

Kimberly Wee, Co-Chair  
Anna Topolewski, Member  
Brandon Washington, Member  
Darrell Simien, Member  
Dianka Lohay, Member  
Edward Arnold, Member  
Elizabeth Weithers, Member  
James Howat, Member



Jamies Shuford, Member  
Jennifer Swan, Member  
Jina Lawler, Member  
Jordan Wynne, Member  
Kati Hoover, Member  
Luther Richert, Member  
Sylvia Guerrero, Member  
Tamika Boyce, Member

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## **LONG BEACH CONTINUUM OF CARE BOARD MEETING**

### **FINISHED AGENDA & MINUTES**

**FOR INFORMATION ON HOW TO PARTICIPATE IN THIS MEETING, PLEASE VISIT:  
Volunteer, Donate And Get Involved ([longbeach.gov](http://longbeach.gov))**

#### **CALL TO ORDER**

Meeting called to order at 3:11 PM by Co-Chair Kimberly Wee.

#### **ROLL CALL**

Roll call taken by Michelle Lim.

**BOARD MEMBERS PRESENT:** Kimberly Wee (Century Villages at Cabrillo), Jamies Shuford (Skidrow Advocacy Group Inc.), Anna Topolewski (Housing Authority of the City of Long Beach), Darrell Simien (Habitat for Humanity Greater Los Angeles), Dianka Lohay (Long Beach Community College), Edward Arnold (Apartment Association of CA So. Cities), James Howat (Community Advocate), Jina Lawler (The Children's Clinic Family Health), Tamika Boyce (Connections for Women)

**GENERAL MEMBERS PRESENT:** Aiko Tan (Scan Health Plan), Kelli Pezzelle (Habitat for Humanity), Margie Wilson (Healthcare Coordinators), Heather Filbey-McCabe (Mental Health America of Los Angeles), Jaylene Westfall (Century), Shari Weaver (Harbor Interfaith Services), Jeff Levine (Community Partner), Rene Puliatti (U.S. Vets)

**CITY OF LONG BEACH STAFF PRESENT:** Paul Duncan, Homeless Services Bureau Manager; Jeffrey Proctor, Administrative Officer; Alexa Dixon-Griggs, Administrative Coordinator; Michelle Lim, Contracts and Grants Specialist; Jennifer Santana, Homeless

Services Bureau Secretary;

**Members Present:** Simien, Lohay, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Members Absent:** Washington, Weithers, Richert, Hoover and Guerrero

## APPROVAL OF MINUTES

[23-022HS](#)

Recommendation to review and approve minutes from the CoC Board meeting on January 31, 2023

**Attachments:** [CoC Board Minutes 20230131.pdf](#)

**Motion to approve minutes from the Continuum of Care Board meeting on January 31, 2023 made by Board Member Jim Howat, seconded by Board Member Darrell Simien. The motion carried by the following vote:**

**Yes:** 9 - Simien, Lohay, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

## REGULAR AGENDA

[23-023HS](#)

FY 2022 Continuum of Care Program Funds

Paul Duncan provided an update on the FY 2022 Continuum of Care Program CH Healthy Homes project. Staff have met with three agencies that expressed interest in discussing taking over the operations of the CH Healthy Homes grant. After initial conversations Catholic Charities has indicated that they are interested in moving forward and based upon the initial prioritization structure identified staff will be moving forward in the process of working to have Catholic Charities take over operations of the grant.

**Motion to approve Catholic Charities of Los Angeles as provider for CH Healthy Homes project made by Board Member Jim Howat, seconded by Board Member Edward Arnold. The motion carried by the following vote:**

**Yes:** 9 - Simien, Lohay, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

23-024HS

Review and approve HMIS Security Plan, Privacy Practices, & Privacy Notice

**Attachments:** [HMIS Security Plan Draft r20230228v1.pdf](#)  
[Privacy Notice 02272023v1 draft.pdf](#)  
[Privacy Practices 02272023v1 draft.pdf](#)  
[CoC Board HMIS Memo.pdf](#)

Paul Duncan provided a summary of changes made to the HMIS Security Plan, Privacy Practices, & Privacy Notice.

**Motion to approve the HMIS Security Plan, Privacy Practices, & Privacy Notice made by Board Member Edward Arnold, seconded by Board Member Dianka Lohay. The motion carried by the following vote:**

**Yes:** 9 - Simien, Lohay, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

CoC Governance

Paul Duncan provided an update on the Board terms of office. Board terms will end on March 30th. The first three-year term will end for the following Board Members: Dianka Lohay, Jordan Wynne, and Darrell Simien. The second three-year term will end for Board Member Edward Arnold. Board Member Jennifer Swan is unable to continue serving on the Board. Acknowledged outgoing Board Members' years of service.

23-025HS CoC Board Co-Chair Election

Paul Duncan provided an update on the CoC Board Co-Chair Election. Kimberly Wee is seeking re-election as Co-Chair.

**Motion to elect Kimberly Wee as CoC Board Co-Chair made by Board Member Edward Arnold, seconded by Board Member Tamika Boyce. The motion carried by the following vote:**

**Yes:** 8 - Simien, Lohay, Arnold, Howat, Shuford, Lawler, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

**Recused:** 1 - Wee

[23-026HS](#) CoC Board Election

**Attachments:** [CoC Board Members Final 20230310.pdf](#)

Paul Duncan provided an update on the CoC Board Election.

