

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH APPROVING AND AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND WRITINGS BY THE ECONOMIC DEVELOPMENT DEPARTMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Economic Development Department of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of August 7, 2018, by the following vote.

Ayes: Councilmembers: Gonzalez, Pearce, Price,
Supernaw, Andrews, Uranga,
Austin, Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: Mungo.



City Clerk

EXHIBIT "A"

RECORDS DESTRUCTION REQUEST

1. Date 6/1/18

Honorable Council of the City of Long Beach

2. The ECONOMIC DEVELOPMENT respectfully requests authority to destroy the following

DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
1	<p>ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS:</p> <ul style="list-style-type: none"> - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS <p>620 San Francisco Avenue Purchase & Sale Agreement</p> <p>620 San Francisco Avenue State Grant Information</p> <p>620 San Francisco Avenue Escrow Documents/Deeds</p> <p>620 San Francisco Avenue Council/Redevelopment Board Letters</p> <p>620 San Francisco Avenue Correspondence</p> <p>620 San Francisco Avenue Occupancy Agreement #30964</p> <p>2300 Martin Luther Kings Jr. Avenue Tenant Relocation</p> <p>2300 Martin Luther Kings Jr. Avenue Environmental Remediation</p>	<p>2008</p> <p>2003-2005</p> <p>2008-2009</p> <p>2008</p> <p>2008</p> <p>2008</p> <p>2007-2008</p> <p>2007-2008</p>		

<p>FOR DEPARTMENTAL USE</p> <p>8. RECOMMENDED:</p> <p><i>Mary Frankel</i></p> <p style="text-align: center;"><small>RECORDS MANAGER</small></p>	<p>CITY ATTORNEY'S CONSENT</p> <p>Consent is hereby given to destroy the records enumerated above.</p>	<p>14. REMARKS:</p> <p style="text-align: center;">Retention Schedule used is from Public Works/Asset Management with Council Approval Date November 8, 2011.</p>
<p>9. APPROVED:</p> <p><i>[Signature]</i></p> <p style="text-align: center;"><small>DEPARTMENT HEAD</small></p>	<p>11. By <i>[Signature]</i></p> <p>12. Title <u>DEPUTY CITY ATTORNEY</u></p> <p>13. Date <u>7/19/18</u></p>	
<p>10. DATE: <u>7/16/18</u></p>		

RECORDS DESTRUCTION REQUEST

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3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
1	<p>ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS:</p> <ul style="list-style-type: none"> - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS <p>2300 Martin Luther Kings Jr. Avenue RDA Transfer to City-PEROW</p> <p>2300 Martin Luther Kings Jr. Avenue RDA Transfers to City-AOP Landswap Parcel</p> <p>Mung Property-Drake/Chavez Greenbelt 903 Fairbanks Avenue Agreement # 29609</p> <p>Rivers & Mountains Conservancy Grant Project Mgmt Services Grant # 29603</p> <p>Rivers & Mountains Conservancy Grant Project Mgmt Services WCA Grant (prior to RMC)</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange Purchase and Sale Agreement #29562</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange First Amendment to PSA #29562</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW-Walnut Orange Second Amendment to PSA #29562</p> <p>Rivers & Mountains Conservancy Grant Project Mgmt Services Back-up for Payment Request</p>	<p>2008</p> <p>2008</p> <p>2004-2006</p> <p>2005-2006</p> <p>2005-2006</p> <p>2005</p> <p>2005-2006</p> <p>2006</p> <p>2006-2007</p>		

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1	ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS: - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS			
	Rivers & Mountains Conservancy Grant Project Mgmt Services General Correspondence	2006-2008		
	Rivers and Mountains Conservancy Grant Project Mgmt Services Payment Requests	2009		
	Rivers and Mountains Conservancy Grant Project Mgmt Services City Correspondence	2006-2008		
	Rivers and Mountains Conservancy Grant Project Mgmt Services Amendment #1 to Grant #29603	2005-2006		
	Rivers and Mountains Conservancy Grant Project Mgmt Services Work Programs	2005-2006		
	Rivers and Mountains Conservancy Grant Project Mgmt Services Amendment #2 to Grant # 29603	2005-2008		
	Rivers and Mountains Conservancy Grant Project Mgmt Services Council Letter dated March 21, 2006	2006		
	2300 Martin Luther Kings Jr. Ave. Mack Calvin Property Purchase and Sales Agreements	2008		
	2300 Martin Luther Kings Jr. Ave. Mack Calvin Property Council/Board Letters	2008		
2300 Martin Luther Kings Jr. Ave. Mack Calvin Property Escrow Documents/Deeds	2008			

