

LONG BEACH CONTINUUM OF CARE
Coordinated Entry System (CES) SUBCOMMITTEE MEETING MINUTES
May 4th, 2023
1:00 PM

I. CALL TO ORDER

Meeting via teleconference called to order at 1:07 pm by Vice-Chair Sharon Wie.

II. ROLL CALL

Roll call taken by Community Program Specialist Christian Artizada.

MEMBERS PRESENT: Sharon Wie (Interval House), Jayleen Westfall (Century Villages)

GUESTS PRESENT: Karen Cruz (TCC Family Health), Maria Martinez (ePath),

CITY OF LONG BEACH STAFF PRESENT: Christian Artizada, Alexa Dixon-Griggs, Jeffery Proctor Jr.

III. REVIEW and APPROVAL of MINUTES for MEETING HELD ON DATE

Motion to approve the minutes as submitted made by Vice Chair Sharon Wie and seconded by Board Member Jaylene Westfall. Motion passes.

IV. NEW BUSINESS

- CES Policies & Procedures (PnPs) Workgroup
 - Sharon Wie provided general insight on the work contributed on the document by Christian Artizada and Joel Reynoza. However, she states that the project has been placed aside because of the Built for Zero campaign. The group is speculating if this additional project might modify a few things in the CES document by board members or other relevant city staff.
 - Christian Artizada provided an update in the CES PnPs that briefly describes the Mobile Access Center (MAC), the purpose, and its basic function.
 - Sharon Wie provided insight into the idea that the CES PnPs should be forwarded to the CoC Board meetings considering the amount of time that has been spent.
 - Alexa Dixon-Griggs asks a general inquiry on the verbiage if the document communicates to the reader that the CES PnPs is written for the structure of Permanent Supportive Housing (PSH) only at the moment.
 - Alexa also inquiring if housing per project type is mapped out anywhere in the document.
 - Christian Artizada answers that it does not
 - Sharon Wie is requesting for the document to clarify that the document revolved around PSH.

- Alexa Dixon-Griggs is requesting for further clarity on the Diversion and Prevention section for the document.
 - Sharon Wie further clarifies that the PnPs document should reflect the idea that the access centers will be initially assessing the client for diversion and prevention.
- Alexa Dixon-Griggs inquires the common trends that occur when clients are being rejected from PSH.
 - Christian Artizada provides a few insights of why clients get rejected to resources however concludes that the trend is vastly unpredictable.
- Alexa Dixon-Griggs inquires how the prioritization works and what it consists of.
 - Christian Artizada clarifies that there are 3 main elements involved in how the list is organized: Verifiable disability, Length of homelessness (listed in descending order, and measurement of service need by way of the Vulnerability Index – Service Provider Decision Assistance Tool (VI-SPDAT).
- Sharon Wie provides a general overview of what the Third-Party Homelessness Verification for is, what it is purposed for, and makes a reference to the federal HUD's template of the document and how the City of Long Beach has adopted their version of the document.
- Alexa Dixon-Griggs inquires a replacement of the VI-SPDAT.
 - Sharon Wie comments that the VI-SPDAT is not a reliable tool to measure and determine a client's service need and discloses that certain CoC's agree to this.
- Christian Artizada provides options on how the PnP workgroup can coordinate communicative methodologies on updating the document.
 - Email communication was the preferred method and meeting possible twice before the Board meeting in June was also speculated.
- Performance Measurement tool
 - Sharon Wie briefly discusses the current reports the Long Beach CoC currently has in order to determine what to measure regarding performance.
 - Christian Artizada clarifies that in CoC manual, it is required for CoCs to establish a standardized tool to measure the performance of program delivery.
 - Sharon adds that it goes beyond federal HUD's standards.
 - Racial Equity was one topic that was mentioned to determine when establishing the Performance Measurement tool.
 - Jeffery Proctor Jr. briefly describes the potential partnership with Built for Zero in order develop the Performance Measurement tool.
 - He also briefly discusses the California Policy Lab on establishing system key performance indicators and how we might be able to participate in.
 - Jeffery Proctor Jr. further reiterated that establishing a baseline we would be able to determine a system model and a system plan.
- Committee Chair / Vice Chair positions
 - Sharon Wie begins by discussing that the CES Sub Committee currently does not have a Chair and are still looking for someone to fill the position.
- Alexa Dixon-Griggs presents an idea to add as an agenda item for all upcoming CES Sub Committee meetings: asking one person in operations to introduce themselves to the group and to provide a brief description of their contributions to workflow of CE.

V. FUTURE AGENDA ITEMS

- Community Crisis Response (CCR) – discuss general details in its involvement to mental health and its relation to the health department.
- Discuss the types of questions to be added in regard to diversion and prevention efforts

VI. ANNOUNCEMENTS

None

VII. PUBLIC COMMENT

None

VIII. UPCOMING MEETINGS

June 13th, 2023 @ 3:00 pm – CoC Long Beach Board meeting

August 3rd, 2023 @ 1:00 pm – CES Sub Committee meeting

For more information please visit the [Long Beach CoC website](#).

IX. MEETING ADJOURNED

Vice Chair Sharon Wie adjourned the meeting at 2:27 pm.