

AGREEMENT

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THIS AGREEMENT is made and entered, in duplicate, as of June 16, 2020 for reference purposes only, pursuant to a minute order adopted by the City Council of the City of Long Beach at its meeting on May 12, 2020, by and between ENERGY EXPERTS INTERNATIONAL, a California corporation ("Consultant"), with a place of business at 555 Twin Dolphin Drive, Suite 150, Redwood, California 94065, and the CITY OF LONG BEACH, a municipal corporation ("City").

WHEREAS, the City requires specialized services requiring unique skills to be performed in connection with as-needed on-call professional engineering and inspection services ("Project"); and

WHEREAS, City has selected Consultant in accordance with City's administrative procedures and City has determined that Consultant and its employees are qualified, licensed, if so required, and experienced in performing these specialized services; and

WHEREAS, City desires to have Consultant perform these specialized services, and Consultant is willing and able to do so on the terms and conditions in this Agreement;

NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions in this Agreement, the parties agree as follows:

1. SCOPE OF WORK OR SERVICES.

A. Consultant shall furnish specialized services more particularly described in Exhibit "A", attached to this Agreement and incorporated by this reference, in accordance with the standards of the profession, and City shall pay for these services in the manner described below, in an amount not to exceed One Million Dollars (\$1,000,000) annually, at the rates or charges shown in Exhibit "B".

B. The City's obligation to pay the sum stated above for any one fiscal year shall be contingent upon the City Council of the City appropriating the

1 necessary funds for such payment by the City in each fiscal year during the term of
2 this Agreement. For the purposes of this Section, a fiscal year commences on
3 October 1 of the year and continues through September 30 of the following year. In
4 the event that the City Council of the City fails to appropriate the necessary funds
5 for any fiscal year, then, and in that event, the Agreement will terminate at no
6 additional cost or obligation to the City.

7 C. Consultant may select the time and place of performance for
8 these services provided, however, that access to City documents, records, and the
9 like, if needed by Consultant, shall be available only during City's normal business
10 hours and provided that milestones for performance, if any, are met.

11 D. Consultant has requested to receive regular payments. City
12 shall pay Consultant in due course of payments following receipt from Consultant
13 and approval by City of invoices showing the services or task performed, the time
14 expended (if billing is hourly), and the name of the Project. Consultant shall certify
15 on the invoices that Consultant has performed the services in full conformance with
16 this Agreement and is entitled to receive payment. Each invoice shall be
17 accompanied by a progress report indicating the progress to date of services
18 performed and covered by the invoice, including a brief statement of any Project
19 problems and potential causes of delay in performance, and listing those services
20 that are projected for performance by Consultant during the next invoice cycle.
21 Where billing is done and payment is made on an hourly basis, the parties
22 acknowledge that this arrangement is either customary practice for Consultant's
23 profession, industry, or business, or is necessary to satisfy audit and legal
24 requirements which may arise due to the fact that City is a municipality.

25 E. Consultant represents that Consultant has obtained all
26 necessary information on conditions and circumstances that may affect its
27 performance and has conducted site visits, if necessary.

28 F. CAUTION: Consultant shall not begin work until this

1 Agreement has been signed by both parties and until Consultant's evidence of
2 insurance has been delivered to and approved by the City.

3 2. TERM. The term of this Agreement shall commence at midnight on
4 July 1, 2020, and shall terminate at 11:59 p.m. on June 30, 2021, unless sooner terminated
5 as provided in this Agreement, or unless the services or the Project is completed sooner.
6 The term may be extended for four (4) additional one-year periods, at the discretion of the
7 City Manager.

8 3. COORDINATION AND ORGANIZATION.

