



Form 700 Presentation - Ethics Commission June 9, 2021

**An Overview of the Form 700 Process &
City of Long Beach Adherence to the
Political Reform Act**

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Form 700 Hierarchy

State of California
Fair Political Practices Commission

- Sets Rules & Fines
- Responsible for Enforcement
- Advises Filing Officers

Filing Officer

- Filing Officer is the City Clerk
- Maintains & Updates Filer Information
- Makes Forms Available to the Public & Sends Referrals for Enforcement to the FPPC

City Council

- City Council is the Conflict of Interest (COI) Code Approval Board

City Attorney

- City Attorney Assists with COI Code Review

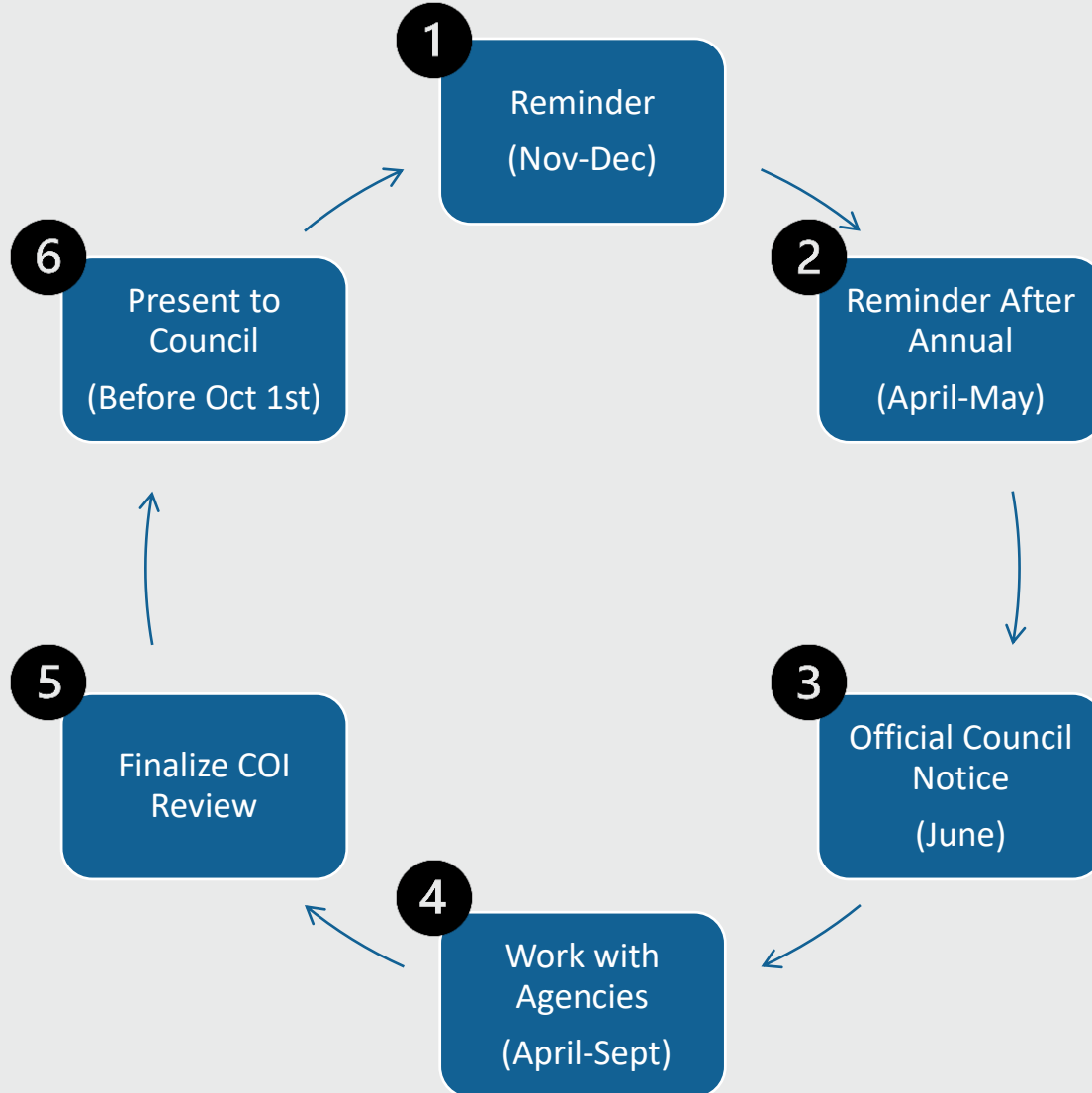
Filing
Official

- Commission & Department Liaisons are the Filing Officials
- Assist Filing Officer (City Clerk)

Filer

- Responsible to File Form 700

Biennial Review Schedule (2 Year Cycle)



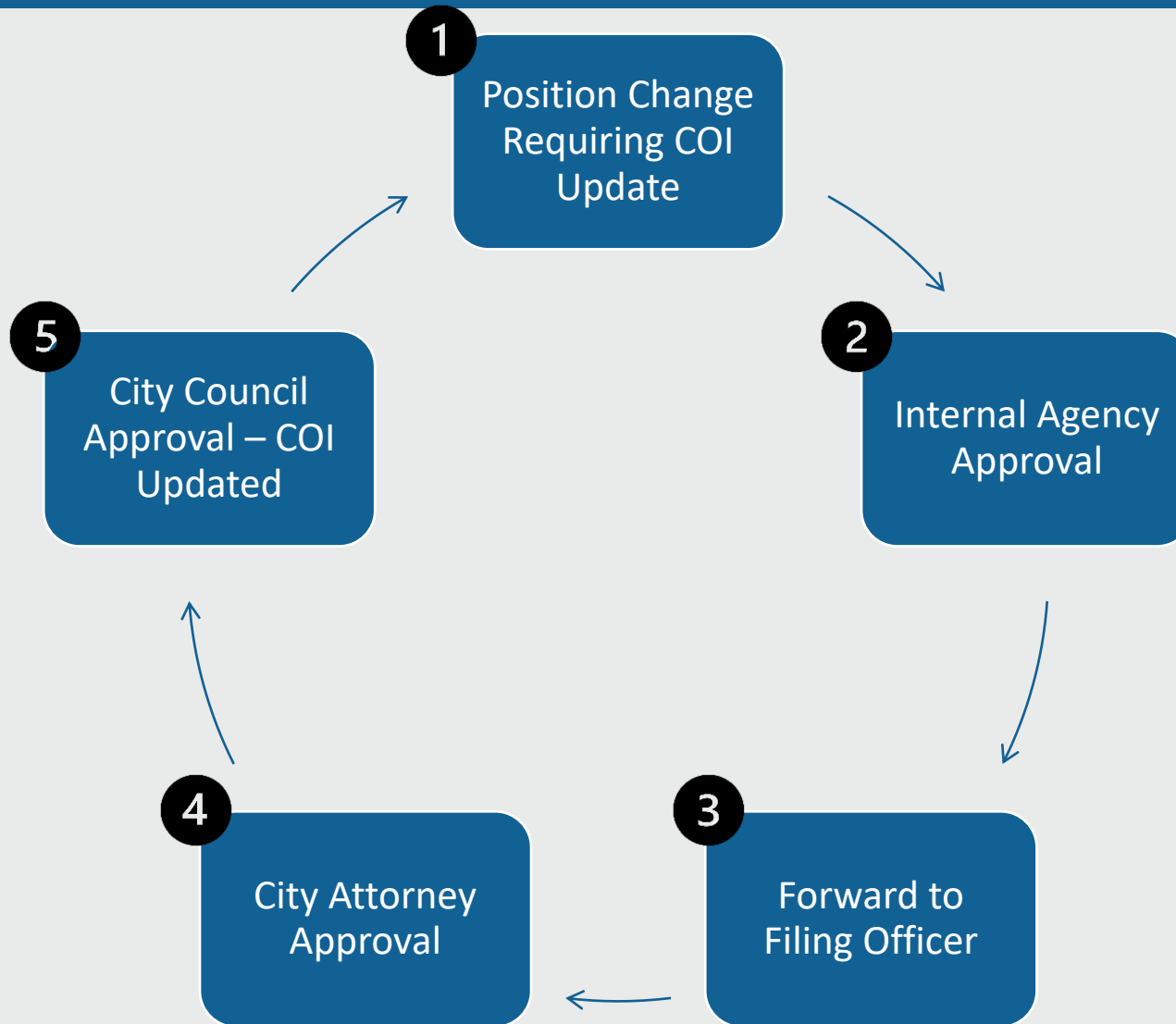
The Biennial Review is a codified cleanup of the Conflict of Interest (COI) Code, dictating which positions are required to file. This process occurs every 2 years, falling on an even year.

