

David Zanatta, Chair
Mariela Salgado, Vice Chair



Sharleen Higa, Commissioner
Robert Livingstone, Commissioner
Susan Redfield, Commissioner
Kasey Schoen, Commissioner
Ron Sievers, Commissioner

Brent Dennis, Director
Valerie Davis, Executive Assistant

FINISHED AGENDA & DRAFT MINUTES

CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Chair Zanatta at 9:05 AM, via Teleconference.

ROLL CALL

Director Brent Dennis took the roll call and confirmed a quorum.

Commissioners Sharleen Higa, Robert Livingstone, Kasey Schoen, Ron Sievers,
Present: Mariela Salgado and David Zanatta

Commissioners Susan Redfield

Excused:

STAFF PRESENT

Brent Dennis, Director

Stephen Scott, Deputy Director

Gladys Kaiser, Bureau Manager, Community Recreation Services

Hurley Owens, Bureau Manager, Maintenance Operations

Meredith Reynolds, Bureau Manager, Park Planning & Partnerships

Ashleigh Griset, Superintendent, Community Recreation Services

Ted Stevens, Superintendent, Community Recreation Services

Alma Castro, Park Partnerships Officer, Park Planning & Partnerships

Lori Craig, Admin Analyst, Park Planning & Partnerships

Leslie Hunsaker, Admin Analyst, Park Planning & Partnerships

Leah Salgado, Admin Analyst, Business Operations

Valerie Davis, Executive Assistant to the Director

Jenny Roberts, Admin Aide, Executive Office

Brittany Howe, Clerk Typist, Community Recreation Services

Paul Felder, Recreation Assistant, Community Recreation Services

Daisy Torres, Recreation Leader, Community Recreation Services

GUESTS PRESENT

Trinka Rowsell, Executive Director, Partners of Parks

Nancy Villasenor, Capital Projects Coordinator, Public Works

Diana Lara, Executive Director, Food Finders, Inc.

Bill Child, Representative from the Lakewood Village Little League

Charles Brown, Field Deputy, Council District 8 Office

Sinykinkay, Member of the Central Neighborhood Advisory Committee (CNAC)

Tasha Hunter, Interim President, African American Cultural Center of LB

Sabrina David, Founding Member, Black Men Matter and Care Closet LBC

El Parker, Vice President, African American Cultural Center of LB

John Edmund, Resident of the 6th District

PRESENTATIONS

Daisy Torres from Community Recreation Services Bureau was awarded Employee of the Month for April.

Director Brent Dennis spoke.

Gladys Kaiser spoke.

Ashleigh Griset spoke.

Paul Felder spoke.

Daisy Torres spoke.

Chair Zanatta spoke.

APPROVAL OF MINUTES

1. 21-021PR Recommendation to approve the Parks & Recreation Commission Meeting Minutes of April 15, 2021.

Chair Zanatta spoke.

A motion was made by Vice Chair Salgado, seconded by Commissioner Schoen, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Sharleen Higa, Robert Livingstone, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

Excused: 1 - Susan Redfield

COMMISSION ITEMS

2. 21-022PR Recommendation to consider approval, or denial, of the fee waiver requests outlined in Attachment "A" in accordance with the Fee Waiver policy.

Gladys Kaiser spoke.

Chair Zanatta spoke.

A motion was made by Commissioner Livingstone, seconded by Commissioner Schoen, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Sharleen Higa, Robert Livingstone, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

Excused: 1 - Susan Redfield

3. 21-023PR Recommendation to authorize the Director of Parks, Recreation and Marine to enter into a Permit with Freetime, Inc., dba Wheel Fun Rentals, to continue to provide bicycle rental services in El Dorado Regional Park from June 1, 2021 through December 31, 2026, with two, one-year option to renew, through December 31, 2028, at the discretion of the Director. (District 5)

Director Brent Dennis spoke.

Meredith Reynolds spoke.

Alma Castro spoke.

Chair Zanatta spoke.

Commissioner Livingstone spoke.

Commissioner Sievers spoke.

A motion was made by Commissioner Livingstone, seconded by Commissioner Higa, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Sharleen Higa, Robert Livingstone, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

Excused: 1 - Susan Redfield

Commissioner Redfield joined the P&R Commission Meeting at 9:51 AM.

4. 21-024PR Recommendation to authorize the Director of Parks, Recreation and Marine to approve a new park amenity at Admiral Kidd Park and to issue all documents necessary for a right-of-entry permit to Food Finders, a 501 c3 nonprofit, from July 1, 2021 to June 30, 2025 and may be extended for one (1) additional three (3) year renewal at the discretion of the Director. (District 7)

Director Brent Dennis spoke.

Alma Castro spoke.

Chair Zanatta spoke.

Vice Chair Salgado spoke.

Commissioner Livingstone spoke.

Commissioner Schoen spoke.

Diana Lara spoke.