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1	<p>ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS:</p> <ul style="list-style-type: none"> - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange Assignment and Assumption of PSA #29562</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange City Correspondence</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange Conveyance to City</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange Council/Redevelopment Board Letters</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange Escrow Documents</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange General Correspondence</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange Grant Deeds</p> <p>Union Pacific Railroad – PE Right-of-Way PE ROW: Walnut-Orange Title Policy</p> <p>Union Pacific Railroad – Company / RDA PE ROW Bike Trail Quitclaim Deeds</p>	<p>2006</p> <p>2006</p> <p>2006</p> <p>2005-2006</p> <p>2005-2006</p> <p>2006</p> <p>2006</p> <p>2006-2007</p> <p>2007</p>		

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1	ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS: - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS			
	Union Pacific Railroad – Company / RDA PE ROW Bike Trail Correspondence	2004-2007		
	Union Pacific Railroad – Company / RDA PE ROW Bike Trail City Council/Agency Board Letters	2005-2007		
	2005B Tax-Defaulted Properties Notification of 2005B Tax Sale	2005		
	2005B Tax-Defaulted Properties Request to Purchase	2005		
	2005B Tax-Defaulted Properties Agreement No. 2494	2005-2007		
	2005B Tax-Defaulted Properties City Council Letter/Resolution-10/11/05	2005		
	2005B Tax-Defaulted Properties County Demand for Payment	2007		
	2007 A Tax –Defaulted Properties 5370 Lime/7130-026-005 Quitclaim Deed	2008-2009		
	2007 A Tax –Defaulted Properties 5370 Lime/7130-026-005 County Demand for Payment	2007-2008		
2007 A Tax –Defaulted Properties 5370 Lime/7130-026-005 City Council Letter/Resolution-3/13/07	2007			
2007 A Tax –Defaulted Properties 5370 Lime/7130-026-005 Agreement No.2563	2006-2009			

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1	<p>ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS:</p> <ul style="list-style-type: none"> - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS <p>2007 A Tax –Defaulted Properties 5370 Lime/7130-026-005 Request to Purchase</p> <p>2007 A Tax –Defaulted Properties 5370 Lime/7130-026-005 Title Reports</p> <p>2007 A Tax –Defaulted Properties 5370 Lime/7130-026-005 Notification of 2007 A Tax Sales</p> <p>2007B Tax-Defaulted Properties 15th & LB Blvd / 7269-017-009 County Demand for Payment</p> <p>2007B Tax-Defaulted Properties 15th & LB Blvd / 7269-017-009 Quitclaim Deed</p> <p>2007B Tax-Defaulted Properties 15th & LB Blvd / 7269-017-009 Title Reports</p> <p>2009A Tax Defaulted Properties 2331 Locust 7208-014-010 Notification of 2009A Tax Sales</p> <p>2009A Tax Defaulted Properties 2331 Locust 7208-014-010 Title Reports</p> <p>2009A Tax Defaulted Properties 2331 Locust 7208-014-010 RDA Request to Purchase</p>	<p>2006-2007</p> <p>2006</p> <p>2007-2009</p> <p>2007-2009</p> <p>2009</p> <p>2007</p> <p>2008</p> <p>2008</p> <p>2009</p>		

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1	ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS: - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS			
	2009A Tax Defaulted Properties 2331 Locust 7208-014-010 City Request to Purchase	2008-2009		
	2009A Tax Defaulted Properties 2331 Locust 7208-014-010 Agreement # 2643	2009		
	2005B Tax Defaulted Properties 7269-017-008-010 Quitclaim Deeds	2007-2009		
	2005B Tax Defaulted Properties 7269-017-008-010 Title Reports	2007-2009		
	2005B Tax Defaulted Properties 7269-017-008-010 Miscellaneous	2006		
	Tax Defaulted Properties – 2008 A	2007		
	2007B Tax-Defaulted Properties 15 th & LB Blvd / 7269-017-009 Notification of 2007B Tax Sales	2007		
	2007B Tax-Defaulted Properties 15 th & LB Blvd / 7269-017-009 Request to Purchase	2007		
	2007B Tax-Defaulted Properties 15 th & LB Blvd / 7269-017-009 Agreement No. 2582	2007		
2007B Tax-Defaulted Properties 15 th & LB Blvd / 7269-017-009 City Council Letter/Resolution 10/23/07	2007			

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1	<p>ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS: - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS</p> <p>2009A Tax Defaulted Properties 2331 Locust 7208-014-010 City Council Letter/Resolution-5/5/09</p> <p>2009A Tax Defaulted Properties 2331 Locust 7208-014-010 County Demand for payment</p> <p>2009A Tax Defaulted Properties 2331 Locust 7208-014-010 Quitclaim Deeds</p> <p>So. Cal. Edison-125 Elm Ave. City Hall East Agreement</p> <p>So. Cal. Edison-125 Elm Ave. City Hall East City Correspondence (Parking)</p> <p>So. Cal. Edison-125 Elm Ave. City Hall East General Correspondence (Parking)</p> <p>TrizecHan Centers Inc. 301 E. Ocean Blvd. Agreement (Parking)</p> <p>TrizecHan Centers Inc. 301 E. Ocean Blvd. General Correspondence (Parking)</p> <p>TrizecHan Centers Inc. 301 E. Ocean Blvd. City Correspondence (Parking)</p>	<p>2009</p> <p>2011</p> <p>2009-2011</p> <p>2004</p> <p>2004-2004</p> <p>2002-2004</p> <p>2004</p> <p>2002-2005</p> <p>2004-2005</p>		

