

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**WEDNESDAY, MAY 29, 2019
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 12:00 PM**

Colleen Bentley, Chair
Michael Clemson, Vice Chair
Adam Carrillo, Secretary/Treasurer
Maricela de Rivera, Director
Sumire Gant, Director



Steven Neal, Director
Mary Zendejas, Director
Lea Eriksen, City Representative
Luke Klipp, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

REGULAR MEETING - NOON

1. Call to Order. (Colleen Bentley)

The meeting was called to order at 12:03 p.m.

2. Roll Call. (Ivette Dubois)

Commissioners Sumire Gant, Steven Neal, Adam Carrillo, Michael Clemson and
Present: Colleen Bentley

Commissioners Maricela de Rivera and Mary Zendejas
Absent:

3. [19-035TR](#) Recommendation to approve the minutes of the regular session meeting held on April 22, 2019. (Colleen Bentley)

Vice Chair Clemson and Director Gant abstained as they were excused during the April 22, 2019 Board of Directors' meeting.

A motion was made by Director Neal, seconded by Secretary/Treasurer Carrillo, to approve recommendation. The motion carried by the following vote:

Yes: 3 - Steven Neal, Adam Carrillo and Colleen Bentley

Abstain: 2 - Sumire Gant and Michael Clemson

Absent: 2 - Maricela de Rivera and Mary Zendejas

4. Employee Recognition. (LaVerne David)

Employees of the Month for May 2019:

Arturo Cervantes, Transit Service Delivery and Planning
Edgar Bencomo, Maintenance and Infrastructure
China Thomas, Staff

INFORMATION ITEM

Second Roll Call 12:05 p.m.

LaVerne David, Executive Director/VP, Employee and Labor Relations, presented the Employees of the Month for May 2019.

China Thomas, Staff EOM, was presented by Lee Burner, Executive Director/VP, Transit Service Delivery and Planning.

Ms. David acknowledged Arturo Cervantes, Transit Service Delivery and Planning EOM, and Edgar Bencomo, Maintenance and Infrastructure EOM, who were not present.

Frances Emily Dawson Harris provided a public comment commending LBT staff.

Commissioners Maricela de Rivera, Sumire Gant, Steven Neal, Mary Zendejas,
Present: Adam Carrillo, Michael Clemson and Colleen Bentley

5. Public Comment.

Any member of the public may approach the lectern and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit (LBT) Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Ms. Dawson Harris provided a public comment regarding e-scooters.

6. President and CEO Monthly Report. (Kenneth McDonald)

- Safety and Service Quality
- Employee Engagement
- Customer Experience
- Community and Industry Focus

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented his oral monthly report.

IMPROVE SAFETY AND SERVICE QUALITY

Under LBT's focus to Improve Safety and Service Quality:

- Tuesday, April 23 and Wednesday, May 8 were accident-free days at LBT.

There were no preventable or non-preventable accidents on those days.

Since the beginning of the year, LBT has had a total of 12 accident-free days at LBT.

- During the month of May, LBT's Safety department conducted a safety blitz campaign concentrated around the theme of 'Heat Stress.'

On Tuesday, May 14 at LBT2 and Thursday, May 16 at LBT1, Safety staff shared information with Operators focusing on staying hydrated and recognizing the signs of heat stress-related conditions such as heat cramps, heat exhaustion, and heat stroke, for themselves and customers.

- On Thursday, May 17, LBT announced seven-day water taxi service will begin on May 24 in conjunction with Memorial Day weekend through Labor Day-offering service to Alamitos Bay, The Aquarium of the Pacific, Shoreline Village, the Queen Mary and Hotel Maya.

AquaBus is still only \$1 each way and AquaLink costs \$5 each way. LBT is also offering a weekend pass to ride buses and boats Friday through Sunday for \$15.

Customers can pay cash for the one-day fare or use LBT's mobile app to buy tickets and the new weekend pass.

FOSTER EMPLOYEE ENGAGEMENT

In LBT's continued effort to Foster Employee Engagement:

- On Wednesday, May 15 at LBT1 and Thursday, May 16 at LBT2, LBT's Human Resources department held onsite wellness events offering massages, healthy snacks and discounted fitness center memberships offered through LBT's employee health care plan.

ENHANCE CUSTOMER EXPERIENCE

Under LBT's priority to Enhance Customer Experience:

- On Wed., May 15, LBT announced tickets will go on sale for the 2019 Museum Express season beginning Wed., June 12-with service starting on July 5 to many of Southern California's most popular museums, gardens and cultural attractions.

Museum Express will run every Friday, Saturday and Sunday between July 5 and September 1, 2019. Tickets to each destination are \$12; with Morongo Casino tickets at \$15. All tickets are available for purchase through the free LBT app or at the Transit and Visitor Information Center.

As in previous years, the ticket covers the round-trip transportation and customers must arrange for entrance to the attraction on their own.

For 2019, LBT is adding the Metro Blue Line Willow Station as a second point of departure, giving customers residing in areas north of Downtown Long Beach a more convenient location to park their cars at the station and board the Museum Express bus.

- On Saturday, May 18 and Sunday, May 19, LBT participated in the 36th Annual Long Beach Lesbian and Gay Pride parade and festival. The theme for this year's celebration was 'A Million Moments of Pride, Celebrating the 50th Anniversary of Stonewall.'

Over the two-day event, LBT Community Relations staff and LBT volunteers provided information to festival-goers on route planning, and bus and water taxi service. Staff distributed event souvenirs, as well as assisted with sign-ups for various senior and ridership programs.

