

BID NUMBER ITB FS-21-031

TO: CITY OF LONG BEACH  
CITY CLERK  
ATTN: MICHELLE KING  
411 West Ocean Boulevard, 1<sup>st</sup> Floor  
Long Beach, California 90802



INVITATION TO BID

NEW FLEET VEHICLES

CONTRACT NO. **35931**

1. COMPLETE CONTRACT:

This Invitation to Bid, together with THE NOTICE INVITING BIDS, the entire Bid (including Specifications), or any items(s) thereof, the signature page, Instructions to Bidders, General Conditions, Special Conditions, Bid Section, Addendums, and when required, CONTRACTOR'S BOND shall become the Contract upon its acceptance by the City Manager or designee on behalf of the City of Long Beach, Contractor will be provided with a copy of the executed Contract. All materials or services provided by the Contractor shall comply with the City Charter, and all applicable Federal, State and City Laws.

2. SERVICES TO BE PROVIDED BY THE CONTRACTOR:

Contractor shall upon acceptance of this Bid by the City, furnish the goods and services herein specified according to the terms and conditions set forth herein.

3. AMOUNT TO BE PAID:

The City shall pay Contractor for the goods or services as described in the section entitled "PAYMENT" in the Instructions to Bidders.

4. CHOICE OF ALTERNATE PROVISIONS; OPTIONS; NOTIFICATION:

When alternative provisions are requested, or options are offered, Contractor will be notified as to which provision, or option, is being accepted at the same time that he is notified that he is the successful Bidder.

5. DECLARATION OF NON-COLLUSION:

The undersigned certifies or declares under penalty of perjury that this Bid is genuine and not sham or collusive, or made in the interest or on behalf of any person or entity not herein named; that the Bidder has not directly or indirectly induced or solicited any other Bidder to submit a sham bid, or any other person or entity to refrain from bidding, and that the Bidder has not in any manner sought by collusion to secure to himself any advantage over other Bidders.

**BIDDER MUST COMPLETE AND SIGN BELOW:**

(Signature of Corporate Officers or persons authorized to sign bids and contracts on behalf of the Contractor – refer to page 2 Instructions Concerning Signatures.)

EXECUTED AT: Alhambra, CA ON THE 20<sup>th</sup> DAY OF April, 20 21.  
CITY STATE MONTH

COMPANY NAME: Bob Wondries Motors TIN: [REDACTED]  
DBA Wondries Fleet Group  
(FEDERAL TAX IDENTIFICATION NUMBER)

STREET ADDRESS: 400 S. Atlantic Blvd CITY: Alhambra STATE: CA ZIP: 91801

PHONE: (626) 457-5590 FAX: (626) 457-5593

S/ [Signature] President  
(SIGNATURE) (TITLE)

Paul Wondries PWondries@earthlink.net  
(PRINT NAME) (EMAIL ADDRESS)

S/ [Signature] Secretary  
(SIGNATURE) (TITLE)

Paul Wondries PWondries@earthlink.net  
(PRINT NAME) (EMAIL ADDRESS)

ALL SIGNATURES MUST BE NOTARIZED FOR ALL COMPANIES LOCATED OUTSIDE THE STATE OF CALIFORNIA.  
NO OUT-OF-STATE BID WILL BE CONSIDERED UNLESS A NOTARIAL ACKNOWLEDGMENT IS ATTACHED.  
NOTARIES ARE NOT REQUIRED FOR CALIFORNIA BIDDERS.

IN WITNESS WHEREOF the City of Long Beach has caused this contract to be executed as required by law as of the date stated below.

THE CITY OF LONG BEACH

BY [Signature]  
Director of Financial Management

Digitally signed by Sandra Tsang-Palmer  
Date: 2021.06.24 11:02:53 -07'00'

APPROVED AS TO FORM  
CHARLES PARKIN  
CITY ATTORNEY

June 23, 2021

[Signature]  
Deputy

BID NUMBER ITB FS-21-031

TO: CITY OF LONG BEACH  
CITY CLERK  
ATTN: MICHELLE KING  
411 West Ocean Boulevard, 1<sup>st</sup> Floor  
Long Beach, California 90802



INVITATION TO BID

NEW FLEET VEHICLES

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COMPANY NAME: Bob Wondries Motors TIN: [REDACTED]  
DBA Wondries Fleet Group (FEDERAL TAX IDENTIFICATION NUMBER)

STREET ADDRESS: 400 S. Atlantic Blvd CITY: Alhambra STATE: CA ZIP: 91801

PHONE: (626) 457-5590 FAX: (626) 457-5593

S/ [Signature] President  
(SIGNATURE) (TITLE)

Paul Wondries PWondries@earthlink.net  
(PRINT NAME) (EMAIL ADDRESS)

S/ [Signature] Secretary  
(SIGNATURE) (TITLE)

Paul Wondries PWondries@earthlink.net  
(PRINT NAME) (EMAIL ADDRESS)

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NOTARIES ARE NOT REQUIRED FOR CALIFORNIA BIDDERS.

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THE CITY OF LONG BEACH

BY \_\_\_\_\_  
Director of Financial Management

Date

APPROVED AS TO FORM

\_\_\_\_\_, 20\_\_\_\_.

CHARLES PARKIN  
CITY ATTORNEY

Deputy

**BID NUMBER ITB FS-21-031**

The City of Long Beach is committed to provide maximum opportunities for Disadvantaged, Minority, Women and Long Beach Business Enterprises (DBEs, MBEs, WBEs and Local) to compete successfully in supplying our needs for products and services.

**The following information is submitted regarding the Bidder:**

**Legal Form of Bidder:**

Corporation ☒ State of CA  
Partnership ☐ State of \_\_\_\_\_  
General ☐ Limited ☐  
Joint Venture ☐  
Individual ☐ DBA \_\_\_\_\_  
Limited Liability Company ☐ State of \_\_\_\_\_

**Composition of Ownership (more than 51% of ownership of the organization):**

**OPTIONAL**

**Ethnic (Check one):**

☐ Black ☐ Asian ☐ Other Non-white  
☐ Hispanic ☐ American Indian ☐ Caucasian

**Non-ethnic Factors of Ownership (check all that apply):**

☐ Male ☐ Yes - Physically Challenged ☐ Under 65  
☐ Female ☐ No - Physically Challenged ☐ Over 65

Is the firm certified as a Disadvantaged Business: ☐ Yes ☐ No

Has firm previously been certified as a minority-owned and/or woman-owned business enterprise by any other agency?

☐ Yes ☐ No

Name of certifying agency: \_\_\_\_\_

**INSTRUCTIONS CONCERNING SIGNATURES**

Please use the proper notary form, which applies to your type of organization on all Bid documents, attachments and bonds requiring a signature by officers of your company.

**NOTE: FAILURE TO COMPLY MAY RESULT IN DISQUALIFICATION OF YOUR BID.**

**INDIVIDUAL (Doing Business As)**

- The only acceptable signature is the owner of the company. (Only one signature is required.)
- The owner's signature must be notarized if the company is located outside of the state of California.

**PARTNERSHIP**

- The only acceptable signature(s) is/are that of the general partner or partners.
- Signature(s) must be notarized if the partnership is located outside of the state of California.

**CORPORATION**

- Two (2) officers of the corporation must sign.
- Each signature must be notarized if the corporation is located outside of the state of California.

