



CITY OF LONG BEACH

OFFICE OF THE CITY MANAGER

C-14

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GERALD R. MILLER
CITY MANAGER

October 3, 2006

HONORABLE MAYOR AND COUNCILMEMBERS
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute an amendment to contract No. 28598 extending the term an additional 90 days for federal legislative representation services provided by E. Del Smith and Company, Inc., for an amount not to exceed \$29,580. (Citywide)

DISCUSSION

The firm of E. Del Smith and Company, Inc., has represented the City of Long Beach in Washington, D.C., before the United States Congress and various federal agencies for the past 37 years. The contract between the City and E. Del Smith and Company, Inc., which was authorized by the City Council on October 18, 2005, expired on September 30, 2006.

During the previous fiscal year, the City Manager implemented a Request for Proposals (RFP) process to seek proposals from professional consulting firms to provide federal legislative representation services. The RFP process, which yielded 21 proposals, is nearing completion and will be concluded in several weeks. An extension of the current legislative representation contract with E. Del Smith and Company, Inc., is recommended to ensure that the City is represented in Washington, D.C., while the City makes a final decision on the proposals received. It is recommended that the 90-day extension provision include a 10-day termination clause to maintain the City's flexibility.

This letter was reviewed by Deputy City Attorney Lori A. Conway and Budget Management Officer David Wodynski on September 22, 2006.

TIMING CONSIDERATIONS

City Council action is requested on October 3, 2006, to ensure that the City is represented in Washington, D.C., while the City finalizes the RFP process.

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FISCAL IMPACT

The total cost of this 90-day extension will not exceed \$29,580, based on a monthly retainer of \$9,860. Funds to support this activity are budgeted in the General Fund (GP) in the City Manager's Office (CM), a portion of which is shared by departments and funds throughout the City that benefit from these services, including many non-General Fund operations.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



GERALD R. MILLER
CITY MANAGER