On Sunday, LBT featured a rainbow-themed bus with a bubble machine in the parade. Vice Chair Clemson, Secretary/Treasurer Carrillo and Directors de Rivera, and Zendejas joined LBT employees and their families and friends along the parade route.

Staff and volunteers distributed over 5,000 LBT rainbow flags to community members along the parade route.

PROMOTE COMMUNITY AND INDUSTRY FOCUS

In an effort to strengthen LBT's focus on the communities it serves and the transportation industry:

- Wednesday, May 16, Director Zendejas joined LBT staff in attending Long Beach's Disabled Resources Center's (DRC) 43rd Annual Awards Dinner held at The Grand.

The program theme-'Stronger Together'-honored four individuals for their contributions to the DRC's mission.

The DRC is dedicated to empowering people with disabilities to live independently in the community, to make their own decisions about their lives and to advocate on their own behalf.

- On Saturday, May 18, Deputy CEO Debra Johnson participated on a panel of transportation and infrastructure professionals at the Metro E3 (Expose, Educate and Employ) Youth Initiative Career Day hosted by LA Metro.

Entitled 'Infrastructure for the Next Generation,' the event provided an exciting day of career exploration to introduce high school students from across LA County to the wide range of careers within transportation and infrastructure.

Ms. Johnson and other panelists shared their career paths and personal stories of academic and professional development. Students learned strategies for developing confidence, networking and overcoming barriers while pursuing their professional and personal goals.

- On May 21 and 22, Deputy CEO Debra Johnson, joined by LBT's Government Relations staff, traveled to Sacramento to attend the California Transit Association's Spring Legislative Conference.

While there, the LBT delegation met with state representatives and their staffs to apprise them of legislative priorities and seek transit support for state and LBT programs.

- Earlier this month, Mr. Burner was elected by the Los Angeles County Municipal Operators Association to serve a two-year term on the Access Services Board of Directors.

Director Zendejas congratulated Mr. Burner on being elected to serve on the Access Services Board of Directors.

Secretary/Treasurer Carrillo and Directors de Rivera and Zendejas thanked LBT for participating in community events, such as the Disabled Resources Center Annual Awards Dinner and the Gay and Lesbian Pride Parade and Festival.

7. [19-036TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

8. [19-037TR](#) Order of Business of Board of Directors' Meetings - Consent Calendar. (Vincent Ewing)

INFORMATION ITEM

Vincent Ewing, LBT's General Counsel, presented the staff report.

Ms. Dawon Harris provided a public comment.

Discussion ensued regarding LBT integrating a consent calendar.

9. [19-038TR](#) Recommendation to approve Long Beach Transit's Statement of Investment Policy. (Lisa Patton)

Ms. Patton presented the staff report.

Ms. Patton introduced Brian Spinelli, Chair of Investment Committee/Senior Wealth Advisor at Halbert Hargrove, who presented LBT's Investment Policy

A motion was made by Director Zendejas, seconded by Vice Chair Clemson, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Maricela de Rivera, Sumire Gant, Steven Neal, Mary Zendejas, Adam Carrillo, Michael Clemson and Colleen Bentley

10. [19-039TR](#) Government Finance Officers Association Distinguished Budget Presentation Award. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented the staff report.

The Board congratulated LBT on receiving the Government Finance Officers Association Distinguished Budget Presentation Award.

11. [19-040TR](#) Recommendation to adopt the Fiscal Year 2020 Operating and Capital Budgets. (Kenneth McDonald)

CEO McDonald presented the Fiscal Year 2020 Operating and Capital Budgets.

Ms. Dawson Harris provided a public comment.

Wayne Wright, a member of the public, provided a public comment.

Director de Rivera requested information regarding the LBT's bus stop modification/removal process.

Director Gant asked for a status on the agency's bus stop inventory list and bus stop improvement plan. CEO McDonald stated LBT would provide that to the Board in July.

3rd Roll Call 2:30 p.m.

A motion was made by Director de Rivera, seconded by Vice Chair Clemson, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Maricela de Rivera, Sumire Gant, Steven Neal, Mary Zendejas, Adam Carrillo, Michael Clemson and Colleen Bentley

12. Public Comment.

Any member of the public may approach the lectern and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the LBT Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Mr. Wright provided a public comment regarding communication during bus changes. He added that he would like to see an update on the agency's STAR Initiative, as well as a study on the Passport Route.

13. Board Requests.

Director Zendejas requested a staff report on when LBT expected to have its zero-emission buses.

Director Zendejas requested that staff provide a presentation to the Board regarding LBT's Dial-A-Lift service.

Director Neal requested a staff report regarding infrastructure projects for Fiscal Year 2020, specifically on bus shelters. particularly on shelters.

Chair Bentley stated that she attended the water forum that was conducted by the City of Long Beach Water Commission. She suggested LBT host a transit forum with the City of Long Beach to include updates on a county, state and federal level. She noted that attendees could expect to hear from the community and elected officials.

14. [19-041TR](#) Adjourn. The next regular meeting will be held on June 24, 2019.
(Colleen Bentley)

The meeting adjourned at 2:35 p.m.

A motion was made by Director Zendejas, seconded by Director Neal, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Sumire Gant, Steven Neal, Mary Zendejas, Adam Carrillo, Michael Clemson and Colleen Bentley

Absent: 1 - Maricela de Rivera

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the City Clerk Department 48 hours prior to the meeting at 562.570.6101.

(*The City Clerk's office is closed on weekends. To assure proper accommodations, please call by 4:30 p.m. on the Friday prior to the meeting.)

(For Telecommunication Device for the Deaf, please call 562.570.6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.)

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.