**OR**

- The signature of one officer or the signature of person other than an officer is acceptable if the Bid is accompanied by a certified corporate resolution granting authority to said person to execute contracts on behalf of the corporation.
- Signature(s) must be notarized if the corporation is located outside of the state of California.

**LIMITED LIABILITY COMPANY**

- The signature on the Bid must be a member or, if the Articles provide for a manager, must be the manager. (Only one signature is required.)
- Signature must be notarized if the company is located outside of the state of California.

**BID NUMBER ITB FS-21-031**

**TO: CITY OF LONG BEACH**  
**CITY CLERK**  
**ATTN: MICHELLE KING**  
**411 West Ocean Boulevard, 1<sup>st</sup> Floor**  
**Long Beach, California 90802**



**INVITATION TO BID**

**NEW FLEET VEHICLES**

*original sent via  
 lrs 4/20/21*

**CONTRACT NO.** \_\_\_\_\_

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**COMPANY NAME:** Bob Wondries Motors **TIN:** \_\_\_\_\_

**STREET ADDRESS:** 400 S. Atlantic Blvd **CITY:** Alhambra **STATE:** CA **ZIP:** 91801

**PHONE:** (626) 457-5590 **FAX:** (626) 457-5593

**S/** [Signature] **President**

Paul Wondries PWondries@earthlink.net

**S/** [Signature] **Secretary**

Paul Wondries PWondries@earthlink.net

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**THE CITY OF LONG BEACH**

**BY** \_\_\_\_\_ **Director of Financial Management**

**Date**

**APPROVED AS TO FORM**  
**June 23**  
**CHARLES PARKIN**  
**CITY ATTORNEY**

**Deputy**

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Date

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General ☐ Limited ☐  
Joint Venture ☐  
Individual ☐ DBA: \_\_\_\_\_  
Limited Liability Company ☐ State of \_\_\_\_\_

Composition of Ownership (more than 51% of ownership of the organization):

**OPTIONAL**

Ethnic (Check one):

☐ Black ☐ Asian ☐ Other Non-white  
☐ Hispanic ☐ American Indian ☐ Caucasian

Non-ethnic Factors of Ownership (check all that apply):

☐ Male ☐ Yes - Physically Challenged ☐ Under 65  
☐ Female ☐ No - Physically Challenged ☐ Over 65

Is the firm certified as a Disadvantaged Business: ☐ Yes ☐ No

Has firm previously been certified as a minority-owned and/or woman-owned business enterprise by any other agency?

☐ Yes ☐ No

Name of certifying agency: \_\_\_\_\_

**INSTRUCTIONS CONCERNING SIGNATURES**

Please use the proper notary form, which applies to your type of organization on all Bid documents, attachments and bonds requiring a signature by officers of your company.

**NOTE: FAILURE TO COMPLY MAY RESULT IN DISQUALIFICATION OF YOUR BID.**

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## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

### OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

#### CAPACITY CLAIMED BY SIGNER

- ☐ INDIVIDUAL  
☐ CORPORATE OFFICER

- ☐ PARTNER(S) ☐ LIMITED  
☐ GENERAL  
☐ ATTORNEY-IN-FACT  
☐ TRUSTEE(S)  
☐ GUARDIAN/CONSERVATOR  
☐ OTHER:

**SIGNER IS REPRESENTING:**  
NAME OF PERSON(S) OR ENTITY(IES):

#### DESCRIPTION OF ATTACHED DOCUMENT

\_\_\_\_\_  
TITLE OR TYPE OF DOCUMENT

\_\_\_\_\_  
NUMBER OF PAGES

\_\_\_\_\_  
DATE OF DOCUMENT

\_\_\_\_\_  
SIGNER(S) OTHER THAN NAMED ABOVE

**INSTRUCTIONS TO BIDDERS**

**11. PUBLIC WORK AND PREVAILING WAGES:**

The Contractor to whom the contract is awarded, along with its subcontractors, shall pay not less than the general prevailing rate of per diem, holiday and overtime wages established by the Department of Industrial Relations (DIR) of the State of California for the locality in which the public work is to be performed for each craft, classification or type of worker needed to execute the contract. Refer to the California DIR's website, <http://www.dir.ca.gov/dir> for such prevailing wages and additional information.

The Director of Public Works of the City by and on behalf of the City Council has obtained from the Director of the Department of Industrial Relations of the State of California the general prevailing rate of per diem wages and the general prevailing rate of holiday and overtime work in the locality in which the public work is to be performed for each craft, classifications or type of workers needed to execute the Contract, and the same is on file with the City Engineer, 9th floor, City Hall, 333 W. Ocean Boulevard, Long Beach, California 90802. It shall be mandatory upon the Contractor to whom the Contract is awarded, and his Subcontractors to pay not less than the said prevailing rate of wages to all workers employed by Contractor or said Subcontractors in the execution of the Contract.

**12. RIGHT TO REJECT:**

The City reserves the right to reject at any time any or all Bids, or parts thereof, and to waive any variances, technicalities and informalities which do not impair the quality, utility, durability or performance of the items.

**13. SAMPLES:**

Samples of items when requested or required must be furnished to the City free of expense to the City and, if not destroyed by tests, will upon request be returned at Bidder's expense.

**14. PRICES:**

Prices shall be in accordance with those extended to other governmental agencies. In case of error in extension of prices, unit price will govern. All prices must be firm for the Contract term unless the City specifically provides for adjustment.

**15. CITY'S POLICY FOR MINORITY AND WOMEN-OWNED BUSINESSES:**

The City of Long Beach is committed to providing maximum opportunities for Disadvantaged, Minority, Women and Long Beach Business Enterprises (DBEs, MBEs, WBEs and Local) to compete successfully in supplying our needs for products and services.

**SUBCONTRACTORS**

To assist the City in maintaining records of its Minority and Women Outreach Program, Bidder is requested to provide the following information. Answers are optional, and failure to answer will not disqualify Bid. If additional space is required, Bidder shall attach a separate sheet.

The following Minority- or Woman-owned subcontractors are to be utilized to provide equipment, material, supplies and/or services for this Contract requirement:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Commodity/Service Provided: \_\_\_\_\_  
Circle appropriate designation: MBE WBE

**Ethnic Factors of Ownership: (more than 51%)**

Black	( )	American Indian	( )
Hispanic	( )	Other Non-white	( )
Asian	( )	Caucasian	( )

Certified by: \_\_\_\_\_

Valid thru: \_\_\_\_\_

Dollar value of participation: \$ \_\_\_\_\_

**16. BID SUBMITTAL AND WITHDRAWAL OF BIDS:**

Each Bid must be submitted electronically in our electronic bidding system on or before the due date. Bids will not be accepted after the date and time stated herein. You are REQUIRED to MAIL ONLY the signed WET signature page, notary document or any additional documents for signatures. YOU CANNOT DELIVER TO CITY HALL.

**SUBMIT TO:**

**CITY OF LONG BEACH  
CITY CLERK - ATTN: MICHELLE KING  
411 W OCEAN BLVD, 15<sup>TH</sup> FLOOR  
LONG BEACH CA 90802**

**BID DUE DATE: APRIL 8, 2021**

**TIME: 11:00 am**

IF BIDDER HAS ANY QUESTIONS REGARDING THIS INVITATION TO BID PLEASE CONTACT THE FOLLOWING CITY PERSONNEL

<u>MICHELLE KING</u>	<u>(562) 570-6020</u>
BUYER	TELEPHONE NUMBER

**17. BID OPENING PROCEDURES:**

All bids are publicly posted on the City's online system at the date and time noted on the Invitation to Bid.

