

**CITY OF LONG BEACH  
LONG BEACH CONTINUUM  
OF CARE MINUTES**

**TUESDAY, OCTOBER 12, 2021  
VIA TELECONFERENCE, 2:45 PM**

Allison Kripp, Co-Chair  
Steve Be Cotte, Co-Chair  
Natalie Swit, Secretary  
Alison King, Member  
Brandon Washington, Member  
Darrell Simien, Member  
Dianka Lohay, Member  
Edward Arnold, Member



Elizabeth Weithers, Member  
James Howat, Member  
Jamies Shuford, Member  
Jennifer Swan, Member  
Jina Lawler, Member  
Jordan Wynne, Member  
Kimberly Wee, Member  
Luther Richert, Member

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**FINISHED AGENDA AND MINUTES**

**CALL TO ORDER**

Meeting via teleconference called to order at 2:50 PM by Co-Chair Steve Be Cotte.

**ROLL CALL**

Roll call taken by Kristian Castro.

**Members Present:** Kripp, Be Cotte, Washington, Simien, Lohay, Weithers, Howat, Shuford, Lawler, Wynne and Richert

**Members Excused:** Swit, King and Swan

**Members Absent:** Arnold and Wee

**GUESTS PRESENT:** Jaylene Westfall (Century), Yoojin Chung (Volunteers of America Greater Los Angeles), Mary Ellen Mitchell (WomenShelter of Long Beach), Caitlyn Caldwell (Mental Health America Los Angeles), Kati Hoover (Long Beach Unified School District), Shari Weaver (Harbor Interfaith Services), Erik Miller (U.S. Veterans Initiative Long Beach), Ben Espitia (Goodwill SOLAC), Geoffrey Glowalla (Community Member)

**CITY OF LONG BEACH STAFF PRESENT:** Paul Duncan, Homeless Services Officer; Alvin Teng, Special Projects Coordinator; Kristian Castro, Administrative Coordinator; Chris Kau, HMIS Data & Performance Specialist; Ariel Dianzon, Contracts and Grants Specialist; Ka Xiong Contracts and Grants Specialist; Christian Artizada, CES Matcher; Joel Reynoza, Resource Coordinator; Yesenia Belloso, Community Program Specialist; Kari Faithful, Housing Authority Community Liaison;

## APPROVAL OF MINUTES

### [21-037HS](#)

Recommendation to approve the minutes of the Continuum of Care Board on September 14, 2021.

**Attachments:** [CoC Board Minutes 20210914\\_Final.pdf](#)

**Motion to approve the minutes as submitted made by Co-Chair Allison Kripp and seconded by Board Member Jamies Shuford. The motion carried by the following vote:**

**Yes:** 11 - Kripp, Be Cotte, Washington, Simien, Lohay, Weithers, Howat, Shuford, Lawler, Wynne and Richert

**Excused:** 3 - Swit, King and Swan

**Absent:** 2 - Arnold and Wee

## REGULAR AGENDA

### [21-054HS](#)

Update on Homeless Services Bureau Operations

- Paul Duncan and Alvin Teng provided an overview on the following items:
- RFPs
  - Continuum of Care Notice of Funding Opportunity
  - Safe Parking
- MSC Construction
  - Construction has started to the MSC to repair plumbing and redesign the showers to a more trauma informed design. Construction will last approx. 3 months
  - Bringing in portable showers to meet people's showering needs
- Project Homekey / Roomkey
  - Finalized extension of PRK through January 2022, we do not anticipate extending further than the time period
  - 20 additional motel vouchers will be covered through County PRK funds for January 2022 - June 2022
  - County PRK funds will provide 10 RRH slots for non-EHV

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- eligible households
  - County PRK funds will provide funding for 2 ICMS case managers for 1 year
  - The state has released an RFP for the second round of PHK funding
  - Emergency Housing Vouchers
    - As of last week, over 300 people have been matched to vouchers at this point
    - Average matching 40 people per week
    - Approximately 135 vouchers have been issued and are now on the street
    - We have had several move-ins and have a handful of people that are now in the lease up process
  - Long Beach 2022 Homeless Count
    - The 2022 PIT Count will take place on the morning of Tuesday, January 25 with a staggered deployment due to COVID-19
    - Requests for volunteers and marketing to go out by end of October
    - CoC Ad-hoc Subcommittee meeting to be scheduled
    - Updates to the Count that Staff are exploring:
      - Transition to full use of mobile app for count and surveys
      - Visual counts of vehicular homelessness
      - Incorporation of Youth survey into PIT Count
      - Use of volunteer platform to streamline volunteer coordination
      - Virtual volunteer trainings
    - Requests of CoC Members:
      - Volunteers for the count and logistics
      - Donations for incentives, such as gift cards, hygiene kit supplies, socks, etc.
      - Donations for volunteers, such as food or drink
      - Marketing of volunteer opportunity
    - Questions:
      - Board Member Jina Lawler: Are you going to require volunteers to be vaccinated?
        - Paul Duncan: We have not gotten that far yet in planning. We are looking at if it will be a large-scale outdoor/indoor event. We are looking at the model of showing proof of

vaccination the day of showing a negative test within the last 48 hours. We have not finalized what we will do, but additional guidance will be communicated at a later date.

- Board Member Jina Lawler: For the NOFO, those are only for new projects?
  - Paul Duncan: We will respond to this in the next item after this part of the presentation. It's mostly for new projects, but there's \$30,000 that will go towards for expansions. We are looking specifically at permanent housing, but will cover more in our next item.
- General Member Erik Miller: When it comes to the Homeless Count, when will request for volunteers come out?
- Alvin Teng: We are projecting end of October for link for volunteers to sign up will be available. The actual date is not finalized.

**Attachments:** [COC Staff Presentation 10-12-2021.pdf](#)

- 2021 CoC Notice of Funding Opportunity Update
  - Paul Duncan and Kristian Castro provided an overview
  - Deadline for New Projects RFP and Renewal applications are due Sunday, October 17 at 5:00 PM
  - We received confirmation for our new partnership with the LA County Department of Health Services Housing for Health that will match intensive case management services for any new projects we submit in the NOFO application. Additional information was provided in an addendum to the RFP.
  - Each person served through ICMS will support approximately up to 30 people at a rate of \$5,400 per year in providing those ICMS. This covers staffing, operational costs, and administration for the supportive services program portion.
  - All agencies applying for a new project must be part of the County's master list of registered vendors. Additional information on registering for that list are provided in the RFP.
  - On the Special Board meeting on Oct 28th, we will have a recommendation of funding for the CoC Board to approve.

- CoC Governance
  - Co-Chair Allison Kripp and Co-Chair Steve Be Cotte provided an overview
  - There is a current Board vacancy - Dr. Erin Simon is unable to continue her term. Another applicant from LBUSD has put in an application and the Board will vote in the December 14th meeting.

## **FUTURE AGENDA ITEMS**

None

## **ANNOUNCEMENTS**

None

## **PUBLIC PARTICIPATION**

None

## **UPCOMING MEETINGS**

Special Board: October 28, 2021, at 11:00 AM - 12:30 PM

For more information, please visit the [Long Beach CoC website](https://www.longbeach.gov/health/services/directory/homeless-services/coc-meetings/)  
<<https://www.longbeach.gov/health/services/directory/homeless-services/coc-meetings/>>.

## **ADJOURNMENT**

Co-Chair Steve Be Cotte adjourned the meeting at 3:22 PM.