Our office works with the respective Filing Officials to complete the review.

Between June & September, we update positions, filers & filings to make sure the 700 system properly reflects the current organization structure.

Before the October 1st deadline, City Council approves all code changes.

Conflict of Interest (COI) Code Review Schedule

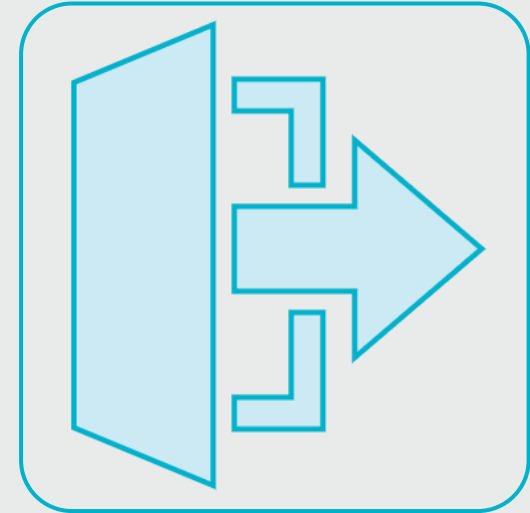
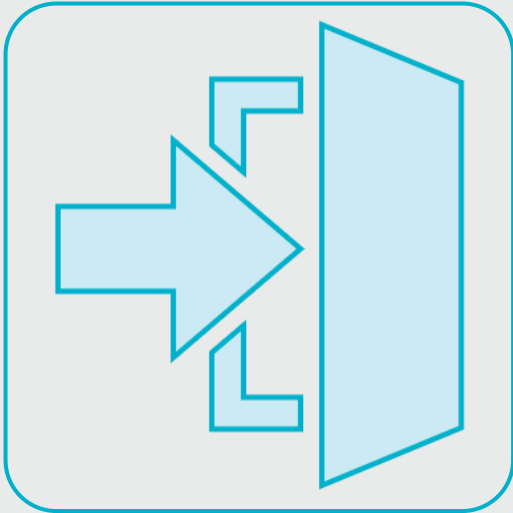


All Conflict of Interest (COI) code reviews go through the same process. When a position change is noted, the COI code is required to be updated to match the department's structure.

Our office works with the department's Filing Officer to make the change. We notify the City Attorney's Office for approval & draft a staff report for the City Council.

The Conflict of Interest (COI) code change is adopted by the City Council.

