

**CITY OF LONG BEACH
HOMELESS SERVICES
ADVISORY COMMITTEE
MINUTES**

**WEDNESDAY, OCTOBER 6, 2021
VIA TELECONFERENCE, 3:30 PM**

Susana Sngiem, Chair
S. Jolene Hui, Vice Chair
Jeanette Barrera, Member
James Howat, Member
Jeffrey Johnson, Member
Linda Wilson, Member



Allison Kripp, Member
Julie Lie, Member
Eboney Pearson, Member
Desiree Rew, Member
Janine Solano, Member

FINISHED AGENDA AND MINUTES

**HOMELESS SERVICES ADVISORY COMMITTEE MEETING
VIA TELECONFERENCE PURSUANT TO ASSEMBLY BILL 361**

**PUBLIC WILL HAVE THE OPTION TO PROVIDE LIVE TELEPHONIC PUBLIC COMMENT
BY JOINING THE VIRTUAL MEETING. WRITTEN COMMENTS MAY ALSO BE
SUBMITTED BY EMAIL TO HOMELESSSERVICES@LONGBEACH.GOV**

**FOR INFORMATION ON HOW TO PARTICIPATE IN THIS MEETING, PLEASE VISIT:
<http://www.longbeach.gov/homeless-services/hsac/>**

CALL TO ORDER

A regular meeting of the Homeless Services Advisory Committee Meeting of the City of Long Beach convened at 3:30 p.m via teleconference.

ROLL CALL

Commissioners Jeanette Barrera, James Howat, Jeffrey Johnson, Allison Kripp,
Present: Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Also present: Paul Duncan, Homeless Services Bureau Manager; Alvin Teng, Special Projects Coordinator; Joel Reynoza, Homeless Resource Coordinator; Alejandra Gutierrez, Homeless Services Bureau Secretary; Anita Lakhani, Deputy City Attorney; Somatra Church, Pandemic Response Coordinator.

Chair Sngiem presiding.

REGULAR AGENDA

1. [21-026HS](#) Recommendation to approve the minutes of the Homeless Services Advisory Committee meeting on Wednesday, September 1, 2021.

A motion was made by Member Kripp, seconded by Member Solano, to approve recommendation. The motion carried by the following vote:

Yes: 8 - Jeffrey Johnson, Allison Kripp, Julie Lie, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Abstain: 1 - Eboney Pearson

Absent: 2 - Jeanette Barrera and James Howat

PUBLIC PARTICIPATION

NONE

SUBCOMMITTEE UPDATES

Community Capacity Building Subcommittee Update

-Vice Chair Hui provided an update

- The CCB Subcommittee and staff recently met on how to improve the application process for the Mayor's Fund
- Recommendations were made to change the Mayor's Fund Application to include: clarification of statement of need, scope of proposed project, gap need the proposed project will support, how the proposed project will fill that need, projected number of people impacted, a short summary of the organization's history, current services organization provides to people experiencing homelessness, and capacity to support proposed project.
- For the next meeting the Subcommittee will discuss the application process.

2. [21-027HS](#) Recommendation to receive and file the revised application for funding from the Mayor's Fund to End Homelessness.

A motion was made by Vice Chair Hui, seconded by Member Johnson, to approve recommendation. The motion carried by the following vote:

Yes: 11 - Jeanette Barrera, James Howat, Jeffrey Johnson, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Fundraising Subcommittee Update

- Committee Member Solano provided an update
 - Fundraising Subcommittee met on September 24th
 - Support Letter requesting Mayor's Fund donations is still in process
 - Subcommittee proposed a Mayor's Fund to End Homelessness flyer for distribution to City Council Members
 - Subcommittee also proposed for HSAC as an individual Committee to donate five thousand dollars (\$5,000) from the Mayor's Fund to the Multi-Service Center for hygiene kits
- Committee Member Pearson provided recommendations on how flyers can be distributed among council districts
- Committee Member Kripp requested clarification on flyer distribution and donations
- Discussion ensued among committee regarding Mayor's Fund donation for hygiene kits

Policy Subcommittee Update

- Committee Member Rew provided an update
 - Subcommittee did not meet during the month of September
 - Scheduled to meet in October
 - No updates

Continuum of Care Update

- Committee Member Kripp provided an update
 - The CoC is looking to fill a vacant board seat, which is open for anyone who would like to apply.
 - Next CoC board meeting is scheduled for October 12, 2021
 - Policy and Standard Subcommittee Meeting on November 4, 2021
 - Coordinated Entry System Subcommittee meeting is on November 4, 2021
 - Quality, Data, Performance Subcommittee is meeting on November 9, 2021
 - General Meeting is November 14, 2021

3. [21-028HS](#) Recommendation to receive and file updates from the Community Capacity Building, Fundraising, Policy Subcommittees and Continuum of Care representative.