9 A. Consultant shall coordinate its performance with City's
10 representative, if any, named in Exhibit "C", attached to this Agreement and
11 incorporated by this reference. Consultant shall advise and inform City's
12 representative of the work in progress on the Project in sufficient detail so as to
13 assist City's representative in making presentations and in holding meetings on the
14 Project. City shall furnish to Consultant information or materials, if any, described
15 in Exhibit "D" attached to this Agreement and incorporated by this reference, and
16 shall perform any other tasks described in the Exhibit.

17 B. The parties acknowledge that a substantial inducement to City
18 for entering this Agreement was and is the reputation and skill of Consultant's key
19 employee, named in Exhibit "E" attached to this Agreement and incorporated by this
20 reference. City shall have the right to approve any person proposed by Consultant
21 to replace that key employee.

22 4. INDEPENDENT CONTRACTOR. In performing its services,
23 Consultant is and shall act as an independent contractor and not an employee,
24 representative, or agent of City. Consultant shall have control of Consultant's work and
25 the manner in which it is performed. Consultant shall be free to contract for similar services
26 to be performed for others during this Agreement provided, however, that Consultant acts
27 in accordance with Section 9 and Section 11 of this Agreement. Consultant acknowledges
28 and agrees that a) City will not withhold taxes of any kind from Consultant's compensation,

b) City will not secure workers' compensation or pay unemployment insurance to, for or on Consultant's behalf, and c) City will not provide and Consultant is not entitled to any of the usual and customary rights, benefits or privileges of City employees. Consultant expressly warrants that neither Consultant nor any of Consultant's employees or agents shall represent themselves to be employees or agents of City.

5. INSURANCE.

A. As a condition precedent to the effectiveness of this Agreement, Consultant shall procure and maintain, at Consultant's expense for the duration of this Agreement, from insurance companies that are admitted to write insurance in California and have ratings of or equivalent to A:V by A.M. Best Company or from authorized non-admitted insurance companies subject to Section 1763 of the California Insurance Code and that have ratings of or equivalent to A:VIII by A.M. Best Company the following insurance:

i. Commercial general liability insurance (equivalent in scope to ISO form CG 00 01 11 85 or CG 00 01 10 93) in an amount not less than One Million Dollars (\$1,000,000.00) per each occurrence and Two Million (\$2,000,000.00) general aggregate. This coverage shall include but not be limited to broad form contractual liability, cross liability, independent contractors liability, and products and completed operations liability. The City, its boards and commissions, and their officials, employees and agents shall be named as additional insureds by endorsement (on City's endorsement form or on an endorsement equivalent in scope to ISO form CG 20 10 11 85 or CG 20 26 11 85 or both CG 20 10 07 04 and CG 20 37 07 04 or both CG 20 33 07 04 and CG 20 37 07 04), and this insurance shall contain no special limitations on the scope of protection given to the City, its boards and commissions, and their officials, employees and agents. This policy shall be endorsed to state that the insurer waives its right of subrogation against City, its boards and commissions, and their officials, employees and agents.

1 ii. Workers' Compensation insurance as required by the
2 California Labor Code and employer's liability insurance in an amount not
3 less than One Million Dollars (\$1,000,000.00). This policy shall be endorsed
4 to state that the insurer waives its right of subrogation against City, its boards
5 and commissions, and their officials, employees and agents.

6 iii. Professional liability or errors and omissions insurance
7 in an amount not less than One Million Dollars (\$1,000,000.00) per claim.

8 iv. Commercial automobile liability insurance (equivalent in
9 scope to ISO form CA 00 01 06 92), covering Auto Symbol 1 (Any Auto) in
10 an amount not less than Five Hundred Thousand Dollars (\$500,000.00)
11 combined single limit per accident.

12 B. Any self-insurance program, self-insured retention, or
13 deductible must be separately approved in writing by City's Risk Manager or
14 designee and shall protect City, its officials, employees and agents in the same
15 manner and to the same extent as they would have been protected had the policy
16 or policies not contained retention or deductible provisions.