Filing Schedule



ASSUMING

- Due 30 days from date of assuming office or position

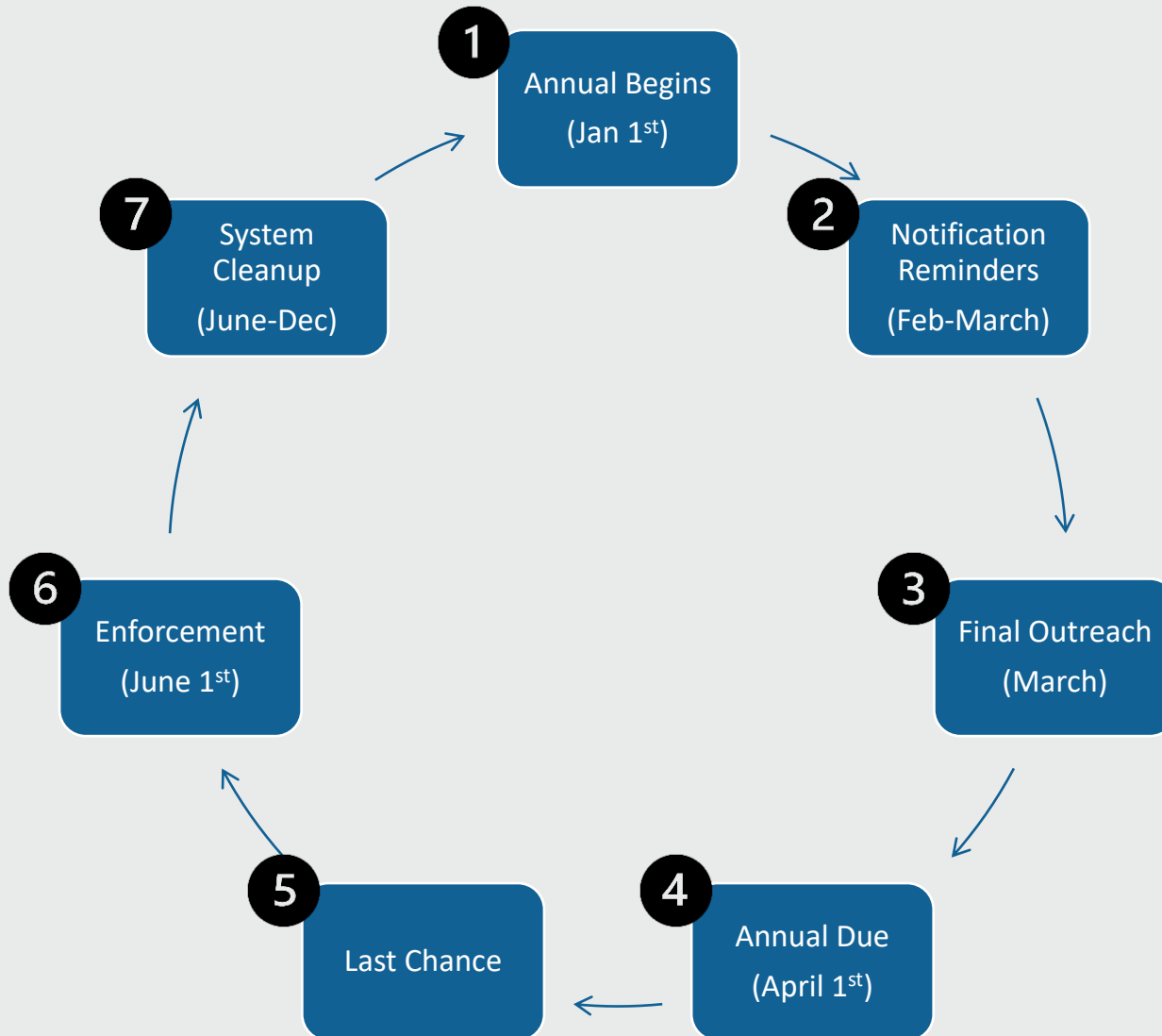
ANNUAL

- Every Year
- Opens January 1ST
- Due 1ST Business Day of April
- Minimum of 2 Notices

LEAVING

- Due 30 days from date of leaving office or position

Annual Filing Schedule



The annual filing process officially begins on January 1st & wraps up the **first business day of April**.

