

**C-33**

November 17, 2020

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and all necessary documents including any necessary amendments, with MedPro Waste Disposal, LLC, of Naperville, IL, to provide sharps kiosk collection services throughout Long Beach, in an annual amount of \$11,520, with a 25 percent contingency of \$2,880, for a total annual contract amount not to exceed \$14,400, for a period of one-year, with the option to renew for four additional one-year periods, at the discretion of the City Manager. (Citywide)

**DISCUSSION**

City Council approval is requested to enter into a contract with MedPro Waste Disposal, LLC (MedPro), to provide sharps kiosks and collection services at various locations throughout Long Beach. The cost of \$11,520 includes five kiosks with collection services every four weeks. The requested contingency will cover additional service calls and non-sharp material disposal, including pharmaceuticals, which will be billed at a separate rate.

The Department of Health and Human Services will partner with the Parks, Recreation and Marine, Police, and Fire Departments to initiate a pilot program to reduce the presence of hypodermic needles and other hazardous materials at City beaches, parks, and public places. Kiosks will be placed at Lifeguard Headquarters, Houghton Park, Drake Park, Chittick Park, and Bixby Park.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process if accompanied by a Resolution of the City Council. MedPro was chosen to provide collection services for the City because the firm provided the lowest upfront annual cost out of the multiple quotes received and was willing to accept the City's proposed kiosk locations. Out of the firms assessed, MedPro is the only firm that accepts other non-sharp material, such as trash or pharmaceuticals, that may be improperly transferred to the bins. Additionally, MedPro allows for the City to directly rent kiosks, and will provide free maintenance should the bins sustain damage. Contracts at the requested dollar amount do not customarily require City Council approval. However, given the nature of the services, a formal contract has been drafted by MedPro to ensure proper documentation and application of the scope of work.

This matter was reviewed by Deputy Finance Director Sandy Tsang-Palmer on October 7, 2020, Deputy City Attorney Taylor M. Anderson on October 9, 2020, and by Revenue Management Officer Geraldine Alejo on October 27, 2020.

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TIMING CONSIDERATIONS

City Council action to adopt a Resolution is requested on November 17, 2020, to ensure the contract is in place expeditiously.

FISCAL IMPACT

The total annual contract amount will not exceed \$14,400. Sufficient appropriation is currently budgeted in the Health Fund Group in the Health and Human Services Department. If the pilot program is successful, subsequent years' appropriations will be requested through the annual budget process. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



KELLY COLOPY  
DIRECTOR  
HEALTH AND HUMAN SERVICES

APPROVED:



THOMAS B. MODICA  
CITY MANAGER

1 RESOLUTION NO.  
2

3 A RESOLUTION OF THE CITY COUNCIL OF THE  
4 CITY OF LONG BEACH AUTHORIZING THE CITY  
5 MANAGER TO EXECUTE A CONTRACT, AND ANY  
6 AMENDMENTS THERETO, WITH MEDPRO WASTE  
7 DISPOSAL, LLC WITHOUT ADVERTISING FOR BIDS FOR  
8 SHARPS KIOSKS AND COLLECTION SERVICES IN AN  
9 ANNUAL AMOUNT NOT TO EXCEED \$14,400  
10

11 WHEREAS, the Department of Health and Human Services will partner with  
12 the Departments of Parks, Recreation and Marine, Police and Fire to initiate a pilot  
13 program to reduce the presence of hypodermic needles and other hazardous materials at  
14 City beaches, parks, and public places; and

15 WHEREAS, the pilot program aligns with Council requests in the CD3  
16 Report Request on Beach Enforcement on August 14, 2018; and

17 WHEREAS, MedPro Waste Disposal, LLC ("MedPro") was chosen to  
18 provide collection services for the City of Long Beach because the firm provided the  
19 lowest upfront annual cost out of the multiple quotes received and was willing to accept  
20 the City's proposed kiosk locations; and

21 WHEREAS, out of the firms assessed, MedPro is the only firm that accepts  
22 other non-sharp material, such as trash or pharmaceuticals, that may be improperly  
23 transferred to the bins; and

24 WHEREAS, MedPro allows for the City to directly rent kiosks, and will  
25 provide free maintenance should the bins sustain damage; and

26 WHEREAS, contracts at the requested dollar amount do not customarily  
27 require City Council approval. However, given the nature of the services, a formal  
28 contract has been drafted by MedPro to ensure proper documentation and application of

1 the scope of work; and

2 WHEREAS, as a result, no useful purpose would be served by advertising  
3 for bids and to do so would constitute an idle and useless act and an unnecessary  
4 expenditure of public funds;

5 NOW, THEREFORE, the City Council of the City of Long Beach resolves as  
6 follows:

7 Section 1. The above recitals are true and correct and are incorporated  
8 herein.

9 Section 2. The City Manager is hereby authorized to enter a contract,  
10 and any amendments thereto, with MedPro Waste Disposal, LLC to provide sharps  
11 kiosks and collection services at various locations throughout the City of Long Beach in  
12 an annual amount of Eleven Thousand Five Hundred Twenty Dollars (\$11,520), including  
13 a twenty-five percent (25%) contingency of Two Thousand Eight Hundred Eighty Dollars  
14 (\$2,880), for a total annual contract amount not to exceed Fourteen Thousand Four  
15 Hundred Dollars (\$14,400), for a period of one-year, with the option to renew for four (4)  
16 additional one-year periods, at the discretion of the City Manager.

17 Section 3. This resolution shall take effect immediately upon its adoption  
18 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
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Long Beach, CA 90802-4511

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of \_\_\_\_\_, 20\_\_ by the following vote:

Ayes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

Absent: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

Recusal(s): Councilmembers: \_\_\_\_\_

\_\_\_\_\_

City Clerk