

**LONG BEACH CONTINUUM OF CARE
POLICIES AND STANDARDS SUBCOMMITTEE MEETING MINUTES
THURSDAY, NOVEMBER 3, 2022
10:00 AM – 11:30 AM**

CALL TO ORDER

Meeting via teleconference was called to order at 10:05 AM by Chair Luther Richert.

ROLL CALL

Members Present

Chair: Luther Richert, Mental Health America of Los Angeles

Vice Chair: Mark Ruckdaeschel, Mental Health America of Los Angeles

Secretary: Ben Espitia, Goodwill, Serving the People of Southern Los Angeles County

Guests Present

Jina Lawler The Children's Clinic Family Health

Janice Guevara, Goodwill, Serving the People of Southern Los Angeles County

Maureen Rivas, Linc Housing

Brandi Brown-Stock, House of Haven

Yolanda Gomez, Community Partner

City Of Long Beach Staff Present

Paul Duncan, Homeless Services Bureau Manager

Michelle Lim, Contracts and Grants Specialist

REVIEW AND APPROVE MINUTES FROM MAY 5, 2022 AND AUGUST 4, 2022 MEETINGS

A motion to approve the minutes as submitted was made by Chair Luther Richert and seconded by Vice Chair Mark Ruckdaeschel. The motion passed.

REGULAR AGENDA

- Review Board Roster & Affiliations
 - There is currently one vacancy and one candidate.
 - It was determined that the group has good representation from pertinent community agencies and groups.
 - The group will consider recruiting members that are affiliated with Indian Tribes and Tribally Designated Housing Entities, Local Jails, and Organizations led by and serving LGBTQ+ persons.
- Review Board Terms
 - There will be 3 vacancies in March 2023 and all 3 members are eligible for re-election.
 - The group will continue to recruit members from other stakeholders and funded agencies.

- There is stable membership with interested other people from viable agencies and interest groups.
- Research Program Policies and Procedures
 - Discussion regarding what established policies need to be reviewed.
 - Grievance policy is one area that the group may review, starting with reviewing the background of the policy so that the discussion is meaningful.
 - Review what other municipalities with similar characteristics are doing.
 - There is a benefit to having the policies and procedures cite related regulations.
 - Before any recommendation from this subcommittee goes forward to the CoC, there should be reviewed by impacted stakeholders.
 - A reference manual for program implementors would be useful for compliance.
 - Reviewing issues in actual complaints ensures policies address actual problems.
 - Next meeting will continue the conversation after attendees consider what elements would be helpful if they were included in a reference manual.
 - There is also an opportunity for training and experience sharing.
- Lived Experience Advisory Board Update
 - Consensus about the importance of gaining input from individuals experiencing unsheltered homelessness.
 - Further engagement with individuals experiencing homelessness is continuing.
 - Members of this group are welcome to join in this engagement process.
 - Discussion whether the individuals who participate in this process are compensated is ongoing. The compensation rate and structure has not yet been established.
- Discuss Moving Future Meeting Date and Time
 - Meeting at 10:00 am. During a workday is good for some people but would meeting later in the day be better for others.
 - Discussion will continue about maybe adding a community roundtable meeting after regular business hours to reach interested people that are not available during regular business hours.
 - After discussion, the group agreed to move the start time of this meeting to noon.

FUTURE AGENDA ITEMS

- Further discussion about developing a program manual.

ANNOUNCEMENTS

- Discussion regarding the benefits of using WebEx, Zoom or Teams as a platform for this meeting. WebEx and Zoom seem to be the preferred platforms.

PUBLIC COMMENT

None

UPCOMING MEETINGS

February 2, 2023, at 12:00 p.m.

ADJOURNMENT

Chair Luther Richert adjourned the meeting at 11:18 a.m.