Our office reaches out to the Filing Officials between June & December to make sure there are no major changes, similar to the Biennial Review conducted every 2 years.

The FPPC mandates that a minimum of 2 attempts are made to remind filers to file before they are sent to enforcement. Our office sends 4 official reminders, as well as multiple phone calls, & coordination with Filing Officials.

Viewing & Online Accessibility

Additional Forms & Helpful Links

6/3/2021

[Payments to Agency Report
Form 801](#)

[Agency Report of Ceremonial Role Events and Ticket Distributions
Form 802](#) (must be filed with the City Manager)

[Behested Payment Report
Form 803](#)

Please complete, sign and email to your designated contact person.

[More >>](#)

Ethics Guide for Long Beach City Officials & Employees with New Gift Limits

6/16/2020

The Ethics guide has been updated to include the new restrictions of gift limits for City Officials and Board Members. You may find a current

[Revised 2020 Ethics Guide](#)

[More >>](#)

Public Access - View Forms

6/3/2021

The Form 700 document is a public document, available for PRA requests. To help ensure an ease of access to these documents, we have

- [PUBLIC OFFICIAL - FORM 700 FILINGS \(GOV. CODE 87200\)](#)
- [FPPC AGENCY DISCLOSURE \(FORM 800 SERIES\)](#)

[More >>](#)

Online Filing portal

OFFICE OF THE CITY CLERK

City Clerk Home Legislative Meetings Ethics Commission Elections Services and Forms

Home » City Clerk » Historical Records » Public Official - Form 700 Filings (Gov. Code 87200)

PUBLIC OFFICIAL - FORM 700 FILINGS (GOV. CODE 87200)

2014 2015 2016 2017 2018 2019 2020

- » [CD1 - Zendejas Mary 2020](#)
- » [CD2 - Allen Cindy 2020 \(Assuming\)](#)
- » [CD3 - Price Suzie 2020](#)
- » [CD4 - Supernaw Daryl 2020](#)
- » [CD5 - Mungo Stacy 2020](#)
- » [CD6 - Saro Suely 2020 \(Amendment\)](#)
- » [CD6 - Saro Suely 2020 \(Assuming\)](#)
- » [CD7 - Uranga Roberto 2020](#)
- » [CD8 - Austin Al 2020](#)
- » [CD9 - Richardson Rex 2020](#)
- » [City Attorney - Parkin Charles 2020](#)
- » [City Auditor - Doud Laura 2020](#)
- » [City Manager - Modica Thomas 2020](#)
- » [City Prosecutor - Haubert Doug 2020](#)
- » [Mayor - Garcia Robert 2020](#)

City Clerk Website

Home » City Clerk » Services » FPPC Agency Disclosure - Form 800 Series

FPPC AGENCY DISCLOSURE (FORM 800 SERIES)

Please click on the hyperlinks below to view the 800 series Forms.

[Form 801 – Gift To Agency Report](#)

This form is for use by all state and local government agencies to disclose payments made to the agency when payments provide a personal benefit to an official of the agency.

[Form 802 – Agency Report Of Ceremonial Role Events And Ticket Distributions](#)

The Form 802 is used by state and local government agencies to disclose detailed information about the distribution of tickets and passes, including the identity of persons who receive the tickets and passes and the public purpose of each ticket distribution.

[Form 803 – Behested Payment Report](#)

A behested payment is when a state or local elected official or a member of California's Public Utilities Commission solicits a donation to an organization, such as a 501(c)(3), that is used for legislative, governmental or charitable purposes.

[Form 806 – Agency Report Of Public Officials Appointments](#)

Report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, joint powers agency or authority.

Helpful Links

[Guidance for Form 700 Filing Officers](#)

[Local Biennial Notice Instructions](#)

[FPPC Conflicts of Interest \(COI\) Rules](#)

[FPPC Regulations](#)