A motion was made by Member Kripp, seconded by Member Howat, to receive and file. The motion carried by the following vote:

Yes: 11 - Jeanette Barrera, James Howat, Jeffrey Johnson, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

ENGAGEMENT WITH CITY COUNCIL MEMBERS

- Chair Sngiem opened discussion on Engagement with City Council Members
 - Discussion on how HSAC can move forward with being able to engage with City Council Members as an advisory committee
- Committee member Kripp continued discussion
 - Committee member Kripp noted that every Council District has different communication styles and this needs to be taken into consideration
 - Neighborhood association meetings are ways of expanding HSAC knowledge
- Chair Sngiem continued discussion on Engagement with City Council Members
 - Need for better communication with Council staff
 - HSAC should continue brainstorming and creating clear expectations, communications, and roles in a meeting with staff and council members
 - Key agenda items related to homelessness that come up in City Council meetings can be shared with Councilmembers by HSAC members to communicate shared positions.
- Discussed possible ideas on how to increase communication with Councilmembers

4. [21-029HS](#) Recommendation to receive and file a discussion on HSAC communications and engagement with City Council Members.

A motion was made by Member Howat, seconded by Wilson, to receive and file. The motion carried by the following vote:

Yes: 10 - Jeanette Barrera, James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Abstain: 1 - Jeffrey Johnson

SANCTIONED ENCAMPMENTS

- Chair Susana Sngiem opened discussion on sanctioned encampments
 - Stated there has been models of sanctioned encampments in LA County and other cities nationwide
 - Sanctioned encampments may be discussed in future City Council meetings
- Paul Duncan, Homeless Services Bureau Manager shared and presented on models of sanctioned encampments in other cities
- Discussion ensued among committee on sanctioned encampments

5. [21-030HS](#) Recommendation to receive and file a discussion on Sanctioned Encampments in the City of Long Beach.

A motion was made by Member Howat, seconded by Wilson, to receive and file. The motion carried by the following vote:

Yes: 10 - Jeanette Barrera, James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Abstain: 1 - Jeffrey Johnson

COC COLLABORATION AND PROCEDURE

- Chair Susana Sngiem opened discussion on possible annual CoC and HSAC collaboration
- City Attorney Anita Lakhani will research requirements for an annual joint meeting and update on next HSAC meeting

6. [21-031HS](#) Recommendation to receive and file a discussion on collaboration between HSAC and the COC Board.

A motion was made by Member Howat, seconded by Wilson, to received and filed. The motion carried by the following vote:

Yes: 10 - Jeanette Barrera, James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Abstain: 1 - Jeffrey Johnson

HOMELESS SERVICES STAFF REPORT

-Outreach Update

- Report by Joel Reynoza, Homeless Resource Coordinator.

-Homeless Services Division Operations Update

- Report by Paul Duncan, Homeless Services Bureau Manager.

7. [21-032HS](#) Recommendation to receive and file the Homeless Services Bureau Staff Report.

A motion was made by Member Solano, seconded by Wilson, to receive and file. The motion carried by the following vote:

Yes: 9 - James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Abstain: 1 - Jeanette Barrera

Excused: 1 - Jeffrey Johnson

CHAIR AND VICE CHAIR REPORT

-Chair Susana Sngiem provided update

- Welcomed back Committee Member Barerra, returning from maternity leave
- Chair Sngiem introduced the new City Attorney representative, Deputy Attorney Anita Lakhani
- Leadership has discussed future retreat for HSAC members
- Updates to agenda format focused on compliance with the Brown Act and Robert's Rules of Order
- HSAC meetings will continue virtually until further notice

PUBLIC PARTICIPATION

Natalie Swit, CoC Board Member

FUTURE AGENDA ITEM

- Homeless Count
- Winter Shelter
- Mayors Fund
- Sanctioned Encampments

ANNOUNCEMENTS

ADJOURNMENT

At 5:36 p.m Chair Sngiem Adjourned the meeting