The following Board Candidates submitted an application:

- Dianka Lohay, Long Beach City College (seeking re-election to Board)
- Aiko Tan, SCAN Health Plan
- Daniel Brezenoff, Lutheran Social Services
- Kelli Pezzelle, Habitat for Humanity
- Margie Wilson, Healthcare Coordinators

Discussion ensued among the Board Members.

**Motion to re-elect Dianka Lohay to serve on the CoC Board made by Board Member Jim Howat, seconded by Board Member Edward Arnold. The motion carried by the following vote:**

**Yes:** 8 - Simien, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

**Recused:** 1 - Lohay

**Motion to elect Aiko Tan to serve on the CoC Board made by Board Member Jamies Shuford, seconded by Board Member Jim Howat. The motion carried by the following vote:**

**Yes:** 8 - Simien, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

**Recused:** 1 - Lohay

**Motion to elect Kelli Pezzelle to serve on the CoC Board made by Board Member Darrell Simien, seconded by Board Member Edward Arnold. The motion carried by the following vote:**

**Yes:** 8 - Simien, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

**Recused:** 1 - Lohay

**Motion to elect Daniel Brezenoff to serve on the CoC Board made by Board Member Jamies Shuford, seconded by Board Member Jim Howat. The motion carried by the following vote:**

**Yes:** 8 - Simien, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

**Recused:** 1 - Lohay

**Motion to elect Margie Wilson to serve on the CoC Board made by Board Member Anna Topolewski, seconded by Board Member Edward Arnold. The motion carried by the following vote:**

**Yes:** 8 - Simien, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

**Recused:** 1 - Lohay

[23-027HS](#)

CoC Subcommittee Reports

**Attachments:** [CoC Policy Subcommittee Minutes 20230202.pdf](#)  
[CoC CES Subcommittee Minutes 20230202 .pdf](#)  
[CoC QDP Subcommittee Minutes 20230214.pdf](#)

**Policies and Standards**

Paul Duncan provided an update on the Policies and Standards Subcommittee meeting.

**Quality, Data, and Performance**

Subcommittee Vice Chair Jim Howat provided an update on the Quality, Data, and Performance Subcommittee meeting.

**Coordinated Entry System**

Subcommittee Member Jaylene Westfall provided an update on the Coordinated Entry System Subcommittee meeting.

Update on ESG & Measure H Rapid Re-Housing and Homeless Prevention RFP

Paul Duncan provided an update on the ESG & Measure H Rapid Re-Housing and Homeless Prevention RFP. Overview of review panel evaluation process. The following service providers were selected: First to Serve and Interval House.

[23-028HS](#)

Update on Homelessness Emergency Response

**Attachments:** [Homeless Proclamation Presentation CoC Mar.pdf](#)

Paul Duncan presented an update on the Homelessness Emergency Response. Overview of Proclamation, Actions in February, Response Efforts, Partnership Efforts, Financial Support, and Intergovernmental Efforts.

[23-029HS](#)

Update on Continuum of Care Program

**Attachments:** [CoC Program Reports Presentation 3-14-2023.pdf](#)

Paul Duncan presented an update on the Continuum of Care Program. Provided updates on CoC registration for FY23 NOFO and renewal of UFA status, upload of annual data for Longitudinal System Analysis, Special Unsheltered Homelessness NOFO, changes to Shelter Plus Care projects, FY24 Measure H allocations, and HHAP Round 3 & 4 applications.

[23-030HS](#)

Homeless Services Bureau Operations Report

**Attachments:** [CoC Staff Presentation 3-14-2023.pdf](#)

Paul Duncan presented the Homeless Services Bureau Operations Report. Provided updates on Bureau Operations, Winter Shelter, Encampment Resolution Program, and Emergency Housing Vouchers.

**Motion to receive and file all reports made by made by Board Member Jim Howat, seconded by Board Member Jamies Shuford. The motion carried by the following vote:**

**Yes:** 9 - Simien, Lohay, Arnold, Howat, Shuford, Lawler, Wee, Topolewski and Boyce

**Excused:** 2 - Swan and Wynne

**Absent:** 5 - Washington, Weithers, Richert, Hoover and Guerrero

**FUTURE AGENDA ITEMS**

None.

## **ANNOUNCEMENTS**

Introduction of Rene Puliatti, Operations Manager, U.S. Vets Long Beach.

Board Member Dianka Lohay announced a Basic Resource Fair event will be held on March 30th.

## **PUBLIC PARTICIPATION**

None.

## **UPCOMING MEETINGS**

Board: April 11, 2023, 3:00-4:30 PM

Policies and Standards Subcommittee: May 4, 2023, 12:00-1:30 PM

Coordinated Entry System Subcommittee: May 4, 2023, 1:00-2:30 PM

Quality, Data, and Performance Subcommittee: May 9, 2023, 2:00-3:30 PM

Board: June 13, 2023, 3:00-4:30 PM

General: June 20, 2023, 1:00-2:30 PM

## **ADJOURNMENT**

Co-Chair Jamies Shuford adjourned the meeting at 5:00 PM.

ML