Bid results are posted on the City's online system as soon as they have been reviewed for responsiveness. Bids are awarded to the lowest responsible and responsive bidder meeting the City's specifications. Bid results will not be given out via telephone, City email, or facsimile.

CAUTION: Only the City Council has authority to make an award, and a contract is not in effect until the City Council makes an award and contract documents (including insurance and bonds) are signed, submitted and approved.

Bid protest procedures are in the bid document. Protests must be submitted within five (5) business days following the electronic notification of intent to award.

**18. INTER-AGENCY PARTICIPATION:**

IF OTHER AGENCIES EXPRESS AN INTEREST IN PARTICIPATING IN THIS BID, WOULD YOU SUPPLY THE SAME ITEMS.

YES ☒ NO ☐

(If yes, any agency electing to participate in this Bid will order its own requirements without regard to the City of Long Beach. The City of Long Beach assumes no liability or payment guarantee on any units sold to participating agencies.)

**19. AMERICANS WITH DISABILITIES ACT:**



**BID SUBMISSION INSTRUCTIONS:**

It is recommended that bidders visit the City's website [www.longbeach.gov/purchasing](http://www.longbeach.gov/purchasing) on a regular basis for any addenda to the bid.

The following documents shall be submitted as general attachments. Bidders that do not include these items will be deemed non-responsive and their bids will be rejected.

- ☒ Signed Bid Cover Page
- ☒ California All Purpose Acknowledgment, Notarized (if applicable)
- ☒ Debarment Certification Form (Attachment A)
- ☒ Reference List (Attachment B)
- ☒ W-9 Form (Attachment C)
- ☒ Insurance Requirement (Attachment D)
- ☒ Equal Benefits Ordinance (Attachment E)
- ☒ Secretary of State Print Out

**METHOD OF SUBMISSION:**

Electronic Bids shall be submitted via the City's secure online bidding system. All required sections of the Bid must be submitted via the website. Bidder is solely responsible for "on time" submission of their electronic bid. The Bid Management System will not accept late bids and no exceptions shall be made. Bidders will receive an e-bid confirmation number with a time stamp from the Bid Management System indicating that their bid was submitted successfully. The City will only receive those bids that were transmitted successfully.

When bids on certain items are labeled "optional", bidders shall indicate "no bid" or "N/A" in the space provided for an item for which no bid is being offered.

Bid cover page shall be signed in ink and included with the electronic bid submission as a general attachment. Digital and stamped signatures shall not be accepted.

Pricing shall be submitted electronically on the Line Items tab and all pages of the bid document shall be uploaded as a general attachment.

Submit bid online at: <http://www.planetbids.com/portal/portal.cfm?CompanyID=15810>

**Liquidated Damages**

Time is of the essence for delivery. Contractor shall commence work on date specified in a written Notice to Proceed/City of Long Beach Purchase Order from the City and shall complete all work/delivery within days/date listed in the "Delivery Requirement" section of the bid. Time is of the essence hereunder. City will suffer damage if the work/delivery is not completed within the time stated, but those damages would be difficult or impractical to determine. Therefore, liquidated damages in the amount of \$125.00 per day, beginning at the time work/delivery is due and continuing each day until work/delivery is completed, shall be paid to City, or withheld from final payment for such delay. City to evaluate on a case-by-case basis. Such as strikes, lockouts and events beyond the reasonable control of Contractor.

Contractor is required to keep City informed of the status of the equipment on a bi-weekly basis to the Fleet Representative. Delays can be authorized with prior approval in writing from Fleet Services Representative

**FUTURE AMENDMENTS**

The City reserves the right to change any portion of the work required, to add and/or delete items, or amend such other terms and conditions that may become necessary. Any such revisions shall be accomplished by written amendment to the contract and executed by the Contractor and the City.

**PAYMENT TERMS**

Net \_\_\_\_; 0 % discount in 30 days.

**VENDOR CONTACT INFORMATION**

Name of a person that will be the City's contact for order placement, order problems or special needs, etc. (must have a person's name).

Contact Name: Jesenia Covarrubias / Kevin Buzzard  
Contact Direct Phone: (626) 457-5590  
Contact Fax: (626) 457-5593  
Contact E-mail: jesenia@wondries.com / buzzard5150@gmail.com

**VENDOR'S EMPLOYEES**

Specify the number of current full-time employees residing in Long Beach \_\_\_\_\_

## Attachment A

### Debarment, Suspension, Ineligibility and Voluntary Exclusion Certification

*Please read Acceptance of Certification and Instructions for Certification before completing*

As a current or potential vendor for the City of Long Beach (City) your firm, through its business relationship with the City, may be the recipient of federal grant funds. As such, the City is required to document that neither your business entity or organization, nor any of your principals are debarred, suspended, ineligible, or have voluntarily been excluded from receiving federal grant funds. Consistent with Executive Order No. 12549 Title 2 CFR Part 180 Subpart C, all potential recipients of federal grant funds are required to comply with the requirements specified below. By submission of proposal/bid/agreement, the undersigned, under penalty of perjury, certifies that the participant, nor any of its principals in the capacity of owner, director, partner, officer, manager, or other person with substantial influence in the development or outcome of a covered transaction, whether or not employed by the participant:

- Are not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal department or agency;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, been suspended, debarred, voluntarily excluded or declared ineligible by a federal agency;
- Do not presently have a proposed debarment proceeding pending;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, been indicted or convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct;
- Have not, within a three (3) year period preceding this bid/agreement/proposal, had one or more public transactions (Federal, State, or local) terminated for cause or default.

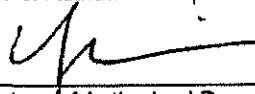
If reorganization, management turnover, or a shift or change of principals' status occurs, written notice must be submitted within 21 days. Subsequent disclosure of unfavorable information will be subject to thorough review and remedial action. Updated versions of this certification may be requested on a routine basis.

Where the potential prospective recipient of Federal assistance funds is unable to certify to any of the statement in this certification, such prospective participant shall attach an explanation to the applicable bid/agreement/proposal.

Bob Wondries Motors DBA, Wondries Fleet Group  
Business/Contractor/Agency

Jesenia Covarrubias  
Name of Authorized Representative

FLEET MANAGER  
Title of Authorized Representative

  
Signature of Authorized Representative

04/13/21  
Date

r20141001

## **Acceptance of Certification**

1. This bid/agreement/proposal or like document has the potential to be a recipient of Federal funds. In order to be in compliance with Code of Federal Regulations, the City requires this completed form. By signing and submitting this document, the prospective bidder/proposer is providing the certification and acknowledgement as follows:
2. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
3. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
4. The potential recipient of Federal assistance funds agrees by submitting this bid/agreement/proposal or like document that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

## **Instructions for completing the form, Attachment –Debarment Certification**

1. The City of Long Beach sometimes receives Federal funding on certain purchases/projects. To ensure that the City is in compliance with Federal regulations we require this form to be completed.
2. The City of Long Beach checks the System for Award Management at [www.sam.gov](http://www.sam.gov) to make sure that Consultants who are awarded City contracts and/or purchase orders are not debarred or suspended. Prospective Consultants should perform a search on this website for your company and or persons associated with your business.
3. If your business is in compliance with the conditions in the form, please have the appropriate person complete and sign this form and return with your bid/proposal/agreement.
4. If at anytime, your business or persons associated with your business become debarred or suspended, we require that you inform us of this change in status.
5. If there are any exceptions to the certification, please include an attachment. Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception, indicate to whom it applies, initiating agency and dates of action.
6. Note: Providing false information may result in criminal prosecution or administrative sanctions.

