

September 16, 2021

MEMBERS OF THE PARKS AND RECREATION COMMISSION

City of Long Beach

California

RECOMMENDATION:

Authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

DISCUSSION

Parks, Recreation and Marine partners with contract instructors to provide over 2,000 fee-based classes to the public each year. These classes are intended to provide educational and recreational opportunities to all ages. Class instructors are selected as a result of an application process based on qualifications, experience, community needs and departmental requirements without solicitation of quotes or advertising for bids.

Parks and Recreation Commission approval is required of all Personal Services Agreements and Agreements for Instruction. A summary of agreements to be approved this month is attached. Please note that fees are consistent with the fee ranges approved by the Parks and Recreation Commission.

SUGGESTED ACTION:

Approve recommendation.

Respectfully Submitted,



GLADYS KAISER

MANAGER

COMMUNITY RECREATION SERVICES

APPROVED:



BRENT DENNIS

DIRECTOR

BD:GK:jr

Attachment A – PSA's

September 2021
PERSONAL SERVICES AGREEMENTS
ATTACHMENT A

PERSONAL SERVICES AGREEMENTS WITH NEW CONTRACTORS

<u>NAME</u>	<u>FUNCTION</u>	<u>TERM</u>	<u>RATE</u>	<u>LOCATION</u>
N/A	N/A	N/A	N/A	N/A

PERSONAL SERVICES AGREEMENTS WITH CONTINUING CONTRACTORS

<u>NAME</u>	<u>FUNCTION</u>	<u>TERM</u>	<u>RATE</u>	<u>LOCATION</u>
Pennypacker, Anne	Instructor	Sept. 17, 2021 Sept. 30, 2024	65% of instruction fee of \$60 per participant for 3 hours of Dance Instruction.	Recreation Park
Readwrite Education Solutions	Instructor	Sept. 17, 2021 Sept. 30, 2024	65% of instruction fee of \$79 per participant for 6 hours of Academic Tutoring Instruction.	Heartwell Park LB Resource Ctr
Richner, Howard	Instructor	Sept. 17, 2021 Sept. 30, 2024	65% of instruction fee of \$50 per participant for 9 hours of Tai Chi Instruction.	Bixby Park Recreation Park
Szladdek, Sandra	Instructor	Sept. 17, 2021 Sept. 30, 2024	65% of instruction fee of \$33 per participant for 15 hours of Sewing Instruction.	Wardlow Park
Zachau, Sherrie	Instructor	Sept. 17, 2021 Sept. 30, 2024	65% of instruction fee of \$5 per participant for 1 hour of Fitness Instruction.	El Dorado Park