A motion was made by Vice Chair Salgado, seconded by Commissioner Schoen, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Sharleen Higa, Robert Livingstone, Susan Redfield, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

5. 21-025PR Recommendation to approve Special Event Permit Application #21-044 of Lakewood Village Little League, a domestic nonprofit corporation, for a fundraising event, including the consumption of alcohol, in Heartwell Park, t-ball field number 1, with parameters determined by the Office of Special Events and Filming and the Department of Parks, Recreation and Marine and paying applicable fees. (District 5)

Or

Determine the proposed activity does not provide a sufficient overall public benefit and deny Special Event Permit Application #21-044 of Lakewood Village Little League, a domestic nonprofit corporation, for a fundraising

event, including the consumption of alcohol, in Heartwell Park, t-ball field number 1. (District 5)

Director Brent Dennis spoke.

Gladys Kaiser spoke.

Alma Castro spoke.

Chair Zanatta spoke.

Vice Chair Salgado spoke.

Commissioner Livingstone spoke.

Bill Child spoke.

A motion was made by Commissioner Livingstone, seconded by Commissioner Higa, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Sharleen Higa, Robert Livingstone, Susan Redfield, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

6. 21-027PR Recommendation to recommend to the Housing and Neighborhoods Committee to rename the Sports Complex at Chittick field "Dee Andrews Sports Complex at Chittick Field." (District 6)

Director Brent Dennis spoke.

Meredith Reynolds spoke.

Chair Zanatta spoke.

Vice Chair Salgado spoke.

Commissioner Livingstone spoke.

Commissioner Higa spoke.

Charles Brown spoke.

Sinykinkay spoke.

Tasha Hunter spoke.

Sabrina David spoke.

El Parker spoke.

John Edmund spoke.

A motion was made by Commissioner Higa, seconded by Commissioner Redfield, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Sharleen Higa, Robert Livingstone, Susan Redfield, Kasey Schoen, Ron Sievers and David Zanatta

No: 1 - Mariela Salgado

DIRECTOR'S REPORT TO COMMISSION

7. 21-026PR Recommendation to receive and file the Director's monthly highlights report, "We Create Community" and "Director's Corner" for May 2021.

Director Brent Dennis spoke.

Chair Zanatta spoke.

A motion was made by Commissioner Livingstone, seconded by Commissioner Schoen, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Sharleen Higa, Robert Livingstone, Susan Redfield, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

UNFINISHED BUSINESS

Chair Zanatta spoke confirming that Committee Assignments will begin to be assigned and he will report on that shortly.

NEW BUSINESS

Chair Zanatta reported none at this time.

COMMITTEE STATUS REPORT

EXECUTIVE COMMITTEE

Chair Zanatta spoke and confirmed that the Committee met and discussed all items we went over in depth during the meeting. The committee began conversations about providing reports to the Commissioners and requested that Director Brent Dennis alert the Commission on events in the Community such as; dedications and employee recognitions. Also requested an update on Lincoln Park's progress when available.

FINANCE & APPEALS COMMITTEE

Chair Zanatta spoke and confirmed that the Committee met and are tracking well.

Deputy Director Stephen Scott spoke and confirmed that the Committee had a quick meeting last week and covered the fee waivers that were presented and also had the opportunity to talk about where we stand financially in the current fiscal year. He was pleased to report that we are tracking very well for this year. Expenditures are right on target. Revenues are doing very well given that we have had to shut down some of our operations over the past year. More to come in the coming months.

Commissioner Sievers spoke and asked Deputy Director Stephen Scott what sectors are we seeing increases in revenue.

Deputy Director Stephen Scott spoke and confirmed that there are a number of areas that we are performing well. Golf continues to perform fairly well. In addition to a lot of the activities at the Regional park such as; gate entrance fees, light fees, contractual agreements and ACS fee based activities.

PUBLIC COMMENT

A public comment was received via email from Michelle Baker on May 18, 2021. We also received public comment during the teleconference for items # 4, 5, & 6.

Trinka Rowsell spoke.

COMMISSIONER COMMENTS

Chair Zanatta spoke about the upcoming Commissioner orientation that he is working on. He has requested that either Valerie or Jenny send out tentative dates and times when available. He then asked when the golf courses will be operating as usual. He said he has a heavy heart with Meredith leaving, but is excited to welcome Nancy. He thanked Commissioner Redfield for joining the meeting and closed this meeting in honor of Ricky Rin and sent his condolences to his family and friends.

Commissioner Livingstone spoke and wished Meredith good luck.

Commissioner Sievers spoke and expressed that he has worked with many City employees, but he is most impressed by Meredith and wished her well in her new very challenging position.

STAFF COMMENTS

Director Brent Dennis spoke and made the Commissioners aware that he notified Councilmember Supernaw, Councilwoman Allen, Councilmember Austin and Councilwoman Saro of the vote regarding the Dee Andrews Sports Complex item that was presented today. He commented that the meeting was handled very professionally and fairly and gave complements to the Commissioners. He said it was very positive to hear numerous people taking the time to participate in the meeting and speak so eloquently in favor of the motion. He gave a shout out to Trinkia Rowsell and thanked her for making it a priority to participate in these meetings. He also announced that Partners of Parks will be hosting a fundraiser at the Nature Center on August 28th. This will be a live event. He is appreciative for everything she does to support the Department.

Alma Castro spoke and answered Chair Zanatta's inquiry regarding golf course operations. She will have additional information on or after June 15th and is monitoring LA County and the City of Pasadena protocols. She will have more information soon.

ADJOURNMENT

Chair Zanatta adjourned the meeting at 11:10 AM.

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

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