***If you have any questions on how to complete this form, please contact the  
Purchasing Division in the City of Long Beach Business Relations Bureau at 562-570-6200***

Rev 12.11.13



City of Long Beach  
Purchasing Division  
333 W Ocean Blvd/7<sup>th</sup> Floor  
Long Beach CA 90802

ATTACHMENT B

Reference Information Form

Client/Contractor Name LEADER INDUSTRIES INC  
Project Manager/Contact Name SANDY STIPE E-mail SANDYSTIPE@LEADERAMBULANCE.COM Ph. No. (626) 575-0880  
Address 10941 WEAVER AVE. EL MONTE, CA 91733  
Project Description AMBULANCE VANS  
Project Dates (Start and End) 2001 Contract Term(s) PRESENT Contract Amount 7-10 MILLION

Client/Contractor Name LAPD  
Project Manager/Contact Name VARTAN YEGIYAN E-mail VARTANYEGIYAN@LAPD-LACITY.ORG Ph. No. (213) 486-1021  
Address 555 Ramirez St. STE 100  
Project Description USED CAR CONTRACT  
Project Dates (Start and End) 2008 Contract Term(s) ANNUAL Contract Amount 9.7 MILLION

Client/Contractor Name Los Angeles County Sheriff  
Project Manager/Contact Name LT. DAVID DO E-mail \_\_\_\_\_ Ph. No. (323) 881-3982  
Address 1104 N. EASTERN AVE LOS ANGELES, CA 90063  
Project Description USED CAR CONTRACT  
Project Dates (Start and End) 2009 Contract Term(s) 3 ANNUAL RENEWAL Contract Amount 9 MILLION

Client/Contractor Name CITY OF SANTA MONICA  
Project Manager/Contact Name REGINA BENAVIDES E-mail REGINABENAVIDES@SMBOV.NET Ph. No. (310) 458-2211  
Address 2500 MICHIGAN AVE SANTA MONICA, CA  
Project Description KIA SOUL EVS  
Project Dates (Start and End) 7/22/15 Contract Term(s) 1/16/16 Contract Amount \$563,452

Client/Contractor Name So Cal Gas  
Project Manager/Contact Name Greg Cleve E-mail \_\_\_\_\_ Ph. No. (323) 780-  
Address 8101 S. ROSEMEAD BLVD. PICO RIVERA, CA 90660  
Project Description NEW TRUCKS + CARS  
Project Dates (Start and End) 2009 Contract Term(s) ANNUAL Contract Amount 15 MILLION

Attachment C

**W-9 Request for Taxpayer  
Identification Number and Certification**

[Form must be signed and dated]

Form **W-9**(Rev. August 2013)  
Department of the Treasury  
Internal Revenue Service**Request for Taxpayer  
Identification Number and Certification**Give Form to the  
requester. Do not  
send to the IRS.

Name (as shown on your income tax return)  
**BOB WONDERIES MOTORS**

Business name/disregarded entity name, if different from above  
**WONDERIES FLEET GROUP**

Check appropriate box for federal tax classification:  
☐ Individual/sole proprietor  
☒ C Corporation  
☐ S Corporation  
☐ Partnership  
☐ Trust/estate  
☐ Limited liability company. Enter the tax classification (C-C corporation, S-S corporation, P-partnership) ▶  
☐ Other (see instructions) ▶

Exemptions (see instructions):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_

Address (number, street apt. or suite no.)  
**400 S ATLANTIC BLVD.**

City, state, and ZIP code  
**ALHAMBRA CA 91801**

Requestor's name and address (optional)

List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

--	--	--	--	--	--	--	--	--	--

Employer identification number

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign  
HereSignature of  
U.S. person ▶

Date ▶

4/15/21

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.  
 Future developments: The IRS has issued a page on [irs.gov](http://irs.gov) for information about Form W-9, at [www.irs.gov/w9](http://www.irs.gov/w9). Information about any future developments affecting Form W-9 (such as legislation enacted after its release) will be posted on that page.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



City of Long Beach  
Purchasing Division  
333 W. Ocean Blvd 7<sup>th</sup> Floor  
Long Beach, CA 90802

## ATTACHMENT D

### INSURANCE REQUIREMENTS

Contractor shall submit proof of Insurability from an insurance company with an: 8 rating (as specified in City AR 8-27) from AM Best Company with bid. Failure to submit this proof will disqualify the bid.

- Successful bidder shall obtain and maintain at its expense until completion of performance and acceptance by the City, from an insurer:
  - Admitted (Licensed) in the State of California with a current financial responsibility rating of an Excellent or better and a current financial size category (FSC) of V (Capital Surplus and Conditional Surplus Funds of greater than \$10 million) or greater rating as reported by AM Best Company or equivalent, unless waived in writing by the City's Risk Manager, or
  - Non-admitted in the State of California with a current financial responsibility rating of an Excellent or better and a current financial size category (FSC) of VIII (Capital Surplus Funds or greater than \$100 million) or greater rating as reported by AM Best Company or equivalent, unless waived in writing by City's Risk Manager.
  - Comprehensive General Liability naming City, its Officials, Employees, and Agents as additional Insureds for injury to or death of persons or damage to or loss of property arising from or connected to vendor's performance here-under \$1,000,000 combined single limit for each occurrence and \$2,000,000 General Aggregate.
  - Automobile Liability: \$500,000 combined single limit per accident for bodily injury and property damage covering owned, non-owned and hired vehicles.
  - Worker's Compensation: As required by California Labor Code.
- Self-insurance of self-insured retention must be approved in writing by City and protect City in same manner and extent as if policies had not contained retention. Each policy must be endorsed to state that coverage shall not be cancelled by either party or reduced in coverage except after 30 days prior written notice to City. Vendor must furnish to City before performance certificates of insurance and original endorsements, with the original signature of one authorized by the insurer to bind coverage on its behalf, for approval as to sufficiency and form. This insurance shall not be deemed to limit vendor's liability hereunder.
- Contractor shall maintain at its expense, until completion of performance and acceptance by City, from an insurer:
  - Admitted (licensed) in the State of California with a current financial responsibility rating of A (Excellent) or better and a current financial size category (FSC) of V (capital surplus





City of Long Beach  
Purchasing Division  
333 W. Ocean Blvd 7<sup>th</sup> Floor  
Long Beach, CA 90802

and conditional surplus funds of greater than \$10 million) or greater rating as reported by A.M. Best Company or equivalent, unless waived in writing by City's Risk Manager, or

- o Non-admitted in the State of California with a current financial responsibility rating of A (Excellent) or better and a current financial size category (FSC) of VIII (capital surplus and conditional surplus funds of greater than \$100 million) or greater rating as reported by A.M. Best Company or equivalent, unless waived in writing by the City's Risk Manager.
- All coverages for Subcontractors shall be subject to the requirements stated herein and shall be maintained at no expense to the City.
- Contractor shall furnish the City with certificates of insurance and original endorsements providing coverage as required above. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.
- Before any of Contractor's or Subcontractor's employees shall do any work on the City's property, Contractor shall furnish the City with the required certificates evidencing that such insurance is being maintained. Such certificates shall specify the date when such insurance expires. Such insurance shall be maintained until after the Work under the Contract has been completed and accepted.
- Such insurance as required herein or in any other documents to be considered a part hereof shall not be deemed to limit Contractor's liability under this Contract.
- Contractor shall defend, indemnify and hold harmless the City, its officials and employees from and against any and all liability for claims for bodily injury and property damage arising out of negligent acts, omissions or errors of any employee of Contractor at the Site.
- Contractor shall list the name and location of the place of business of each Subcontractor who will perform work, labor or services for Contractor, or who specially fabricates and installs a portion of the Work or Improvement in an amount in excess of one-half of one percent of Contractor's total contract cost. The Subcontractor list shall be submitted with Contractor's Bid.

