



## Memorandum

**Date:** January 18, 2023

**To:** Civil Service Commission

**From:** Levi Sinkler, Personnel Analyst

**Subject:** **REQUEST FOR EXTENSION OF PROVISIONAL APPOINTMENT- GAS CONSTRUCTION WORKER I – PEDRO HERNANDEZ**

Civil Service staff is requesting a 120-business day extension of the Gas Construction Worker provisional appointee Pedro Hernandez. On April 27, 2022, the Civil Commission approved the provisional appointment of Pedro Hernandez to the classification of Gas Construction Worker I for the Energy Resources Department. The provisional appointment term began on July 18, 2022, and will expire on February 22, 2023.

Since June of 2022, staff has been working with Human Resources and the Department on an updated classification specification for Gas Construction Worker. The updated classification specification is currently pending transmission to the International Association of Machinist and Aerospace Workers (IAMAW) by Human Resources. An eligible list is anticipated on March 15, 2023. The extension will allow sufficient time for the eligible list to be established.

Staff recommends approval for this extension of the provisional appointment for Pedro Hernandez, pursuant to Article V, Section 49 of the Civil Service Rules and Regulations and Section 1.02 of the Civil Service Commission Policies and Procedures.

Staff has informed the Department and Mr. Hernandez, that this request is on today's agenda. A representative from the Department is present to respond to any questions from the Civil Service Commission.