17 C. Each insurance policy shall be endorsed to state that coverage
18 shall not be reduced, non-renewed, or canceled except after thirty (30) days prior
19 written notice to City, shall be primary and not contributing to any other insurance
20 or self-insurance maintained by City, and shall be endorsed to state that coverage
21 maintained by City shall be excess to and shall not contribute to insurance or self-
22 insurance maintained by Consultant. Consultant shall notify the City in writing within
23 five (5) days after any insurance has been voided by the insurer or cancelled by the
24 insured.

25 D. If this coverage is written on a "claims made" basis, it must
26 provide for an extended reporting period of not less than one hundred eighty (180)
27 days, commencing on the date this Agreement expires or is terminated, unless
28 Consultant guarantees that Consultant will provide to the City evidence of

uninterrupted, continuing coverage for a period of not less than three (3) years, commencing on the date this Agreement expires or is terminated.

E. Consultant shall require that all subconsultants or contractors which Consultant uses in the performance of these services maintain insurance in compliance with this Section unless otherwise agreed in writing by City's Risk Manager or designee.

F. Prior to the start of performance, Consultant shall deliver to City certificates of insurance and the endorsements for approval as to sufficiency and form. In addition, Consultant, shall, within thirty (30) days prior to expiration of the insurance, furnish to City certificates of insurance and endorsements evidencing renewal of the insurance. City reserves the right to require complete certified copies of all policies of Consultant and Consultant's subconsultants and contractors, at any time. Consultant shall make available to City's Risk Manager or designee all books, records and other information relating to this insurance, during normal business hours.

G. Any modification or waiver of these insurance requirements shall only be made with the approval of City's Risk Manager or designee. Not more frequently than once a year, the City's Risk Manager or designee may require that Consultant, Consultant's subconsultants and contractors change the amount, scope or types of coverages required in this Section if, in his or her sole opinion, the amount, scope, or types of coverages are not adequate.

H. The procuring or existence of insurance shall not be construed or deemed as a limitation on liability relating to Consultant's performance or as full performance of or compliance with the indemnification provisions of this Agreement.

6. ASSIGNMENT AND SUBCONTRACTING. This Agreement contemplates the personal services of Consultant and Consultant's employees, and the parties acknowledge that a substantial inducement to City for entering this Agreement was and is the professional reputation and competence of Consultant and Consultant's

employees. Consultant shall not assign its rights or delegate its duties under this Agreement, or any interest in this Agreement, or any portion of it, without the prior approval of City, except that Consultant may with the prior approval of the City Manager of City, assign any moneys due or to become due the Consultant under this Agreement. Any attempted assignment or delegation shall be void, and any assignee or delegate shall acquire no right or interest by reason of an attempted assignment or delegation. Furthermore, Consultant shall not subcontract any portion of its performance without the prior approval of the City Manager or designee, or substitute an approved subconsultant or contractor without approval prior to the substitution. Nothing stated in this Section shall prevent Consultant from employing as many employees as Consultant deems necessary for performance of this Agreement.

7. CONFLICT OF INTEREST. Consultant, by executing this Agreement, certifies that, at the time Consultant executes this Agreement and for its duration, Consultant does not and will not perform services for any other client which would create a conflict, whether monetary or otherwise, as between the interests of City and the interests of that other client. Consultant further certifies that Consultant does not now have and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. And, Consultant shall obtain similar certifications from Consultant's employees, subconsultants and contractors.

8. MATERIALS. Consultant shall furnish all labor and supervision, supplies, materials, tools, machinery, equipment, appliances, transportation, and services necessary to or used in the performance of Consultant's obligations under this Agreement, except as stated in Exhibit "D".

