managing Actuary of Venuti & Associates.

Ms. Lee provided a presentation on LBT's Actuarial Valuation of Retirement Plans for Contract and Salaried Employees as of July 1, 2021.

This TR-Agenda Item was received and filed.

9. [21-086TR](#) Fiscal Year 2021 Retirement Plan Financial Statements for Contract and Salaried Employees. (Ashley Liang)

INFORMATION ITEM

Ashley Liang, Treasurer, presented the staff report.

This TR-Agenda Item was received and filed.

Vice-Chair Sutton and Director Gant joined the Board of Directors meeting at 9:35 a.m.

Commissioners Jennifer Kumiyama, Jeffrey Price, Sumire Gant, Abigail Mejia,
Present: Colleen Bentley, David Sutton and Michael Clemson

10. [21-087TR](#) Recommendation to authorize the President and CEO to enter into a contract with Enterprise Systems Solutions Corp., dba LA Networks to replace the network access switches for \$482,763, with a 10% contingency of \$48,276, for a total authorization amount not to exceed \$531,039.
(Patrick Pham)

Patrick Pham, Executive Director/VP, Information Technology, presented the staff report.

Secretary/Treasurer Bentley inquired about the timing of the installation for the switches.

Mr. Pham responded that due to global supply chain concerns, the installation could take 90 to 180 days.

A motion was made by Secretary/Treasurer Bentley, seconded by Director Price, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Sumire Gant, Abigail Mejia, Jeffrey Price, Jennifer Kumiyama, Colleen Bentley, David Sutton and Michael Clemson

11. [21-088TR](#) Recommendation to authorize the President and CEO to enter into a three-year contract with The Goodyear Tire & Rubber Company for leasing and servicing bus tires at a cost of \$2,141,201 with two, one-year options at \$806,135 for Option Year One and \$828,841 for Option Year Two for a total authorization amount not to exceed \$3,776,180.
(Sergio Ortiz)

Sergio Ortiz, Manager, Fleet Maintenance, presented the staff report.

Secretary/Treasurer Bentley inquired about what happens to the old tires.

CEO McDonald responded that the vendor takes the tires away.

Director Price inquired about the pricing of the last contract compared to this contract.

CEO McDonald responded that he did not have that information and would follow-up with the Board with the last contract pricing at a later date.

A motion was made by Vice Chair Sutton, seconded by Secretary/Treasurer Bentley, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Sumire Gant, Abigail Mejia, Jeffrey Price, Jennifer Kumiya, Colleen Bentley, David Sutton and Michael Clemson

12. [21-089TR](#)

Recommendation to authorize the President and CEO to enter into a contract with ETA Transit Systems, Inc., for the manufacturing, delivery and installation of 30 solar-powered LED electronic signage (eSigns) passenger information system for bus stops along Santa Fe Avenue at a cost of \$252,534, with a 7% contingency of \$17,677, for a total authorization amount not to exceed \$270,211. (Olanrewaju Adelekan)

Olanrewaju Adelekan, Manager, Transit Customer Amenities, presented the staff report.

Vice Chair Sutton expressed the need for all bus stops to have this technology to increase ridership. He inquired if the units could be changed immediately to reflect current conditions.

CEO McDonald responded that LBT is working to modernize the system and this system does have the ability to update messaging at stops almost immediately.

Director Price requested an update as this project progresses.

Discussion ensued regarding current bus stop amenities.

A motion was made by Vice Chair Sutton, seconded by Director Kumiya, to approve the recommendation. The motion carried by the following vote:

Yes: 7 - Sumire Gant, Abigail Mejia, Jeffrey Price, Jennifer Kumiya, Colleen Bentley, David Sutton and Michael Clemson

13. [21-090TR](#) Election of Officers. (Michael Clemson)

Individual votes were taken during this time to appoint the Chair, Vice Chair and Secretary/Treasurer. The results are noted below:

Secretary/Treasurer Bentley nominated Michael Clemson to serve as Chair, Director Mejia seconded the motion.

Chair Clemson nominated David Sutton to serve as Vice Chair, Director Gant seconded the motion.

Vice Chair Sutton nominated Abigail Mejia to serve as Secretary/Treasurer, Chair Clemson seconded the motion.

14. Closed Session.

1) Discussion of Personnel Evaluation for
Kenneth A. McDonald, President and CEO
Pursuant to Cal. Gov. Code § 54957 (b)(1)

Meeting went into Closed Session.

Meeting reconvened.

Vince Ewing, General Counsel, provided a report out on Board actions during the Closed Session.

Mr. Ewing stated that the Board took action as follows during Closed Session:

The Board voted unanimously to award CEO McDonald a 5% increase of his base salary.

15. Board Requests.

There were no Board requests.

16. [21-091TR](#) Adjourn. The next regular meeting will be held on January 27, 2022.

(Michael Clemson)

The meeting adjourned at 11:59 a.m.

A motion was made by Director Kumiyama, seconded by Director Gant, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Sumire Gant, Abigail Mejia, Jeffrey Price, Jennifer Kumiyama, Colleen Bentley and Michael Clemson

Excused: 1 - David Sutton

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office five business days prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.