



CITY OF LONG BEACH

DEPARTMENT OF HUMAN RESOURCES

R-22

333 West Ocean Boulevard 13th Floor • Long Beach, CA 90802 • (562) 570.6621

DEBORAH R. MILLS
DIRECTOR

April 7, 2015

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt the attached Resolution approving the terms of compensation for the Interim City Clerk. (Citywide)

DISCUSSION

The City Clerk for the City of Long Beach has announced his retirement effective the end of April 2015. On March 3, 2015, following a closed session held pursuant to California Government Code Section 54957, the City Council by a vote of 7-0 approved the appointment of Poonam Davis as the Interim City Clerk. The effective date of this position will be May 1, 2015. It is anticipated the Interim City Clerk will serve during the recruitment, selection and transition period for a new City Clerk. The current estimate is that the interim period will run from May 1, 2015 through August of 2015.

Following approval of the Interim City Clerk, the City Council met in closed session on March 24, 2015, pursuant to California Government Code Section 54957.6, to provide direction to labor negotiators regarding the terms of compensation for the Interim City Clerk.

At the direction of the City Council, the City has reached an agreement regarding the compensation for the Interim City Clerk. The proposed compensation must be approved by the City Council in open session. The proposed compensation for the Interim City Clerk is \$71.820 per hour or \$149,899 on an annualized basis. This amount represents the current compensation paid to the current City Clerk.

This matter was reviewed by Deputy City Attorney, Gary Anderson and by Budget Management, Officer Victoria Bell on March 27, 2015.

HONORABLE MAYOR AND CITY COUNCIL

April 7, 2015

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TIMING CONSIDERATIONS

City Council action is requested on April 7, 2015 to ensure the Interim City Clerk will be in place at the time of the retirement of the current City Clerk.

FISCAL IMPACT

The cost of the recommended action is budgeted in the General Fund (GP100) in the City Clerk Department (CC). There are no local job impacts associated with this action.

SUGGESTED ACTION

Approve recommendation.

Respectfully submitted,



Deborah R. Mills
Director

DRM:GA:KMcK:MRN
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Attachment – Resolution

APPROVED:



PATRICK H. WEST
CITY MANAGER

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING THE TERMS OF
COMPENSATION FOR THE INTERIM CITY CLERK

WHEREAS, the City Clerk for the City of Long Beach has announced his retirement effective the end of April, 2015;

WHEREAS, on March 3, 2015, following a closed session held pursuant to California Government Code Section 54957, the City Council voted unanimously to approve the appointment of Poonam Davis as the Interim City Clerk, effective from May 1, 2015 to approximately August 31, 2015.

WHEREAS, on March 24, 2015, following the approval of Poonam Davis as the Interim City Clerk, the City Council met in closed session, pursuant to California Government Code Section 54957.6, to provide direction to labor negotiators regarding the terms of compensation for the Interim City Clerk;

WHEREAS, at the direction of City Council, the City has reached an agreement regarding the Interim City Clerk's compensation which will represent the current City Clerk compensation.

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The compensation for the Interim City Clerk, Poonam Davis, will be \$71.820 per hour or \$149,899 on an annual basis.

Section 2. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 20____, by the

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following vote:

Ayes: Councilmembers:

Noes: Councilmembers:

Absent: Councilmembers:

City Clerk