9. OWNERSHIP OF DATA. All materials, information and data prepared, developed, or assembled by Consultant or furnished to Consultant in connection with this Agreement, including but not limited to documents, estimates, calculations,

1 studies, maps, graphs, charts, computer disks, computer source documentation, samples,
2 models, reports, summaries, drawings, designs, notes, plans, information, material, and
3 memorandum ("Data") shall be the exclusive property of City. Data shall be given to City,
4 and City shall have the unrestricted right to use and disclose the Data in any manner and
5 for any purpose without payment of further compensation to Consultant. Copies of Data
6 may be retained by Consultant but Consultant warrants that Data shall not be made
7 available to any person or entity for use without the prior approval of City. This warranty
8 shall survive termination of this Agreement for five (5) years.

9 10. TERMINATION. Either party shall have the right to terminate this
10 Agreement for any reason or no reason at any time by giving fifteen (15) calendar days
11 prior written notice to the other party. In the event of termination under this Section, City
12 shall pay Consultant for services satisfactorily performed and costs incurred up to the
13 effective date of termination for which Consultant has not been previously paid. The
14 procedures for payment in Section 1.B. with regard to invoices shall apply. On the effective
15 date of termination, Consultant shall deliver to City all Data developed or accumulated in
16 the performance of this Agreement, whether in draft or final form, or in process. And,
17 Consultant acknowledges and agrees that City's obligation to make final payment is
18 conditioned on Consultant's delivery of the Data to the City.

19 11. CONFIDENTIALITY. Consultant shall keep the Data confidential and
20 shall not disclose the Data or use the Data directly or indirectly other than in the course of
21 performing its services, during the term of this Agreement and for five (5) years following
22 expiration or termination of this Agreement. In addition, Consultant shall keep confidential
23 all information, whether written, oral, or visual, obtained by any means whatsoever in the
24 course of performing its services for the same period of time. Consultant shall not disclose
25 any or all of the Data to any third party, or use it for Consultant's own benefit or the benefit
26 of others except for the purpose of this Agreement.

27 12. BREACH OF CONFIDENTIALITY. Consultant shall not be liable for
28 a breach of confidentiality with respect to Data that: (a) Consultant demonstrates

1 Consultant knew prior to the time City disclosed it; or (b) is or becomes publicly available
2 without breach of this Agreement by Consultant; or (c) a third party who has a right to
3 disclose does so to Consultant without restrictions on further disclosure; or (d) must be
4 disclosed pursuant to subpoena or court order.

5 13. ADDITIONAL COSTS AND REDESIGN.

6 A. Any costs incurred by the City due to Consultant's failure to
7 meet the standards required by the scope of work or Consultant's failure to perform
8 fully the tasks described in the scope of work which, in either case, causes the City
9 to request that Consultant perform again all or part of the Scope of Work shall be at
10 the sole cost of Consultant and City shall not pay any additional compensation to
11 Consultant for its re-performance.

12 B. If the Project involves construction and the scope of work
13 requires Consultant to prepare plans and specifications with an estimate of the cost
14 of construction, then Consultant may be required to modify the plans and
15 specifications, any construction documents relating to the plans and specifications,
16 and Consultant's estimate, at no cost to City, when the lowest bid for construction
17 received by City exceeds by more than ten percent (10%) Consultant's estimate.
18 This modification shall be submitted in a timely fashion to allow City to receive new
19 bids within four (4) months after the date on which the original plans and
20 specifications were submitted by Consultant.

21 14. AMENDMENT. This Agreement, including all Exhibits, shall not be
22 amended, nor any provision or breach waived, except in writing signed by the parties which
23 expressly refers to this Agreement.

24 15. LAW. This Agreement shall be governed by and construed pursuant
25 to the laws of the State of California (except those provisions of California law pertaining
26 to conflicts of laws). Consultant shall comply with all laws, ordinances, rules and
27 regulations of and obtain all permits, licenses, and certificates required by all federal, state
28 and local governmental authorities.

1 16. ENTIRE AGREEMENT. This Agreement, including all Exhibits,
2 constitutes the entire understanding between the parties and supersedes all other
3 agreements, oral or written, with respect to the subject matter in this Agreement.

4 17. INDEMNITY.

