

**CITY OF LONG BEACH
LONG BEACH CONTINUUM
OF CARE MINUTES**

**TUESDAY, NOVEMBER 15, 2022
VIA TELECONFERENCE, 1:30 PM**

Kimberly Wee, Co-Chair
Anna Topolewski, Member
Brandon Washington, Member
Darrell Simien, Member
Dianka Lohay, Member
Edward Arnold, Member
Elizabeth Weithers, Member
James Howat, Member



Jamies Shuford, Member
Jennifer Swan, Member
Jina Lawler, Member
Jordan Wynne, Member
Kati Hoover, Member
Luther Richert, Member
Sylvia Guerrero, Member
Tamika Boyce, Member

**LONG BEACH CONTINUUM OF CARE BOARD MEETING
VIA TELECONFERENCE PURSUANT TO ASSEMBLY BILL 361**

FINISHED AGENDA AND MINUTES

FOR INFORMATION ON HOW TO PARTICIPATE IN THIS MEETING, PLEASE VISIT:
<https://longbeach.gov/homelessness/volunteer-donate-and-get-involved/#cocschedule>

CALL TO ORDER

Meeting via teleconference called to order at 1:35 PM by Co-Chair Kimberly Wee.

ROLL CALL

Roll call taken by Michelle Lim.

BOARD MEMBERS PRESENT: Kimberly Wee (Century Villages at Cabrillo), Anna Topolewski (Housing Authority of the City of Long Beach), Darrell Simien (Habitat for Humanity Greater Los Angeles), Dianka Lohay (Long Beach Community College), Edward Arnold (Apartment Association of CA So. Cities), Jamies Shuford (Skidrow Advocacy Group Inc.), Jina Lawler (The Children's Clinic Family Health) Luther Richert (Mental Health America of Los Angeles)

GENERAL MEMBERS PRESENT: Andy Kerr (LA Measure H COA Board), Sharon Wie (Interval House), John Sutton (Community Partner), Zue Villarreal (Community Partner), Carly Goldblatt (CA Health & Wellness)

CITY OF LONG BEACH STAFF PRESENT: Paul Duncan, Homeless Services Bureau Manager; Michelle Lim, Contracts and Grants Specialist; Jennifer Santana, Homeless Services Bureau Secretary; ; Emilio Santacruz, Community Program Specialist II; Allison Kripp, Health Educator II; Stephanie Sosa, Contracts and Grants Associate;

APPROVAL OF MINUTES

Approval of minutes was tabled until the next meeting.

[22-131HS](#) Recommendation to review and approve the CoC Board minutes from October 4, 2022.

Attachments: [CoC Board Minutes 20221004.pdf](#)

REGULAR AGENDA

[22-132HS](#) CoC Subcommittee Reports

Policies and Policies and Standards Subcommittee Report

Coordinated Entry System Subcommittee Report

Attachments: [CoC Policy Subcommittee Minutes 20221103.pdf](#)
[CoC CES Subcommittee Meeting Minutes 11.3.2022.pdf](#)

Policies and Standards Subcommittee Report: Board Member Luther Richert provided an overview on the Policies and Standards Subcommittee meeting. Achieved goal of getting more participation and new members. Moving forward the subcommittee is considering creating policies and procedures program manual or set of recommendations.

Coordinated Entry System Subcommittee Report: Sharon Wie provided an overview on the Coordinated Entry System Subcommittee meeting. Actively working on updating policies and procedures, many updates have been made, final draft due date by end of this month to present at next board meeting. Next step once approved will be to identify what the subcommittee will evaluate for evaluation components. Something that has came up during this review is serving the special subpopulation; veterans, college students, AIDS, etc. The subcommittee will bring this up to the board to help identify and address these issues.

[22-133HS](#) Homeless Housing, Assistance and Prevention (HHAP) Grant Program Round 4 Application

Attachments: [HHAP4 Presentation.pdf](#)
[TBL 1 Landscape Analysis.pdf](#)
[TBL 2 Services Provided.pdf](#)
[TBL 3 Funding Analysis.pdf](#)
[TBL 4 Outcome Goals.pdf](#)
[TBL 5 Strategies for Goals.pdf](#)

Paul Duncan provided an overview on the HHAP Grant Program Round 4 Application, Overview, Eligible Activities, Funding Recommendations, Goal Setting, and Recommendations. The State of California as part of its Homeless Housing Assistance and Prevention (HHAP) Round 4 requires that each community update the goals it had created as a part of HHAP3. The application process to the state is due by November 29, 2022, and the funding must be spent down by June 30, 2027. The estimated funding allocation to the Long Beach CoC and City of Long Beach is \$12-15 million.

CoC Governance

Co-Chair Kimberly Wee provided an update. CoC Board elections will be postponed until January.

22-134HS CoC Board Co-Chair Update

Paul Duncan provided update on Co-Chair Jordan Wynne stepping down as Co-Chair. CoC Co-Chair elections will be held January.

22-135HS CoC Board Secretary Update

Paul Duncan provided updated on Secretary Dianka Lohay stepping down as Secretary. Recommendation for board discussion of the Secretary duties at the next board meeting.

[22-136HS](#) Homeless Services Bureau Operations Report

Attachments: [CoC Staff Presentation 11-15-2022.pdf](#)

Paul Duncan presented the Homeless Services Bureau Operations Report. Provided updates on Bureau Operations Update, NOFO Updates, Emergency Solutions Grant FY 2022-2023 Allocations and Emergency Housing Vouchers.

FUTURE AGENDA ITEMS

Discussions Regarding Funding & Media
Board Co-Chair Elections
Board Secretary Discussion

ANNOUNCEMENTS

None

PUBLIC PARTICIPATION

None

UPCOMING MEETINGS

General: December 13, 2022, 1:00 - 2:30
Board: January 10, 2023, 3:00-4:30
Policies and Standards Subcommittee: February 2, 2023, 12:00-1:30
Coordinated Entry System Subcommittee: February 2, 2023, 1:00-2:30
Quality, Data, and Performance Subcommittee: February 14, 2023 2:00-3:30

For more information, please visit the [Long Beach CoC website](https://longbeach.gov/homelessness/volunteer-donate-and-get-involved/)
<<https://longbeach.gov/homelessness/volunteer-donate-and-get-involved/>>.

ADJOURNMENT

Co-Chair Kimberly Wee adjourned the meeting at 2:45 PM.

JS:ML