



# CITY OF LONG BEACH

POLICE DEPARTMENT  
400 WEST BROADWAY LONG BEACH CALIFORNIA 90802

# R-29

Robert G. Luna  
Chief of Police

March 22, 2016

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Adopt Specifications for No. ITB PD16-034 and award a contract to GRP2, dba Keystone Uniforms, of Santa Ana, CA, for furnishing and delivering of police uniforms, in an annual amount not to exceed \$500,000, for a period of one year, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

## DISCUSSION

City Council approval is requested to enter into a contract with GRP2, dba Keystone Uniforms, to furnish and deliver police uniforms. This contract will meet safety and quality standards for the Long Beach Police Department and ensure the timely availability of uniforms for personnel.

The bid was advertised in the Press-Telegram on November 25, 2015, and 1,877 potential bidders specializing in police uniforms were notified of the bid opportunity. Of those bidders, 23 downloaded the bid via our electronic bid system. The bid document was made available from the Purchasing Division, located on the seventh floor of City Hall, and the Division's website at [www.longbeach.gov/purchasing](http://www.longbeach.gov/purchasing). A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 22 local, minority and women-owned business groups. Two bids were received on February 11, 2016. Of those two bidders, one was a Minority-owned Business Enterprise (MBE), one was a Women-owned Business Enterprise (WBE), none were certified Small Business Enterprises (SBEs), and one was a Long Beach business (Local). GRP2, dba Keystone Uniforms, of Santa Ana, CA (a MBE and WBE, not an SBE or Local), was the lowest responsible bidder.

### **Local Business Outreach**

In an effort to align with our outreach goal, Long Beach businesses are encouraged to submit bids for City contracts. The Purchasing Division also assists businesses with registering on the Bids Online database in order to download the bid specifications. Through outreach, 163 Long Beach vendors were notified to submit bids, of which two downloaded and one submitted a bid. The Purchasing Division is committed to continuing to perform outreach to local vendors to expand the bidder pool.

This matter was reviewed by Deputy City Attorney Monica J. Kilaita and by Budget Management Officer Victoria Bell on March 4, 2016.

### **TIMING CONSIDERATIONS**

City Council action to adopt Specifications No. ITB PD16-034 and award a contract concurrently is requested on March 22, 2016, to ensure that the contract is in place expeditiously.

### **FISCAL IMPACT**

The annual contract cost will not exceed \$500,000 and is budgeted in the General Fund (GF) and Tidelands Operations Fund (TF 401) in the Police Department (PD). There is no local job impact associated with this recommendation.

### **SUGGESTED ACTION:**

Approve recommendation.

Respectfully submitted,



ROBERT G. LUNA  
CHIEF OF POLICE

APPROVED:



PATRICK H. WEST  
CITY MANAGER