5 A. Consultant shall indemnify, protect and hold harmless City, its
6 Boards, Commissions, and their officials, employees and agents ("Indemnified
7 Parties"), from and against any and all liability, claims, demands, damage, loss,
8 obligations, causes of action, proceedings, awards, fines, judgments, penalties,
9 costs and expenses, arising or alleged to have arisen, in whole or in part, out of or
10 in connection with (1) Consultant's breach or failure to comply with any of its
11 obligations contained in this Agreement, or (2) negligent or willful acts, errors,
12 omissions or misrepresentations committed by Consultant, its officers, employees,
13 agents, subcontractors, or anyone under Consultant's control, in the performance
14 of work or services under this Agreement (collectively "Claims" or individually
15 "Claim").

16 B. In addition to Consultant's duty to indemnify, Consultant shall
17 have a separate and wholly independent duty to defend Indemnified Parties at
18 Consultant's expense by legal counsel approved by City, from and against all
19 Claims, and shall continue this defense until the Claims are resolved, whether by
20 settlement, judgment or otherwise. No finding or judgment of negligence, fault,
21 breach, or the like on the part of Consultant shall be required for the duty to defend
22 to arise. City shall notify Consultant of any Claim, shall tender the defense of the
23 Claim to Consultant, and shall assist Consultant, as may be reasonably requested,
24 in the defense.

25 C. If a court of competent jurisdiction determines that a Claim was
26 caused by the sole negligence or willful misconduct of Indemnified Parties,
27 Consultant's costs of defense and indemnity shall be (1) reimbursed in full if the
28 court determines sole negligence by the Indemnified Parties, or (2) reduced by the

percentage of willful misconduct attributed by the court to the Indemnified Parties.

D. To the extent this Agreement is a professional service agreement for work or services performed by a design professional (architect, landscape architect, professional engineer or professional land surveyor), the provisions of this Section regarding Consultant's duty to defend and indemnify shall be limited as provided in California Civil Code Section 2782.8, and shall apply only to Claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

E. The provisions of this Section shall survive the expiration or termination of this Agreement.

18. AMBIGUITY. In the event of any conflict or ambiguity between this Agreement and any Exhibit, the provisions of this Agreement shall govern.

19. NONDISCRIMINATION.

A. In connection with performance of this Agreement and subject to applicable rules and regulations, Consultant shall not discriminate against any employee or applicant for employment because of race, religion, national origin, color, age, sex, sexual orientation, gender identity, AIDS, HIV status, handicap, or disability. Consultant shall ensure that applicants are employed, and that employees are treated during their employment, without regard to these bases. These actions shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

B. It is the policy of City to encourage the participation of Disadvantaged, Minority and Women-owned Business Enterprises in City's procurement process, and Consultant agrees to use its best efforts to carry out this policy in its use of subconsultants and contractors to the fullest extent consistent with the efficient performance of this Agreement. Consultant may rely on written representations by subconsultants and contractors regarding their status.

1 Consultant shall report to City in May and in December or, in the case of short-term
2 agreements, prior to invoicing for final payment, the names of all subconsultants
3 and contractors hired by Consultant for this Project and information on whether or
4 not they are a Disadvantaged, Minority or Women-Owned Business Enterprise, as
5 defined in Section 8 of the Small Business Act (15 U.S.C. Sec. 637).

6 20. FORCE MAJEURE. If any party fails to perform its obligations
7 because of strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain
8 labor or materials or reasonable substitutes for labor materials, governmental restrictions,
9 governmental regulations, governmental controls, judicial orders, enemy or hostile
10 governmental action, pandemic, civil commotion, fire or other casualty, or other causes
11 beyond the reasonable control of the party obligated to perform, then that party's
12 performance will be excused for a period equal to the period of such cause for failure to
13 perform.

