

R-19

July 12, 2022

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract and any necessary documents including any necessary amendments, with Haworth, Inc., of Los Angeles, CA, for the purchases of office furniture, in a total contract amount not to exceed \$450,000, for a period of two-years, with option to renew for three additional one-year periods, at the discretion of the City Manager; and,

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract and any necessary documents including any necessary amendments, with PeopleSpace (formerly Interior Office Solutions, Inc.), of Irvine, CA, for office furniture and equipment layout, design, assembly, and installation, in a total contract amount not to exceed \$300,000, for a period of two-years, with the option to renew for three additional one-year periods, at the discretion of the City Manager. (District 1)

DISCUSSION

City Council approval is requested to execute new contracts with Haworth, Inc., of Los Angeles, CA (Haworth) and PeopleSpace, of Irvine, CA (PeopleSpace), to continue providing the design and installation of the office furniture for the Civic Center as part of the Plenary team. These contracts are for furniture enhancements as requested by City of Long Beach (City) departments in the future, to ensure a consistent look, feel, and match.

Haworth and PeopleSpace were awarded contracts in a competitively bid process by Plenary, as part of the Civic Center Project where they furnished the Civic Center under said contract. This contract was terminated upon completion of move in. On June 18, 2019, the City Council awarded new contracts to Haworth and PeopleSpace to continue providing furniture based on as-needed requests on a sole-source basis pursuant to City Charter Section 1801. This contract was extended for two, one-year agreements through June 2022 and recently expired.

Haworth is the only supplier in the United States carrying the furniture selected for the Civic Center, and the PeopleSpace is the recommended authorized Haworth dealer in Southern California. As the manufacturers and installers of the furniture for the Civic Center campus, these companies are uniquely positioned to continue supporting the City's needs. PeopleSpace will provide City departments with the capability to quickly and efficiently address any furniture modifications requested by departments.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest

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responsible bidder after a competitive bid process but allows for awards without competitive bid process if accompanied by a Resolution adopted by the City Council.

This matter was reviewed by Deputy City Attorney Erin Weesner-McKinley on June 15, 2022, Purchasing Agent Michelle Wilson on June 14, 2022, and by Budget Management Officer Nader Kaamoush on June 22, 2022.

TIMING CONSIDERATIONS

City Council action is requested on July 12, 2022, to adopt a Resolution and award contracts concurrently to have new contracts to continue providing the Civic Center buildings with furniture as needed.

FISCAL IMPACT

The total contract amount for the purchase of office furniture will not exceed \$450,000 with Haworth and \$300,000 with PeopleSpace for the layout, design, assembly, and installation, for a period of two-years, with option to renew for three additional one-year periods. There is no appropriation increase requested at this time. Furniture modification orders will be funded by the requesting department and charged to various funds. Any work not currently budgeted will only proceed at such time that appropriations have been approved by the City Council. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



ERIC LOPEZ
DIRECTOR OF PUBLIC WORKS

ATTACHMENTS: RESOLUTIONS

APPROVED:



THOMAS B. MODICA
CITY MANAGER

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH HAWORTH, INC., WITHOUT ADVERTISING FOR BIDS, FOR THE PURCHASE OF OFFICE FURNITURE, IN AN AMOUNT NOT TO EXCEED \$450,000 DOLLARS, FOR A PERIOD OF TWO YEARS, WITH OPTION TO RENEW FOR TWO ADDITIONAL TWO-YEAR PERIODS, AT THE DISCRETION OF THE CITY MANAGER

WHEREAS, the Charter of the City of Long Beach, Section 1801, permits the City Manager to enter into a contract on behalf of the City, in writing or otherwise, without advertising for bids, for services, supplies, materials, equipment or labor for actual emergency work when authorized by resolution; and

WHEREAS, the new Long Beach Civic Center opened in Summer 2019 which includes City Hall, Port Administration, and the Billie Jean King Library; and

WHEREAS, this major facility move required new furniture and office ware purchases; and

WHEREAS, Haworth, Inc supplied the furniture for the conference rooms, offices and common areas in the new Long Beach Civic Center; and

WHEREAS, Haworth, Inc. is aware of the parameters for the selection of the furniture, the requirements of the building and its operator, and is the only United States supplier of the furniture line used in the Civic Center; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids and to do so would constitute an idle and useless act and unnecessary expenditure of public funds;

1 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
2 follows:

3 Section 1. The City Manager is hereby authorized to enter into a contract
4 with Haworth, Inc., without advertising for bids, for the purchase of office furniture in an
5 amount not to exceed Four Hundred Fifty Thousand Dollars (\$450,000) for a period of two
6 (2) years, with option to renew for two (2) additional two-year periods, at the discretion of
7 the City Manager.

8 Section 2. This resolution shall take effect immediately upon its adoption
9 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

10 I hereby certify that the foregoing resolution was adopted by the City Council
11 of the City of Long Beach at its meeting of _____, 2022 by the
12 following vote:

13
14 Ayes: Councilmembers: _____

15 _____

16 _____

17 _____

18 Noes: Councilmembers: _____

19 _____

20 Absent: Councilmembers: _____

21 _____

22 Recusal(s): Councilmembers: _____

23
24
25 _____

City Clerk

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH PEOPLESPLACE INC., WITHOUT ADVERTISING FOR BIDS, FOR OFFICE FURNITURE AND EQUIPMENT LAYOUT DESIGN, ASSEMBLY, AND INSTALLATION, IN AN AMOUNT NOT TO EXCEED \$300,000 DOLLARS, FOR A PERIOD OF TWO-YEARS, WITH THE OPTION TO RENEW FOR TWO ADDITIONAL TWO-YEAR PERIODS, AT THE DISCRETION OF THE CITY MANAGER

WHEREAS, the Charter of the City of Long Beach, Section 1801, permits the City Manager to enter into a contract on behalf of the City, in writing or otherwise, without advertising for bids, for services, supplies, materials, equipment or labor for actual emergency work when authorized by resolution; and

WHEREAS, the new Long Beach Civic Center opened in Summer 2019 which includes City Hall, Port Administration, and the Billie Jean King Library; and

WHEREAS, this major facility move required new furniture and office ware purchases; and

WHEREAS, PeopleSpace was the sole City vendor who facilitated the furnishing of all three buildings; and

WHEREAS, the various City departments have required additional furnishings; and to ensure a consistent look, feel and match, PeopleSpace has continued providing service for the past three years; and

WHEREAS, PeopleSpace is uniquely positioned to continue to support the City's needs to quickly and efficiently address any furniture modifications; and

1 WHEREAS, PeopleSpace the only authorized Haworth dealer in Southern
2 California; and

3 WHEREAS, as a result, no useful purpose would be served by advertising
4 for bids and to do so would constitute an idle and useless act and unnecessary expenditure
5 of public funds;

6 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
7 follows:

8 Section 1. The City Manager is hereby authorized to enter into a contract
9 with PeopleSpace Inc., without advertising for bids, for office furniture and equipment
10 layout design, assembly, and installation in an amount not to exceed Three Hundred
11 Thousand Dollars (\$300,000) for a period of two (2) years, with the option to renew for two
12 (2) additional two-year periods, at the discretion of the City Manager.

13 Section 2. This resolution shall take effect immediately upon its adoption
14 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council
of the City of Long Beach at its meeting of _____, 2022 by the
following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

Recusal(s): Councilmembers: _____

City Clerk