By submitting a signature below, Bidder promises that Insurance requirements can be provided as requested.

Printed Name:

Yesenia Covarrubias

Title:

FLEET MANAGER

Signature:

[Signature]

Date:

04/15/21

Attachment E

## **EQUAL BENEFITS ORDINANCE DISCLOSURE**

As a condition of being awarded a contract with the City of Long Beach ("City"), the selected Contractor/Vendor ("Contractor") may be required during the performance of the Contract, to comply with the City's nondiscrimination provisions of the Equal Benefits Ordinance ("EBO") set forth in the Long Beach Municipal Code section 2.73 et seq. The EBO requires that during the performance of the contract, the Contractor shall provide equal benefits to its employees with spouses and employees with domestic partners. Benefits include but are not limited to, health benefits, bereavement leave, family medical leave, membership and membership discounts, moving expenses, retirement benefits and travel benefits. A cash equivalent payment is permitted if an employer has made all reasonable efforts to provide domestic partners with access to benefits but is unable to do so. A situation in which a cash equivalent payment might be used is where the employer has difficulty finding an insurance provider that is willing to provide domestic partner benefits.

The EBO is applicable to the following employers:

- For-profit employers that have a contract with the City for the purchase of goods, services, public works or improvements and other construction projects in the amount of \$100,000 or more
- For-profit entities that generate \$350,000 or more in annual gross receipts leasing City property pursuant to a written agreement for a term exceeding 29 days in any calendar year

Contractors who are subject to the EBO must certify to the City before execution of the contract that they are in compliance with the EBO by completing the EBO Certification Form, attached, or that they have been issued a waiver by the City. Contractors must also allow authorized City representatives access to records so the City can verify compliance with the EBO.

The EBO includes provisions that address difficulties associated with implementing procedures to comply with the EBO. Contractors can delay implementation of procedures to comply with the EBO in the following circumstances:

- 1) By the first effective date after the first open enrollment process following the contract start date, not to exceed two years, if the Contractor/vendor submits evidence of taking reasonable measures to comply with the EBO; or
- 2) At such time that the administrative steps can be taken to incorporate nondiscrimination in benefits in the Contractor/vendor's infrastructure, not to exceed three months; or
- 3) Upon expiration of the contractor's current collective bargaining agreement(s).

Compliance with the EBO

If a contractor has not received a waiver from complying with the EBO and the timeframe within which it can delay implementation has expired but it has failed to comply with the EBO, the Contractor may be deemed to be in material breach of the Contract. In the event of a material breach, the City may cancel, terminate or suspend the City agreement, in whole or in part. The City also may deem the Contractor an irresponsible bidder and disqualify the Contractor from contracting with the City for a period of three years. In addition, the City may assess liquidated damages against the Contractor which may be deducted from money otherwise due the Contractor. The City may also pursue any other remedies available at law or in equity.

By my signature below, I acknowledge that the Contractor understands that to the extent it is subject to the provisions of the Long Beach Municipal Code section 2.73, the Contractor shall comply with this provision.

Printed Name: Yecenia Covarrubias Title: FLEET MANAGER

Signature: [Signature] Date: 04/13/21

Business Entity Name: BOB WONDRIES MOTORS DBA, WONDRIES FLEET GROUP

## EQUAL BENEFITS ORDINANCE CERTIFICATION OF COMPLIANCE

### Section 1. CONTRACTOR/VENDOR INFORMATION

Bob Wondries Motors;  
Name: WONDRIES FLEET GROUP Federal Tax ID No. [REDACTED]  
Address: 400 S. ATLANTIC BLVD.  
City: ALHAMBRA State: CA ZIP: 91801  
Contact Person: Yessenia Covarrubias Telephone: (626) 457-5590  
Email: yessenia@wondries.com Fax: (626) 457-5593

### Section 2. COMPLIANCE QUESTIONS

- A. The EBO is inapplicable to this Contract because the Contractor/Vendor has no employees. ☐ Yes ☒ No
- B. Does your company provide (or make available at the employees' expense) any employee benefits? ☒ Yes ☐ No  
(If "yes," proceed to Question C. If "no," proceed to section 5, as the EBO does not apply to you.)
- C. Does your company provide (or make available at the employees' expense) any benefits to the spouse of an employee?  
☒ Yes ☐ No
- D. Does your company provide (or make available at the employees' expense) any benefits to the domestic partner of an employee?  
☒ Yes ☐ No (If you answered "no" to both questions C and D, proceed to section 5, as the EBO is not applicable to this contract. If you answered "yes" to both Questions C and D, please continue to Question E. If you answered "yes" to Question C and "no" to Question D, please continue to section 3.)
- E. Are the benefits that are available to the spouse of an employee identical to the benefits that are available to the domestic partner of an employee?  
☒ Yes ☐ No  
(If "yes," proceed to section 4, as you are in compliance with the EBO. If "no," continue to section 3.)

Section 3. PROVISIONAL COMPLIANCE

- A. Contractor/vendor is not in compliance with the EBO now but will comply by the following date:

\_\_\_\_\_ By the first effective date after the first open enrollment process following the contract start date, not to exceed two years, if the Contractor/vendor submits evidence of taking reasonable measures to comply with the EBO; or

\_\_\_\_\_ At such time that the administrative steps can be taken to incorporate nondiscrimination in benefits in the Contractor/vendor's infrastructure, not to exceed three months; or

\_\_\_\_\_ Upon expiration of the contractor's current collective bargaining agreement(s).

- B. If you have taken all reasonable measures to comply with the EBO but are *unable to do so, do you agree to provide employees with a cash equivalent?* (The cash equivalent is the amount of money your company pays for spousal benefits that are unavailable for domestic partners.)

\_\_\_\_\_ Yes \_\_\_\_\_ No

Section 4. REQUIRED DOCUMENTATION

At time of issuance of purchase order or contract award, you may be required by the City to provide documentation (copy of employee handbook, eligibility statement from your plans, insurance provider statement, etc.) to verify that you do not discriminate in the provision of benefits.

Section 5. CERTIFICATION

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that I am authorized to bind this entity contractually. By signing this certification, I further agree to comply with all additional obligations of the Equal Benefits Ordinance that are set forth in the Long Beach Municipal Code and in the terms of the contract of purchase order with the City.