14 21. EQUAL BENEFITS ORDINANCE. Unless otherwise exempted in
15 accordance with the provisions of the Ordinance, this Agreement is subject to the
16 applicable provisions of the Equal Benefits Ordinance (EBO), section 2.73 et seq. of the
17 Long Beach Municipal Code, as amended from time to time.

18 A. During the performance of this Agreement, the Consultant
19 certifies and represents that the Consultant will comply with the EBO. The
20 Consultant agrees to post the following statement in conspicuous places at its place
21 of business available to employees and applicants for employment:

22 "During the performance of a contract with the City of Long Beach, the
23 Consultant will provide equal benefits to employees with spouses and its
24 employees with domestic partners. Additional information about the City of
25 Long Beach's Equal Benefits Ordinance may be obtained from the City of
26 Long Beach Business Services Division at 562-570-6200."

27 B. The failure of the Consultant to comply with the EBO will be
28 deemed to be a material breach of the Agreement by the City.

1 C. If the Consultant fails to comply with the EBO, the City may
2 cancel, terminate or suspend the Agreement, in whole or in part, and monies due or
3 to become due under the Agreement may be retained by the City. The City may
4 also pursue any and all other remedies at law or in equity for any breach.

5 D. Failure to comply with the EBO may be used as evidence
6 against the Consultant in actions taken pursuant to the provisions of Long Beach
7 Municipal Code 2.93 et seq., Contractor Responsibility.

8 E. If the City determines that the Consultant has set up or used its
9 contracting entity for the purpose of evading the intent of the EBO, the City may
10 terminate the Agreement on behalf of the City. Violation of this provision may be
11 used as evidence against the Consultant in actions taken pursuant to the provisions
12 of Long Beach Municipal Code section 2.93 et seq., Contractor Responsibility.

13 22. NOTICES. Any notice or approval required by this Agreement shall
14 be in writing and personally delivered or deposited in the U.S. Postal Service, first class,
15 postage prepaid, addressed to Consultant at the address first stated above, and to the City
16 at 411 West Ocean Boulevard, Long Beach, California 90802, Attn: City Manager with a
17 copy to the City Engineer at the same address. Notice of change of address shall be given
18 in the same manner as stated for other notices. Notice shall be deemed given on the date
19 deposited in the mail or on the date personal delivery is made, whichever occurs first.

20 23. COPYRIGHTS AND PATENT RIGHTS.

21 A. Consultant shall place the following copyright protection on all
22 Data: © City of Long Beach, California ____, inserting the appropriate year.

23 B. City reserves the exclusive right to seek and obtain a patent or
24 copyright registration on any Data or other result arising from Consultant's
25 performance of this Agreement. By executing this Agreement, Consultant assigns
26 any ownership interest Consultant may have in the Data to the City.

27 C. Consultant warrants that the Data does not violate or infringe
28 any patent, copyright, trade secret or other proprietary right of any other party.

Consultant agrees to and shall protect, defend, indemnify and hold City, its officials and employees harmless from any and all claims, demands, damages, loss, liability, causes of action, costs or expenses (including reasonable attorneys' fees) whether or not reduced to judgment, arising from any breach or alleged breach of this warranty.

24. COVENANT AGAINST CONTINGENT FEES. Consultant warrants that Consultant has not employed or retained any entity or person to solicit or obtain this Agreement and that Consultant has not paid or agreed to pay any entity or person any fee, commission, or other monies based on or from the award of this Agreement. If Consultant breaches this warranty, City shall have the right to terminate this Agreement immediately notwithstanding the provisions of Section 10 or, in its discretion, to deduct from payments due under this Agreement or otherwise recover the full amount of the fee, commission, or other monies.

25. WAIVER. The acceptance of any services or the payment of any money by City shall not operate as a waiver of any provision of this Agreement or of any right to damages or indemnity stated in this Agreement. The waiver of any breach of this Agreement shall not constitute a waiver of any other or subsequent breach of this Agreement.

