



## Memorandum

**Date:** September 14, 2022

**To:** Civil Service Commission

**From:** Tarsha Moses, Personnel Analyst

**Subject:** REQUEST FOR REINSTATEMENT OF ALEXIS MARTINEZ TO ELECTRICAL AND INSTRUMENTATION TECHNICIAN ELIGIBLE LIST

On August 30, 2022, the Civil Service Department received correspondence from Christopher J. Garner, General Manager – Water Department, requesting Civil Service Commission approval to return the name of Mr. Alexis Martinez to the Electrical and Instrumentation Technician eligible list. Staff has reviewed the request and recommends that the Commission authorize the return of his name to the eligible list in accordance with Article VII, Section 90 of the Civil Service Rules and Regulations.

### Facts for Consideration:

- Mr. Alexis Martinez was previously hired from the Electrical & Instrumentation eligible list on July 17, 2021. Mr. Martinez was dismissed from his position, during his probationary term, on September 10, 2022.
- The position of Electrical and Instrumentation Technician I requires one of the following prior to passing probation:
  - 1) California Water Environment Association (CWEA) Electrical Instrumentation Technologist Grade 2, or
  - 2) Electrical Power Research Institute (EPRI) Instrumentation and Controls, Part A, such as that issued by IBEW-NECA, or
  - 3) International Society of Automation (ISA) Certified Control System Technician (CCST) Level 1 certification in combination with one of the following:
    - a) Long Beach Journeyman Electrician's Certificate, or
    - b) State of California Electrical Contractor's License



- As per the memo dated August 30, 2022, the department stated that Mr. Martinez has been unsuccessful in passing one of the required exams.
- Upon approval by the Civil Service Commission, Mr. Martinez's name will be returned to the existing eligible list from which he was originally certified.

Mr. Martinez has been notified that this request is on today's agenda. Additionally, the Water Department has been informed that this request is on today's agenda and a department representative is present to respond to any questions from the Civil Service Commission.






**Long Beach Water**

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M E M O R A N D U M

**Date:** August 30, 2022

**To:** Civil Service Commission

**From:** Christopher J. Garner, General Manager, Water Department 

**Subject:** Request to Return Alexis Martinez to Electrical & Instrumentation Technician Eligible List

The Water Department respectfully requests that the Commission return Alexis Martinez to the existing Civil Service eligible list for Electrical and Instrumentation Technician in accordance with Article VII, Section 89, of the Civil Service Rules and Regulations and as requested by the employee in his email communication dated August 4, 2022 (attached). Mr. Martinez is regarded as competent and expected to be successful in the position if the certification were obtained.

Mr. Martinez was promoted to Electrical and Instrumentation Technician I on July 17, 2021.

The position of Electrical and Instrumentation Technician I requires one of the following prior to passing probation:

1. California Water Environment Association (CWEA) Electrical Instrumentation Technologist Grade 2, or
2. Electrical Power Research Institute (EPRI) Instrumentation and Controls, Part A, such as that issued by IBEW-NECA, or
3. International Society of Automation (ISA) Certified Control System Technician (CCST) Level 1 certification in combination with one of the following:
  - a) Long Beach Journeyman Electrician's Certificate, or
  - b) State of California Electrical Contractor's License

Mr. Martinez's he has been unsuccessful in passing the exam. He is being released from probation and reverted to his prior classification of Telemetry Instrumentation Technician II effective September 10, 2022. The Department will consider reselection of Mr. Martinez if he is on an existing eligible list and has obtained one of the required certifications.

If you have any questions, please contact Meg Rau, Administrative Officer, at extension 8-2375.

cc: B. Anatole Falagan, Assistant General Manager  
 Tai Tseng, Assistant General Manager - Operations  
 Meg Rau, Administrative Officer

**From:** [Alex Martinez](#)  
**To:** [Jessica Stoudenmire](#)  
**Cc:** [Yan Zhang](#); [Skip Fulton](#); [Kenny Nguyen](#)  
**Subject:** Alex Martinez returned to E&I eligible list  
**Date:** Thursday, August 4, 2022 9:34:15 AM

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Hi Jessica,

I would like to have the opportunity to be put back on the E&I eligible list. I have signed up for the retest on the month of October.

Thank You,

Alex