Executed this 13<sup>TH</sup> day of April, 2021, at ALHAMBRA, CA

Name Yecenia Covarrubias Signature [Signature]

Title FLEET MANAGER Federal Tax ID No. [Redacted]

Dr. Shirley N. Weber  
California Secretary of State

Attachment F

## Business Search - Entity Detail



The California Business Search is updated daily and reflects work processed through Monday, April 19, 2021. Please refer to document [Processing Times](#) for the received dates of filings currently being processed. The data provided is not a complete or certified record of an entity. Not all images are available online.

### C0244574 BOB WONDRIES MOTORS

Registration Date:	04/24/1950
Jurisdiction:	CALIFORNIA
Entity Type:	DOMESTIC STOCK
Status:	ACTIVE
Agent for Service of Process:	PAUL WONDRIES 400 S ATLANTIC BLVD ALHAMBRA CA 91801
Entity Address:	400 S ATLANTIC BLVD ALHAMBRA CA 91801
Entity Mailing Address:	400 S ATLANTIC BLVD ALHAMBRA CA 91801

 [Certificate of Status](#)

A Statement of Information is due EVERY year beginning five months before and through the end of April.

Document Type	 File Date	 PDF
SI-NO CHANGE	02/02/2021	
SI-COMPLETE	02/19/2002	Image unavailable. Please request paper copy.
RESTATED REGISTRATION	10/02/1992	
REGISTRATION	04/24/1950	Image unavailable. Please request paper copy.

\* Indicates the information is not contained in the California Secretary of State's database.

- If the status of the corporation is "Surrender," the agent for service of process is automatically revoked. Please refer to California Corporations Code [section 2114](#) for information relating to service upon corporations that have surrendered.
- For information on checking or reserving a name, refer to [Name Availability](#).
- If the image is not available online, for information on ordering a copy refer to [Information Requests](#).
- For information on ordering certificates, status reports, certified copies of documents and copies of documents not currently available in the Business Search or to request a more extensive search for records, refer to [Information Requests](#).

## ATTACHMENT F

### SECRETARY OF STATE CERTIFICATION PRINTOUT

<https://businesssearch.sos.ca.gov/>


Business Search - Business Entities (BE) X

File Edit View Favorites Tools Help

X Convert Select

Business Search - Business ... PURCHASING PLANETBIDS INTRANET HOME System for Award Manage... Suggested Sites City of Long Beach - Legislator

[Skip to Main Content](#) | [Skip to Footer](#)

 **Alex Padilla**  
California Secretary of State

[About](#) [Business](#) [Notary & Authentications](#) [Elections](#) [Campaign & Lobbying](#) [State Archives](#) [Registries](#) [News](#) [Contact](#)

**Business Entities (BE)**

Online Services

[E-File Statements of Information for Corporations](#)

[Business Search](#)

[Processing Times](#)

[Disclosure Search](#)

Service Options

[Name Availability](#)

[Forms, Samples & Fees](#)

[Statements of Information \(annual/biennial reports\)](#)

[Filing Tips](#)

[Information Requests \(certificates, copies & status reports\)](#)

[Service of Process](#)

[FAQs](#)

**Business Search**

This search provides access to available information for corporations, limited liability companies and limited partnerships of record with the California Secretary of State, including free uncertified PDF copies of the most recent Statements of Information filed for corporations and limited liability companies, if the statements have been imaged. Please note: This search is not intended to serve as a name availability search. For information on checking or reserving a name, refer to [Name Availability](#).

To conduct a search:

- Select the applicable search type.
- In the "Search Criteria" box, enter the entity name or number you wish to search. Note: If entering the entity number of a corporation, the number must begin with the letter C.
- Select the search filter you wish to use to locate the entity if searching for an entity name.
- Select the Search button.
- For help with searching an entity name or number, refer to [Search Tips](#).

All fields marked with an asterisk (\*) are required.

Search Type \*

☐ Search by Corporation Name ☐ Search by LP/LLC Name ☐ Search by Entity Number

Search Criteria \*  Search Filter  Keyword

Please include a printout from this website with your bid.  
*Individual and Sole Proprietor businesses are exempt.*

March 24, 2021

NOTICE TO BIDDERS

ADDENDUM NO. 1

**ITB FS 21-031  
New Fleet Vehicles**

**This addendum changes and supersedes the language in the original Invitation to Bid. Please acknowledge receipt of this addendum by signing and submitting with your bid. Any bidder who fails to submit this addendum may be disqualified.**

**Use of subcontractors:**

If your company will be using subcontractors for upfitting, service bodies, lighting etc. You are required to submit your list of subcontractors to the City for approval. A subcontractor must be in business for a minimum of five (5) years.

Company name and location, what service they provide, list of 3-5 references providing work to other government agencies.

**You are required to submit the subcontractor information by  
March 26, 2021 by 11:00 am. By emailing it to  
[purchasingbids@longbeach.gov](mailto:purchasingbids@longbeach.gov)**

Failure to submit your subcontractors may disqualify your bid. All subcontractors require prior approval from the City of Long Beach. If you have a subcontractor that has been prior approved by the City, will disqualify your bid.

PREPARED BY: Michelle King, Buyer II

ACKNOWLEDGED BY: Wondries Fleet Group  
Company Name

Yesenia Covarrubias  
Print Name

Fleet Manager  
Title



March 24, 2021

NOTICE TO BIDDERS

ADDENDUM NO. 3

**ITB FS 21-031  
New Fleet Vehicles**

**This addendum changes and supersedes the language in the original Invitation to Bid. Please acknowledge receipt of this addendum by signing and submitting with your bid. Any bidder who fails to submit this addendum may be disqualified.**

**The City of Long Beach had a non – mandatory pre bid meeting on March 17, 2021 for informational purposes.**

- Contract term is 24 months with the option for three (3) additional one-year renewals.
- No price increases in the 24-month term. During the contract term if the manufacturer increases price or any changes, vendor must submit all necessary documents in writing to the City representative for approval.
- Price increase at renewal is based on Consumer Price Index (CPI) Language below:

**EXTENSION OPTION:**

This Contract is subject to extension for three additional one (1) year periods from the date of expiration of this Contract, at the option of the City in accordance with the option granted in your bid.

Price changes after the base period shall be negotiated for each extension period but shall not exceed the annual increase of the most recent available month for the Los Angeles-Riverside-Orange County, CA Consumer Price Index (CPI) for All Urban Consumers for non-labor over the CPI from the same month in the immediately preceding year.

- Within this bid there are 53 various specifications. The City has had contracts in place for the last 4 years and this process of ordering has worked for the City.
- These are the estimated annual quantities (140-150 vehicles per year) which are subject to change at any time per City's budget allowance.
- These are normal standard orders, and the City can deduct option items when order is placed.
- There will be only one point of contact from the City for the duration of the contract.
- Any vehicle not included may be bid out separately.

**Date Changes:**

**Questions are due by Monday, March 29, 2021 by 11:00 am**

**Answers will be posted April 2, 2021 by 11:00 am**

**Bid due: Wednesday, April 14, 2021 by 11:00 am**

All questions are to be submitted in writing to [purchasingbids@longbeach.gov](mailto:purchasingbids@longbeach.gov)  
Please put in the subject line "Questions for ITB FS 21-031 New Fleet Vehicles."

