



# CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION & MARINE



2760 N. Studebaker Road, Long Beach, CA 90815-1697  
 (562) 570-3100 • FAX (562) 570-3109  
[www.LBParks.org](http://www.LBParks.org)

selected  
**best in the nation**

September 21, 2017

MEMBERS OF THE PARKS AND RECREATION COMMISSION  
 City of Long Beach  
 California

## RECOMMENDATION:

Authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

## DISCUSSION

Parks, Recreation and Marine partners with contract instructors to provide over 2,000 fee-based classes to the public each year. These classes are intended to provide educational and recreational opportunities to all ages. Class instructors are selected as a result of an application process based on qualifications, experience, community needs and departmental requirements without solicitation of quotes or advertising for bids.

Parks and Recreation Commission approval is required of all Personal Services Agreements and Agreements for Instruction. A summary of agreements to be approved this month is attached. Please note that fees are consistent with the fee ranges approved by the Parks and Recreation Commission.

## SUGGESTED ACTION:

Approve recommendation.

Respectfully Submitted,

GLADYS KAISER  
 MANAGER  
 COMMUNITY RECREATION SERVICES

APPROVED:

MARIE KNIGHT  
 DIRECTOR

MK:GK/MW/JG/vhd  
 Attachment

September 2017  
**PERSONAL SERVICES AGREEMENTS**

**PERSONAL SERVICES AGREEMENTS WITH NEW CONTRACTORS**

<b><u>NAME</u></b>	<b><u>FUNCTION</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>	<b><u>LOCATION</u></b>
Claverie, Courtney	Instructor	Sept. 22, 2017 Sept. 30, 2020	65% of instruction fee of \$125 per participant for 9 hours of Martial Arts Instruction.	5423 Village Road Long Beach
Hoover, Daniel	Instructor	Sept. 22, 2017 Sept. 30, 2020	65% of instruction fee of \$5 per participant for 1 hours of Tai Chi Instruction.	Heartwell Park

**PERSONAL SERVICES AGREEMENTS WITH CONTINUING CONTRACTORS**

<b><u>NAME</u></b>	<b><u>FUNCTION</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>	<b><u>LOCATION</u></b>
Rosenfeld, Adrienne	Instructor	Sept. 22, 2017 Sept. 30, 2020	65% of instruction fee of \$3 per participant for 1 hours of Fitness Instruction.	Senior Center