

C-19

November 1, 2022

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary documents including any necessary subsequent amendments, with Miller Mendel, Inc., of Seattle, WA, for a pre-employment background investigations software system, in a total annual amount not to exceed \$24,258, for a period of one year, with the option to renew for three additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with Miller Mendel, Inc. (MMI), for the purchase of a pre-employment background investigations software system. The MMI electronic Statement of Personal History (eSOPH) platform will increase the efficiency of the background investigation process with their automated processes that will enable the department, applicant, other law-enforcement agencies, and third parties (references, employers, etc.) to complete all steps of the background investigation in a secure cloud-based digital system from any mobile device or computer. The software can cut the amount of time in half to complete a thorough background investigation saving agencies significant time and money and may help reduce the number of qualified applicants lost due to long delays in the traditional background investigation process.

The MMI eSOPH platform is in use by public safety agencies across the country and some of the largest public safety agencies in California. It is the only provider that has established compatibility with California POST to allow for the State of California to conduct required audits of peace officer backgrounds through the software system, eliminating the need for in-person audits of paper files. MMI has two patents for the eSOPH platform that are related to the functionality of electronic records checks and applicant history if entered into eSOPH by another agency.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process if accompanied by a Resolution adopted by the City Council.

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This matter was reviewed by Deputy City Attorney Arturo D. Sanchez on October 14, 2022, and Purchasing Agent Michelle Wilson and Budget Management Officer Nader Kaamoush on October 13, 2022.

TIMING CONSIDERATIONS

City Council action to adopt a Resolution and award a contract concurrently is requested on November 1, 2022, to ensure the contract is in place expeditiously.

FISCAL IMPACT

The total annual amount of the contract will not exceed \$24,258 for a period of one year, with the option to renew for three additional one-year periods. Sufficient budget is appropriated in the General Fund Group in the Police Department to offset this contract. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

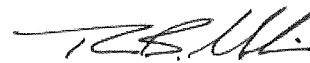
Respectfully submitted,



WALLY HEBEISH
CHIEF OF POLICE

Attachment: Resolution

APPROVED:



THOMAS B. MODICA
CITY MANAGER

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH AUTHORIZING THE CITY
MANAGER TO EXECUTE A CONTRACT, AND ANY
NECESSARY DOCUMENTS INCLUDING ANY
NECESSARY AMENDMENTS, WITH MILLER MENDEL,
INC., OF SEATTLE, WASHINGTON, WITHOUT
ADVERTISING FOR BIDS FOR A PREEMPLOYMENT
BACKGROUND INVESTIGATIONS SOFTWARE SYSTEM,
IN AN AMOUNT NOT TO EXCEED \$24,258

WHEREAS, City Council approval is requested to enter into a contract with
Miller Mendel, Inc. (MMI) for the purchase of a preemployment background investigations
software system; and

WHEREAS, MMI's eSOPH platform will increase the efficiency of the
background investigation process with their automated processes that will enable the
department, the applicant, other law-enforcement agencies, and third parties (references,
employers, etc.) to complete all steps of the background investigation in a secure cloud-
based digital system from any mobile device or computer; and

WHEREAS, the software can cut the amount of time in half to complete a
thorough background investigation saving agencies significant time and money and may
help reduce the number of qualified applicants lost due to long delays in the traditional
investigation process; and

WHEREAS, MMI's eSOPH platform is in use by public safety agencies
across the country and some of the largest public safety agencies in California; and

WHEREAS, MMI is the only provider that has established compatibility with
California POST to allow for the State of California to conduct required audits of peace

officer backgrounds through the software system, eliminating the need for in-person audits of paper files; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids and to do so would constitute an idle and useless act and an unnecessary expenditure of public funds;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The above recitals are true and correct and are incorporated herein.

Section 2. The City Manager is hereby authorized to enter a contract, and any necessary documents including any necessary amendments, with Miller Mendel, Inc., for the a preemployment background investigations software system in a total amount not to exceed Twenty-Four Thousand Two Hundred Fifty-Eight Dollars (\$24,258) for a period of one year, with the option to renew for three (3) additional one-year periods, at the discretion of the City Manager.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 20____ by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

Recusal(s): Councilmembers: _____

City Clerk