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1	<p>ACQUISITION/DISPOSITIONS (CITY OWNED PROPERTY)- AGREEMENTS: - ACQUISITION AGREEMENTS - DISPOSITION AGREEMENTS</p> <p>Urban Growth L.B. – 119 Long Beach Blvd. City Hall East Lease # 27737 (Parking)</p> <p>Urban Growth L.B. – 119 Long Beach Blvd. City Hall East City Correspondence #27737 (Parking)</p> <p>Urban Growth L.B. – 119 Long Beach Blvd. City Hall East General Correspondence #27737</p>	<p>2002</p> <p>2002</p> <p>2001-2002</p>		

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3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
24	PROPERTY MANAGEMENT (CITY OWNED PROPERTY)- LEASES AND AGREEMENTS			
	City Owned State of CA-Parking Lot Lease 1965-2002 Agreements/Insurance File #1	1981-1990		
	City Owned State of CA-Parking Lot Lease 1965-2002 City Correspondence File #2	1984-1999		
	City Owned State of CA-Parking Lot Lease 1965-2002 General Correspondence File #3	1982-1984		
	City Owned State of CA-Parking Lot Lease 1965-2002 Rent Collection File #4	1977-2006		
	City Owned State of CA-Parking Lot Lease 1965-2002 Maps. Plans File #5	1975-1979		
	City Owned The Trust For Public Land Agreement of Sales Pac. Electric Right of Way	2001		
City Owned The Trust For Public Land City Correspondence Pac. Electric Right of Way	2001-2005			

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24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY)- LEASES AND AGREEMENTS</p> <p>City Owned The Trust For Public Land Agreement of Sales Wrigley Heights-Parcel 1</p> <p>City Owned Xenergy, Inc. Sublease #28156 Economic Dev. Bureau</p> <p>Harbor Forte Hotels International, Inc. Lease HD-4436 #1 of 4 Viscount Hotel</p>	<p>2001-2005</p> <p>2003</p> <p>1986-1988</p>		

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24	PROPERTY MANAGEMENT (CITY OWNED PROPERTY)- LEASES AND AGREEMENTS			
	Harbor Forte Hotels International, Inc. City Correspondence HD-4436 #2 of 4 Viscount Hotel	1987-1989		
	Harbor Forte Hotels International, Inc. City Correspondence HD-4436 #3 of 4 Viscount Hotel	1989-1990		
	Harbor Forte Hotels International, Inc. General Correspondence HD-4436 #4 of 4 Viscount Hotel	1991-1994		
	Harbor Forte Hotels-aka FH International Lease & Amendment HD-4436 #1 of 3 Viscount Hotel	1990-1994		
	Harbor Forte Hotels-aka FH International City Corresp. (1994-97) HD-4436 #2 of 3 Viscount Hotel	1994-1995		
	Harbor Forte Hotels-aka FH International General/Rental Collec. HD-4436 #3 of 3 Viscount Hotel	1994-1995		
	Harbor Harbor Department Real Estate Section	1993		
	Harbor Harbor Department Utility Notices to Tenants	1993		

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24	PROPERTY MANAGEMENT (CITY OWNED PROPERTY)- LEASES AND AGREEMENTS			
	Harbor Harbor District Lease (All)	1994-1995		
	Harbor Queensway Bay Waterfront Development Plan	1993		
	Harbor Queensway Bay-Hotel Development General Correspondence (11986-87)	1981-1986		
	Harbor Queensway Bay-North General Correspondence (Parcel Development)	1986		
	Harbor Queensway Bay-North Exclusive Negotiation Agreement	1995		
	Harbor West Coast Hotel/Forte Hotels Int. Amendment aka Travelodge	1998		
	Marina Alamitos Bay Marina Center Financials & Payments 1998-2000	1998-2000		
	Marina Alamitos Bay Marina Center Financials & Payments 1994-1997	1994-1997		
	Marina Alamitos Bay Marina Center Financials & Payments 2001-2005	2002-2005		
Marina Alamitos Bay Marina Center Correspondence 1995-2005	1994-2005			

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24	<p>PROPERTY MANAGEMENT (CITY OWNED PROPERTY)- LEASES AND AGREEMENTS</p> <p>Marina Bancap DBA Alamos Bay Landing Financials & Payments</p> <p>Marina Campo Corporation Correspondence</p> <p>Reference 724 California Avenue Dept. of Water & Power Agreement Negotiation</p> <p>Reference 724 California Avenue Dept. of Water & Power Agreement Negotiation</p> <p>Harbor World Trade Center Parcel Lease</p>	<p>1998-2006</p> <p>2005</p> <p>1984-1985</p> <p>1984-1986</p> <p>1972-1990</p>		