PREPARED BY: Michelle King, Buyer II

ACKNOWLEDGED BY: Wondries Fleet Group  
Company Name

Yesenia Covarrubias  
Print Name

[Signature]  
Signature

Fleet Manager  
Title

4/20/21  
Date

April 2, 2021

**NOTICE TO BIDDERS**

**ADDENDUM NO. 4**

**ITB FS 21-031  
New Fleet Vehicles**

**This addendum changes and supersedes the language in the original Invitation to Bid.** Please acknowledge receipt of this addendum by signing and submitting with your bid. Any bidder who fails to submit this addendum may be disqualified.

1. **Question:** Option 0 Transit 250 cargo van - The GVWR requested is a 150 Transit cargo van (8670 lbs.) the 250 Transit cargo is (9070 lbs.). Please confirm.

Answer: The Ford Transit 150, GVWR is 8,670 lbs. and the Ford Transit 250, GVWR is 9,070 lbs.

2. **Question:** Item F – Transit Connect – does the City want Swing Out Rear Doors or Rear Liftgate.

Answer: Swing out rear doors

3. **Question:** Item G & H – Rangers – Blue Tooth is standard with this body type. Is this acceptable or orders must have the optional SYNC package.

Answer: Sync Package

4. **Item M – Cargo Van – Does this unit require a full vinyl floor covering – front and rear – otherwise rear will be standard metal.**

Answer: Only front vinyl floor

5. **Is Pacific Truck Body acceptable for the City?**

Answer: Yes, they are acceptable

6. **Question: Is HI STANDARD AUTOMOTIVE, LLC acceptable for the City.**

Answer: Yes, they are acceptable

7. Question: Clarification for how many Rumbler Sirens is to be installed in the following:

XX – Line Item 52 Rumbler System  
YY – Line Item 54 Rumbler System  
ZZ – Line Item 52 Rumbler System  
A1 – Line Item 54 Rumbler System

Answer: Two (2) Rumbler per unit

Acceptable Subcontractors:  
Pacific Truck Body  
Hi Standard Automotive

CNG

Fuel vendors are not the responsibility of the vendor. The City will take care of the fuel.

The question-and-answer period has ended. If you have a question you are required to submit in writing but there is no guarantee it will be answered.

All questions are to be submitted in writing to [purchasingbids@longbeach.gov](mailto:purchasingbids@longbeach.gov)  
Please put in the subject line "Questions for ITB FS 21-031 New Fleet Vehicles."

PREPARED BY: Michelle King, Buyer II

ACKNOWLEDGED BY: Wondries Fleet Group  
Company Name

Yesenia Covarrubias  
Print Name

[Signature]  
Signature

Fleet Manager  
Title

4/20/21  
Date

COMPETITIVE SOLICITATION  
& RENEWAL FORM

## SUMMARY SECTION – To Be Completed by the Requesting Department

TITLE OF SOLICITATION: Multi-Year Medium and Light Duty Vehicle purchases – New Fleet Vehicles

## DESCRIPTION OF PURCHASE:

DESCRIPTION / JUSTIFICATION FOR PURCHASE / TIMING CONSIDERATIONS / SERVICE LEVEL IMPACT IF NOT APPROVED

The Financial Management Department, Fleet Services Bureau, wishes to establish contracts with multiple vendors for the procurement of an average of 145 light and medium duty vehicles per year, in accordance with the approved replacement plan, at an estimated cost of \$6,800,000 per year.

COMPLETED SOLICITATION TEMPLATE ATTACHED: ☐ Yes ☒ NoPRE-BID/PROPOSAL MEETING: ☐ Yes ☒ No MANDATORY: ☐ Yes ☐ No ESTIMATED VALUE: \$ 6,800,000.00

DEPT CONTACT: Ryan Van Andel, Fleet Finance Officer

TEL: 570-5405

LOCATION: 2600 Temple Avenue, Long Beach, CA

ACCOUNT STRING: 6230-41-22-2208-220805-22800-220803-00000-852400

GRANT: ☐ Yes ☐ No

PROJECT STRING:

## DEPARTMENT APPROVAL

DIRECTOR (PRINT): John Gross

DATE:

Digitally signed by Sandra Tsang-Palmer

DIRECTOR SIGNATURE: Date: 2021.02.02 07:45:38 -08'00'

## AWARD SECTION – To Be Completed by the Purchasing Division

SOLICITATION NUMBER: ITBFS21-031PLANETBIDS POSTED DATE: 3/5ADVERTISED DATE: 3/6PRE-BID/PROPOSAL (JOB WALK) DATE (IF APPLICABLE): 3/17QUESTION DATE: 3/29ANSWER DATE: 4/2CLOSING DATE: 4/21

NOI POSTED DATE:

## TOTAL NUMBER OF – Fill in the Quantity for Each Category Below

NOTIFIED POTENTIAL BIDDERS/PROPOSERS: 70LB (LOCAL) NOTIFIED: 8DOWNLOADS: 28LB (LOCAL) DOWNLOADS: 2RESPONSES RECEIVED: 8MBEs: 2LB (LOCAL): 0WBEs: 0NON: MBEs, WBEs, SBEs, LB (LOCAL): 0SBEs: 0

## PIGGYBACK/COOPERATIVE PURCHASE

(Government agency or cooperative organization used):

CONTRACT #:

PROTEST  
☐ Yes ☐ NoSBE  
☐ Yes ☒ NoLOCAL  
PREFERENCE  
☐ Yes ☒ NoCITY COUNCIL  
☐ Yes ☐ NoLABOR  
COMPLIANCE  
☐ Yes ☒ NoFIRST SOURCE  
☐ Yes ☐ NoPLA  
☐ Yes ☒ No

(CONTINUED)

June 2, 2021

RE: NOTICE OF INTENT TO AWARD  
Invitation to Bid # ITB FS 21-031

The City of Long Beach has completed the evaluation of Invitation to Bid # ITB FS 21-031 for New Fleet Vehicles eight (8) bids were received and evaluated for responsiveness. A bid recap has been posted to the City's on-line bidding site. It is the City's intent to award to Bob Wondries Motors dba Wondries Fleet Group of Alhambra, CA, FFBH Motors, LLC dba Frontier Ford of Santa Clara, CA and Fleet Vehicle Source of Covina, CA.

Thank you for your participation in the procurement process. The City of Long Beach regards your firm as an important and valuable provider of goods and/or services. If I can answer any further questions, please feel free to contact me at 562-570-6020 or [purchasingbids@longbeach.gov](mailto:purchasingbids@longbeach.gov)

Yours truly,

*Michelle King*

Michelle King  
Buyer II

NOTE: This intent does not constitute an award. The awarded vendor will receive a purchase order from the City of Long Beach. Work shall not commence without a signed purchase order.

