



# CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION & MARINE

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March 22, 2016

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Authorize the City Manager to execute a Student Field Placement Agreement, and any related documents, with the Trustees of the California State University, on behalf of California State University Long Beach, to facilitate internship opportunities at the Long Beach Senior Center, located at 1150 East 4<sup>th</sup> Street, for California State University Long Beach, Department of Human Development students, for a period of three years. (District 2)

## DISCUSSION

In February 2016, the Department of Parks, Recreation and Marine (PRM) received a request from the Trustees of the California State University, on behalf of California State University Long Beach (CSULB), to enter into a new Student Field Placement Agreement (Agreement) to facilitate internships for its Department of Human Development students at the Long Beach Senior Center (Senior Center), located at 1150 East 4<sup>th</sup> Street. PRM will benefit from the proposed Agreement, as the student interns will be providing labor and services at no cost to the City of Long Beach (City) in exchange for the learning experience gained through the internship. This type of request is common in the industry; California State University Dominguez Hills, California State University Fullerton, and other CSULB Departments have previously placed student interns at the Senior Center.

PRM will directly supervise each student and will submit timecards and performance reports to CSULB. CSULB will be responsible for providing all student orientations, placements, provision of liability and workers' compensation insurance, and payment of all applicable salaries/benefits while the students are interning at the Senior Center. The City will not incur any costs from the proposed Agreement.

This matter was reviewed by Deputy City Attorney Linda T. Vu on February 24, 2016 and by Budget Management Officer Victoria Bell on February 26, 2016.

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TIMING CONSIDERATIONS

City Council action is requested on March 22, 2016, in order to enable the execution of the Agreement so that CSULB may begin placing student interns at the Senior Center.

FISCAL IMPACT

As all costs will be borne solely by California State University Long Beach, there will be no fiscal impact to the City associated with the approval of the Agreement. Since all students placed at the Senior Center will be interns, it is anticipated that there may be a temporary positive local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



STEPHEN P. SCOTT  
INTERIM DIRECTOR OF PARKS, RECREATION AND MARINE

SS:GK:AGM:RL:ak

APPROVED:



PATRICK H. WEST  
CITY MANAGER