

**LONG BEACH TRANSIT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**THURSDAY, DECEMBER 8, 2022  
VIA VIDEOCONFERENCE, 9:00 AM**

Michael Clemson, Chair  
David H. Sutton, Vice Chair  
Abigail Mejia, Secretary/Treasurer  
Raul Añorve, Director  
Colleen Bentley, Director  
Randy Rawlings, Director



Lea Eriksen, City Representative  
Joshua Hickman, City Representative

Kenneth A. McDonald,  
President and Chief Executive Officer

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**BOARD MEETING VIA VIDEOCONFERENCE  
PURSUANT TO ASSEMBLY BILL 361**

**ZOOM MEETING ID: 811 2770 4312 (PASSWORD: 1963)**

**REGULAR MEETING - 9:00 A.M.**

1. Call to Order. (Michael Clemson)

Chair Clemson called the meeting to order at 9:07 a.m.

2. Roll Call. (Jen Flores)

**Commissioners** Raúl Añorve, Colleen Bentley, Abigail Mejia and Michael

**Present:** Clemson

**Commissioners** David Sutton

**Excused:**

**Commissioners** Randy Rawlings

**Absent:**

3. Employee Recognition. (Jen Flores)

Employees of the Month for November 2022:

Jewel Hardy, Transit Service Delivery and Planning  
Alejandro Ayala, Maintenance and Infrastructure  
Jillori Grepo, Administrative Staff

INFORMATION ITEM

Jen Flores, Board Secretary, presented the Employees of the Month for November 2022.

4. Public Comment.

Any member of the public may raise their hand, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Chair Clemson read public comments submitted via email by:

Ian Trahan  
Frances Emily Dawson Harris  
Wayne Wright  
Alex Arellano

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented his monthly report.

CEO McDonald announced the appointment of LBT's new Deputy CEO, Lilia Montoya.

CEO McDonald reported that LBT would be resuming the annual Employee Recognition event at LBT1 and LBT2.

CEO McDonald highlighted community events in which staff had attended in December.

## NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

## CONSENT CALENDAR (6 - 8)

**A motion was made by Director Bentley, seconded by Secretary/Treasurer Mejia, to approve the Consent Calendar Items 6 - 8. The motion carried by the following vote:**

**Yes:** 4 - Raúl Añorve, Colleen Bentley, Abigail Mejia and Michael Clemson

**Excused:** 1 - David Sutton

**Absent:** 1 - Randy Rawlings

6. 22-088TR Recommendation to approve the minutes of the regular session meeting held on October 27, 2022.
  
7. 22-089TR Recommendation to approve the minutes of the special session meeting held on November 10, 2022.
  
8. 22-090TR Recommendation to adopt the resolution to authorize continued teleconferencing meetings pursuant to Assembly Bill 361.

## REGULAR CALENDAR

9. 22-091TR Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

**This TR-Agenda Item was received and filed.**

10. 22-092TR Recommendation to authorize the President and CEO to enter into a three-year contract with Dell Technologies for Microsoft Enterprise Software Licensing annually at \$207,612, for a total authorization amount not to exceed \$622,836. (Patrick Pham)

Patrick Pham, Executive Director/VP, Information Technology, presented the staff report.

**A motion was made by Director Bentley, seconded by Secretary/Treasurer Mejia, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Raúl Añorve, Colleen Bentley, Abigail Mejia and Michael Clemson

**Excused:** 1 - David Sutton

**Absent:** 1 - Randy Rawlings

11. 22-093TR Recommendation to approve the Board of Directors meeting dates for Calendar Year 2023. (Jen Flores)

Ms. Flores presented the staff report.

Director Bentley stated that the December 2023 meeting date listed as December 9, 2023 was incorrect and should be changed to December 7, 2023.

Ms. Flores confirmed that the date listed was incorrect and the correct date would be posted to the public.

**A motion was made by Director Bentley, seconded by Director Anorve, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Raúl Añorve, Colleen Bentley, Abigail Mejia and Michael Clemson

**Excused:** 1 - David Sutton

**Absent:** 1 - Randy Rawlings

12. 22-094TR Actuarial Valuation of Retirement Plans for Contract and Salaried Employees as of July 1, 2022. (Ashley Liang)

INFORMATION ITEM

Ashley Liang, Treasurer, presented the staff report.

**This TR-Agenda Item was received and filed.**

13. 22-095TR Government Finance Officers Association (GFOA) Award. (Kenneth McDonald)

INFORMATION ITEM

CEO McDonald presented the staff report.

**This TR-Agenda Item was received and filed.**

14. 22-096TR Election of Officers. (Michael Clemson)

Individual votes were taken during this time to appoint the Chair, Vice Chair and Secretr/Treasurer. The results are noted below:

Chair Clemson nominated David Sutton to serve as Chair, Director Bentley seconded the motion.

Director Bentley nominated Abigail Mejia to serve as Vice Chair, Director Anorve seconded the motion.

Secretary/Treasurer Mejia nominated Michael Clemson to serve as Secretary/Treasurer, Director Anorve seconded the motion.

15. Closed Session.

1) Discussion of Personnel Evaluation for  
Kenneth A. McDonald, President and CEO  
Pursuant to Cal. Gov. Code § 54957 (b)(1)

Meeting went into Closed Session at 10:04 a.m.

Meeting reconvened at 11:15 a.m.

Vince Ewing, General Counsel, provided a report out on Board actions during the Closed Session.

Mr. Ewing stated that the Board took action as follows during Closed Session:

The Board voted unanimously to award CEO McDoanld a 5.5% increase of his base salary for calendar year 2021 and a 5.5% increase of his base salary for calendar year 2022.

16. Board Request.

There were no Board requests.

17. 22-097TR      Adjourn. The next regular meeting will be held on January 26, 2023.  
(Michael Clemson)

The meeting adjourned at 11:17 a.m.

**A motion was made by Director Bentley, seconded by Secretary/Treasurer Mejia, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Raúl Añorve, Colleen Bentley, Abigail Mejia and Michael Clemson

**Excused:** 1 - David Sutton

**Absent:** 1 - Randy Rawlings

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office five business days prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.