

Julianna Roosevelt, Chair  
Kathleen Irvine, Vice Chair  
Mark Grisafe, Commissioner  
Mary Hinds, Commissioner



Tasha Hunter, Commissioner  
Kevin McGuan, Commissioner  
Dr. Lourdes Ramos, Commissioner

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**FINISHED AGENDA AND DRAFT MINUTES**

**CALL TO ORDER**

Chair Roosevelt called the meeting to order at 5:02 p.m.

**ROLL CALL**

Also present: Patricia Diefenderfer, Planning Bureau Manager; Alison Spindler-Ruiz, Advance Planning Officer; Alejandro Plascencia, Project Planner; Refugio Torres-Campos, Project Planner; Monica Kilaita, Deputy City Attorney; Elise Roberts, Community Engagement Specialist; Dionne Bearden, Bureau Secretary.

**Commissioners** Mary Hinds, Tasha Hunter, Kevin McGuan, Lourdes Ramos,  
**Present:** Kathleen Irvine and Julianna Roosevelt

**Commissioners** Mark Grisafe  
**Absent:**

**FLAG SALUTE**

Commissioner Ramos led the flag salute.

**MINUTES**

[21-022CH](#)

Recommendation to receive and file Cultural Heritage Commission meeting minutes of June 29, 2021.

**A motion was made by Commissioner Hinds, seconded by Commissioner Hunter, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Mary Hinds, Tasha Hunter, Kevin McGuan, Lourdes Ramos, Kathleen Irvine and Julianna Roosevelt

**Absent:** 1 - Mark Grisafe

## **DIRECTOR'S REPORT**

Patricia Diefenderfer, Planning Bureau Manager, gave the Director's Report.

## **SWEARING OF WITNESSES**

## **REGULAR AGENDA**

1. [21-023CH](#) Recommendation to approve a Certificate of Appropriateness for the demolition of a non-period wing wall at the driveway and existing 327-square-foot two-car garage, and construction of a one-story detached, 859-square-foot structure consisting of a 562-square-foot two-car garage and 297-square-foot pool house at the rear half of the property. The property is located at 3544 Gundry Avenue. No changes are proposed to the existing primary structure, located in the front of the lot, which is a contributing structure in the California Heights Historic District. (District 7)

Chair Roosevelt left the meeting.

Alison Spindler-Ruiz, Advance Planning Officer, introduced Refugio Torres-Campos, Project Planner, who presented the staff report.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Vice Chair Irvine spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Vice Chair Irvine spoke.

Steven Urubek, applicant, spoke.

Cheryl Perry provided public comment.

Tori Jones provided public comment.

Trevor King provided public comment.

Vice Chair Irvine spoke.

Refugio Torres-Campos, Project Planner, spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

**A motion was made by Commissioner McGuan, seconded by Commissioner Ramos, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Mary Hinds, Tasha Hunter, Kevin McGuan, Lourdes Ramos and Kathleen Irvine

**Absent:** 2 - Mark Grisafe and Julianna Roosevelt

2. [21-025CH](#)

Recommendation to make and/or accept nominations and appoint nominees to the Long Beach Navy Memorial Heritage Association.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Alison Spindler-Ruiz, Advance Planning Officer, spoke.

Vice Chair Irvine spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Vice Chair Irvine spoke.

Commissioner Hunter spoke.

Vice Chair Irvine spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Alison Spindler-Ruiz, Advance Planning Officer, spoke.

Commissioner McGuan spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Commissioner McGuan spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Vice Chair Irvine spoke.

Alison Spindler-Ruiz, Advance Planning Officer, spoke.

Vice Chair Irvine spoke.

Commissioner Irvine spoke.

Commissioner McGuan spoke.

**A motion was made by Commissioner Ramos, seconded by Commissioner Hinds, to nominate Commissioner Hunter as the 2020 appointee to the Board of Long Beach Navy Memorial Heritage Association. The motion carried by the following vote:**

**Yes:** 4 - Mary Hinds, Kevin McGuan, Lourdes Ramos and Kathleen Irvine

**Abstain:** 1 - Tasha Hunter

**Absent:** 2 - Mark Grisafe and Julianna Roosevelt

**A recommendation was made to nominate Marky Morel by Commissioner McGuan, but postponed until the August 31, 2021 meeting. The motion carried by the following vote:**

**Yes:** 5 - Mary Hinds, Tasha Hunter, Kevin McGuan, Lourdes Ramos and Kathleen Irvine

**Absent:** 2 - Mark Grisafe and Julianna Roosevelt

## STUDY SESSION

3. [21-024CH](#) Recommendation to hold a study session on the Resurvey and study of the Craftsman Village Historic District and potential district boundaries. Craftsman Village Survey Webpage:

<https://www.longbeach.gov/lbds/planning/preservation/hellmancraftsmansurvey/>

Alison Spindler-Ruiz, Advance Planning Officer, spoke.

Alejandra Plascencia, Project Planner, spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Vice Chair Irvine spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

D'lora Hunt provided public comment.

Alejandra Plascencia, Project Planner, spoke.

D'lora Hunt provided public comment.

Michelle Arend-Ekhoff provided public comment.

Cheryl Perry provided public comment.

Commissioner Ramos spoke.

Alejandro Plascencia, Project Planner, spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Commissioner McGuan spoke.

Vice Chair Irvine spoke.

Patricia Diefenderfer, Planning Bureau Manager, spoke.

Alison Spindler-Ruiz, Advance Planning Officer, spoke.

**PUBLIC PARTICIPATION:** Members of the public are invited to address the Cultural Heritage Commission on items of interest to the public within the Commission’s jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair.

**COMMENTS FROM THE CULTURAL HERITAGE COMMISSION**

**ADJOURNMENT**

At 6:27 p.m., Vice Chair Irvine adjourned the meeting.

NEXT REGULAR MEETING: Tuesday, August 31, 2021 - 5:00 p.m.

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