

C-17

November 9, 2021

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 34032 with Specialized Elevator Services, formerly Ascent Elevator Services, Inc., of Santa Fe Springs, CA, for elevator repair and maintenance services, to extend the term of the contract to June 30, 2022. (Citywide)

DISCUSSION

City Council approval is requested to amend Contract No. 34032 with Specialized Elevator Services to continue providing elevator repair and maintenance services for City-owned elevators at various locations citywide through June 30, 2022.

On September 8, 2015, the City Council adopted Specifications No. ITB PW15-136 and awarded a contract to Specialized Elevator Services for as-needed elevator maintenance and repair for two years, with the option to renew for two additional one-year periods.

On July 14, 2020, the City Council amended Contract No. 34032 with Specialized Elevator Services, to increase the contract amount by \$155,000, for a revised total contract amount not to exceed \$995,000 and extended the term to December 31, 2020. On December 8, 2020, the City Council again amended the contract to increase the contract amount by \$100,000, with a contingency in the amount of \$75,000, for a revised total contract amount not to exceed \$1,170,000 and extended the term to June 30, 2021. Most recently, on May 18, 2021, the City Council amended the contract to extend the term to December 31, 2021.

The unexpected effects created by the COVID-19 pandemic impacted the capacity and ability of City staff to prepare and release a formal Request for Proposals (RFP). There were additional unexpected delays due to the complexity of gathering necessary information about such specialized equipment services. This request will allow for this critical safety service to continue uninterrupted while the procurement process is being completed.

This matter was reviewed by Deputy City Attorney Amy R. Webber on October 25, 2021, Purchasing Agent Michelle Wilson on October 7, 2021, and by Budget Management Officer Nader Kaamoush on October 14, 2021.

TIMING CONSIDERATIONS

City Council action is requested on November 9, 2021, to ensure there is no interruption to services.

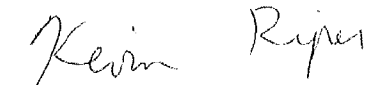
FISCAL IMPACT

There is no fiscal impact from amending this contract. The requested amendment will only extend the term of the contract to June 30, 2022. Sufficient appropriation is budgeted in the General Fund Group and the Civic Center Fund Group in the Public Works Department. Purchase costs are collected through regular monthly charges to multiple funds and departments. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The extension of this contract will provide continued support to our local economy by assisting in the preservation of employment for four employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



KEVIN RIPER
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



THOMAS B. MODICA
CITY MANAGER