26. CONTINUATION. Termination or expiration of this Agreement shall not affect rights or liabilities of the parties which accrued pursuant to Sections 7, 10, 11, 17, 19, 22, and 28 prior to termination or expiration of this Agreement.

27. TAX REPORTING. As required by federal and state law, City is obligated to and will report the payment of compensation to Consultant on Form 1099-Misc. Consultant shall be solely responsible for payment of all federal and state taxes resulting from payments under this Agreement. Consultant shall submit Consultant's Employer Identification Number (EIN), or Consultant's Social Security Number if Consultant does not have an EIN, in writing to City's Accounts Payable, Department of Financial Management. Consultant acknowledges and agrees that City has no obligation

1 to pay Consultant until Consultant provides one of these numbers.

2 28. ADVERTISING. Consultant shall not use the name of City, its officials
3 or employees in any advertising or solicitation for business or as a reference, without the
4 prior approval of the City Manager or designee.

5 29. AUDIT. City shall have the right at all reasonable times during the
6 term of this Agreement and for a period of five (5) years after termination or expiration of
7 this Agreement to examine, audit, inspect, review, extract information from, and copy all
8 books, records, accounts, and other documents of Consultant relating to this Agreement.

9 30. THIRD PARTY BENEFICIARY. This Agreement is not intended or
10 designed to or entered for the purpose of creating any benefit or right for any person or
11 entity of any kind that is not a party to this Agreement.

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OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4664


1 IN WITNESS WHEREOF, the parties have caused this document to be duly
2 executed with all formalities required by law as of the date first stated above.

3 ENERGY EXPERTS INTERNATIONAL, a
4 California corporation

5 June 24, 2020

By 
Name Michael T. Watanabe
Title President & CEO

7 June 24, 2020

By 
Name Donald R. Murray
Title Executive VP & COO

9 "Consultant"

10 CITY OF LONG BEACH, a municipal
11 corporation

12 July 15, 2020

By 
Name Linda F. Jakem
Title City Manager

14 "City" EXECUTED PURSUANT
15 TO SECTION 301 OF
16 THE CITY CHARTER

17 This Agreement is approved as to form on July 6, 2020.

18 CHARLES PARKIN, City Attorney

By 
Deputy

EXHIBIT “A”

Scope of Work

SCOPE OF PROJECT RFQ ER19-138 ON-CALL ENGINEERING SERVICES

1. PROJECT DESCRIPTION AND OVERVIEW

The City of Long Beach (City) Energy Resources Department (LBER) desires to maintain a list of on-call professional services consultants. Contracts for professional services will be utilized for planning, design, administration and inspection of capital projects, as well as for various studies, analyses, and reports.

LBER is requesting Statements of Qualifications (SOQs) from experienced consultants to provide engineering and support services on a prequalified, on-call basis relative to any of the following project types:

1. Natural Gas Distribution Design

- a. Plans, Specifications, and Estimates (PS&E) Development & Review
- b. Permit Acquisition, Legal Easement Preparation
- c. Inspection & Construction Management

2. Cathodic Protection Design

- a. PS&E Development & Review
- b. Permit Acquisition, Legal Easement Preparation
- c. Inspection & Construction Management

2. SCOPE OF SERVICES

2.1 General

LBER will appoint designated Consultants to provide contract support services under the direction of LBER.

2.2 Administrative & Miscellaneous Duties

2.2.1 When directed, Consultant(s) shall perform studies & analyses, prepare written reports, attend meetings, and present information to City personnel, the City Council or its appointed Commissions.

2.2.2 When directed, Consultant(s) shall analyze LBER's needs, collect data, perform research, and prepare and administer long-and-short-range capital improvement programs consistent with the economic capabilities of LBER.