Item Num Section Item Code Description UM QTY Unit Price Line Total Tax Included Response Comment										Fleet Vehicle Source, Inc.										Courtesy Chevrolet Center																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												
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[illegible]

101	Item 2	Vehicle	Ford F-350, 2WD Crew Cab Pick-Up, Hybrid, BEA	2	\$36,800.00	\$73,600.00	\$81,360.00	Yes	GENCO	\$35,650.00	\$71,300.00	\$78,608.75	Yes						No	No bid
101	Item 2	Option 1	Lifting installation per specifications	EA	2	\$4,500.00	\$9,000.00	\$10,012.75	Yes		\$5,075.00	\$10,150.00	\$11,180.38	Yes					No	No
101	Item 2	Fee	Per 1st per vehicle	LT	2	\$8.75	\$17.50	\$17.50	Yes		\$8.75	\$17.50	\$17.50	Yes					No	No
101	Item 2	Fee	Delivery, non-trailerable (per vehicle)	LT	2	\$0.00	\$0.00	\$0.00	Yes		\$0.00	\$0.00	\$0.00	Yes					No	No
101	Item 2	Fee	Delivery, trailerable (per vehicle)	LT	2	\$0.00	\$0.00	\$0.00	Yes		\$0.00	\$0.00	\$0.00	Yes					No	No
106	Item 4A	Vehicle	Ford F-350, 2WD Limited Cab Pick-Up, BEA	3	\$31,500.00	\$94,500.00	\$94,725.75	Yes	GENCO	\$90,592.00	\$90,592.00	\$93,355.83	Yes						No	No bid
106	Item 4A	Option 1	Cross Bed Top Box per specifications	EA	3	\$890.00	\$2,670.00	\$2,670.00	Yes		\$1,137.00	\$3,407.00	\$3,407.00	Yes					No	No
107	Item 4A	Option 1	Lifting installation per specifications	EA	3	\$4,500.00	\$13,500.00	\$13,500.00	Yes		\$5,075.00	\$15,225.00	\$15,225.00	Yes					No	No
108	Item 4A	Fee	Per 1st per vehicle	LT	3	\$8.75	\$26.25	\$26.25	Yes		\$8.75	\$26.25	\$26.25	Yes					No	No
109	Item 4A	Fee	Delivery, non-trailerable (per vehicle)	LT	3	\$0.00	\$0.00	\$0.00	Yes		\$0.00	\$0.00	\$0.00	Yes					No	No
110	Item 4B	Vehicle	Ford F-350, 2WD Crew Cab Pick-Up, CNG, BEA	2	\$32,800.00	\$65,600.00	\$72,424.00	Yes	GENCO	\$31,746.00	\$63,492.00	\$66,995.91	Yes						No	No bid
111	Item 4B	Option 1	Lifting installation per specifications	EA	2	\$5,500.00	\$11,000.00	\$10,937.75	Yes		\$5,075.00	\$10,150.00	\$11,180.38	Yes					No	No
112	Item 4B	Fee	Per 1st per vehicle	LT	2	\$8.75	\$17.50	\$17.50	Yes		\$8.75	\$17.50	\$17.50	Yes					No	No
113	Item 4B	Fee	Delivery, non-trailerable (per vehicle)	LT	2	\$0.00	\$0.00	\$0.00	Yes		\$0.00	\$0.00	\$0.00	Yes					No	No
114	Item 4C	Vehicle	Ford F-350, 2WD Regular Cab Pick-Up, CNG, BEA	3	\$32,600.00	\$97,800.00	\$105,941.50	Yes	GENCO	\$92,000.00	\$92,000.00	\$95,107.05	Yes						No	No bid
115	Item 4C	Option 1	Lifting installation per specifications	EA	3	\$4,500.00	\$13,500.00	\$13,500.00	Yes		\$5,075.00	\$15,225.00	\$15,225.00	Yes					No	No
116	Item 4C	Fee	Per 1st per vehicle	LT	3	\$8.75	\$26.25	\$26.25	Yes		\$8.75	\$26.25	\$26.25	Yes					No	No
117	Item 4C	Fee	Delivery, non-trailerable (per vehicle)	LT	3	\$0.00	\$0.00	\$0.00	Yes		\$0.00	\$0.00	\$0.00	Yes					No	No
118	Item 4D	Vehicle	Ford F-350, 2WD Super Cab Pick-Up, CNG, BEA	3	\$34,800.00	\$104,400.00	\$108,857.00	Yes	GENCO	\$93,801.00	\$93,801.00	\$97,255.40	Yes						No	No bid
119	Item 4D	Option 1	Lifting installation per specifications	EA	3	\$4,500.00	\$13,500.00	\$13,500.00	Yes		\$5,075.00	\$15,225.00	\$15,225.00	Yes					No	No
120	Item 4D	Fee	Per 1st per vehicle	LT	3	\$8.75	\$26.25	\$26.25	Yes		\$8.75	\$26.25	\$26.25	Yes					No	No
121	Item 4D	Fee	Delivery, non-trailerable (per vehicle)	LT	3	\$0.00	\$0.00	\$0.00	Yes		\$0.00	\$0.00	\$0.00	Yes					No	No
122	Item 4E	Vehicle	Ford F-350, 4WD Crew Cab Pick-Up, CNG, BEA	1	\$35,800.00	\$35,800.00	\$38,249.00	Yes	GENCO	\$34,177.00	\$34,177.00	\$37,215.02	Yes						No	No bid
123	Item 4E	Option 1	Lifting installation per specifications	EA	1	\$4,500.00	\$4,500.00	\$4,500.00	Yes		\$5,075.00	\$5,075.00	\$5,075.00	Yes					No	No
124	Item 4E	Fee	Per 1st per vehicle	LT	1	\$8.75	\$8.75	\$8.75	Yes		\$8.75	\$8.75	\$8.75	Yes					No	No
125	Item 4E	Fee	Delivery, non-trailerable (per vehicle)	LT	1	\$0.00	\$0.00	\$0.00	Yes		\$0.00	\$0.00	\$0.00	Yes					No	No
126	Item 4F	Vehicle	Ford F-350, 2WD Regular Cab Pick-Up, BEA	3	\$31,900.00	\$95,700.00	\$95,169.75	Yes	GENCO	\$90,416.00	\$90,416.00	\$93,531.64	Yes						No	No bid
127	Item 4F	Option 1	Cross Bed Top Box per specifications	EA	3	\$890.00	\$2,670.00	\$2,670.00	Yes		\$1,137.00	\$3,407.00	\$3,407.00	Yes					No	No
128	Item 4F	Option 2	Lifting installation per specifications	EA	3	\$4,500.00	\$13,500.00	\$13,500.00	Yes		\$5,075.00	\$15,225.00	\$15,225.00	Yes					No	No
129	Item 4F	Fee	Per 1st per vehicle	LT	3	\$8.75	\$26.25	\$26.25	Yes		\$8.75	\$26.25	\$26.25	Yes					No	No
130	Item 4F	Fee	Delivery, non-trailerable (per vehicle)	LT	3	\$0.00	\$0.00	\$0.00	Yes		\$0.00	\$0.00	\$0.00	Yes					No	No
131	Item 4G	Vehicle	Ford F-350, 2WD Regular Cab Pick-Up, BEA	3	\$31,900.00	\$95,700.00	\$95,169.75	Yes	GENCO	\$90,416.00	\$90,416.00	\$93,531.64	Yes						No	No bid
132	Item 4G	Option 1	Cross Bed Top Box per specifications	EA	3	\$890.00	\$2,670.00	\$2,670.00	Yes		\$1,137.00	\$3,407.00	\$3,407.00	Yes					No	No
133	Item 4G	Option 2	Lifting installation per specifications	EA	3	\$4,500.00	\$13,500.00	\$13,500.00	Yes		\$5,075.00	\$15,225.00	\$15,225.00	Yes					No	No
134	Item 4G	Fee	Per 1st per vehicle	LT	3	\$8.75	\$26.25	\$26.25	Yes		\$8.75	\$26.25	\$26.25	Yes					No	No