2.2.3 Consultant(s) shall attend staff level meetings with LBER staff, developers, contractors, and the public.

2.2.4 When directed, Consultant(s) shall provide technical advice to LBER personnel.

SCOPE OF PROJECT RFQ ER19-138 ON-CALL ENGINEERING SERVICES

2.2.5 Consultant(s) shall establish working relationships and coordination with other public agencies.

2.2.6 Consultant(s) shall log and review plans submitted for gas service plan check.

2.3 Capital Projects

As requested, Consultant(s) shall perform the following services:

2.3.1 Develop & review PS&E.

2.3.2 Provide design, construction administration, and inspection services.

2.3.3 Perform site visits throughout project lifespan as needed.

2.3.4 Provide reports regarding capital improvements, construction materials, maintenance, and related matters.

2.3.5 Process PS&E through other agencies for review and approval in connection with permit requirements (Caltrans, LA County, Orange County, Signal Hill, etc).

2.4 LBER-Furnished Services

At its sole discretion, LBER will furnish to Consultant all the available records, reports, and any other available information that may be helpful to the Consultant in the performance of its assigned projects or assignments. Additionally, LBER will provide project oversight through an assigned Project Manager (PM) as designated by LBER. The LBER PM will act as the primary point of contact.

EXHIBIT “B”

Rates or Charges

2020 GAS PIPELINE ENGINEERING RATES

Classification	2020 Gas Engineering Rates
Administrative	\$ 50.23
Engineer I	\$ 75.98
Engineer II	\$ 121.77
Senior Engineer	\$ 161.07
Expert Engineer-SME	\$ 196.02
Principal Engineer	\$ 239.12
CAD Drafter I	\$ 63.97
CAD Drafter II	\$ 91.20
CAD Drafter III	\$ 136.62
Project Manager I	\$ 115.48
Project Manager II	\$ 164.57
Project Manager III	\$ 204.26
Project Manager IV	\$ 221.69
Consultant Tech I	\$ 115.48
Consultant Tech II	\$ 166.32
Consultant Tech III	\$ 195.55
Gas Estimator	\$ 125.00
Senior Gas Estimator	\$ 150.00



Rate Schedule
Rates Effective: January 1, 2020

DIRECT LABOR RATES

Professional Services

Classification	Billing Rate – (US\$/hr.)		
Principal Engineer/ Project Manager	175.00		
Sr. Engineer/Sr. Consultant	135.00		
Technical Writer/Consultant	130.00		
Subject Matter Expert (SME)	150.00/185.00		

OTHER DIRECT AND INDIRECT COSTS AND RATES

1. Personal Vehicle Mileage used for company business will be invoiced at the currently effective IRS Mileage Rate. This rate is currently \$0.575 per mile.
2. Per diem shall cover lodging, meals, incidentals, and expenses. The per diem rate will be in accordance with the current U.S. General Services Administration ("GSA") rate. Per diem paid to Inspector's will be adjusted to maintain consistency with the GSA rate.
<https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-rates-lookup>

3. Equipment Rentals - Invoiced with Mark Up rate of 5.00%



Rate Schedule
Rates Effective: January 1, 2020

DIRECT LABOR RATES

Construction Inspection Services

Classification	Billing Rate – (US\$/hr.)	OT	DT
Chief Inspector	94.00	141.00	188.00
Construction Manager	99.00	148.50	198.00
Field Engineer	85.00	127.50	170.00
Utility Inspector	74.00	111.00	148.00
Material Inspector	69.00	103.50	138.00

OTHER DIRECT AND INDIRECT COSTS AND RATES

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3. Equipment Rentals - Invoiced with Mark Up rate of 5.00%

EXHIBIT “C”

City Representative

Chuck Querido, Superintendent of Engineering

Long Beach Energy Resources

(562) 570-2036

chuck.querido@longbeach.gov

EXHIBIT “D”

Materials/Information Furnished: None

EXHIBIT “E”

Consultant’s Key Employee:

Lana Carlson, Vice President Strategic
Initiatives

Energy Experts International

(650) 593-2461

lcarlson@eeintl.com