

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4664

1 RESOLUTION NO. RES-22-0092

2
3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE OFFICE OF THE CITY CLERK

7
8 The City Council of the City of Long Beach resolves as follows:

9 Section 1. Pursuant to and in accordance with the provisions of Section
10 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
11 Beach Municipal Code relating to the destruction of City records, and the City Attorney
12 having heretofore given written consent, the City Council of the City of Long Beach does
13 hereby approve and authorize the destruction by the Office of the City Clerk of any and all
14 of the records, documents, instruments, books, papers, and writings as set forth in the
15 documents attached hereto and marked Exhibit "A" and by reference thereto made a part
16 hereof, which records are under its charge and are no longer required for use in its
17 respective office, said records being no less than two (2) years old.

18 Section 2. The City Council hereby finds that none of said records:

- 19 A. Affect the title to real property or liens thereon;
20 B. Constitute official court records;
21 C. Constitute records which are required to be kept by
22 statute;
23 D. Constitute the original or record copies of the minutes,
24 ordinances or resolutions of the City of Long Beach or
25 any City Board or Commission.

26 Section 3. This resolution shall take effect immediately upon its adoption
27 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

28 ///

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Lona Beach, CA 90802-4664

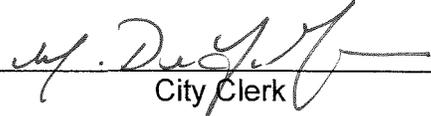
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

I hereby certify that the foregoing resolution was adopted by the City Council
of the City of Long Beach at its meeting of June 21, 2022, by the
following vote:

Ayes: Councilmembers: Zendejas, Allen, Price, Supernaw, Saro,
Austin, Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: Mungo, Uranga.



City Clerk

EXHIBIT “A”

DESTRUCTION NOTIFICATION REPORT

CITY OF LONG BEACH

Department CITY CLERK LEGISLATIVE & ELECTIONS

According to your departmental records retention schedule, the following boxes are eligible for destruction.

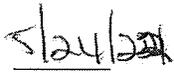
Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
20983	PERSONNEL FILES	1/1/1994	12/31/2006	12/31/2021	Internal Record Center	D -005-0002 0008
28250	ROSTER OF VOTERS	4/1/2015	4/30/2015	4/30/2020	Internal Record Center	A -006-0005 0007
34630	ROSTER OF VOTERS	1/1/2016	12/31/2016	12/31/2021	IRON MOUNTAIN	948273030
34631	ROSTER OF VOTERS	1/1/2016	12/31/2016	12/31/2021	IRON MOUNTAIN	948273031
34632	ROSTER OF VOTERS	1/1/2016	12/31/2016	12/31/2021	IRON MOUNTAIN	948273032
34633	ROSTER OF VOTERS	1/1/2016	12/31/2016	12/31/2021	IRON MOUNTAIN	948273033
34634	ROSTER OF VOTERS	1/1/2016	12/31/2016	12/31/2021	IRON MOUNTAIN	948273034
34635	ROSTER OF VOTERS	1/1/2016	12/31/2016	12/31/2021	IRON MOUNTAIN	948273035
34636	ROSTER OF VOTERS	1/1/2016	12/31/2016	12/31/2021	IRON MOUNTAIN	948273036
34813	ADMINISTRATIVE FILES IMPREST CASH & ADMIN FILES: DIRECT PAYMENTS BANK RECONCILIATIONS PCARD RESUMES - RECRUITMENT 2016	1/1/2006	12/31/2011	12/31/2021	Internal Record Center	C -001-0003 0001

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
34816	ADMINISTRATIVE FILES IMPREST CASH & ACCOUNTING FILES: BANK RECONCILIATIONS 2011-2014 MISC. INVOICES 2000-2014	1/1/2000	12/31/2014	12/31/2021	Internal Record Center	C -001-0003 0006
36612	CAMPAIGN STATEMENTS - LOSING CANDIDATES & 1/1/2010 THIS BOX ALSO CONTAINS ELECTION FILES (WORKING FILES) FROM 2010-2015, SAME DESTRUCTION YEAR.		12/31/2016	12/31/2021	IRON MOUNTAIN	RF018641553
36615	CAMPAIGN STATEMENTS - LOSING CANDIDATES & 1/1/2006		12/31/2016	12/31/2021	IRON MOUNTAIN	RF018641556
36617	ELECTION WORKING FILES	1/1/1988	12/31/2014	12/31/2020	IRON MOUNTAIN	RF018641558
36618 ✓	ETHICS TRAINING THIS BOX ALSO CONTAINS CAMPAIGN STMTS FOR LOSING CAND & COMMITTEE SUPPORTING LOSING CAND FROM 2006-2016 WITH SAME DESTRUCTION YEAR.	1/1/2006	12/31/2016	12/31/2021	IRON MOUNTAIN	RF018641559
36712	LOYALTY OATHS LOYALTY OATHS PNE 4-2018	1/1/2016	12/31/2018	12/31/2020	Internal Record Center	A -002-0002 0011
37693	ACCOUNTING FILES (10037.9) ✓TIMESHEETS	1/1/2016	12/31/2018	12/31/2020	Internal Record Center	C -001-0003 0007

Total Boxes to be Destroyed: 17



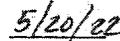
City Clerk



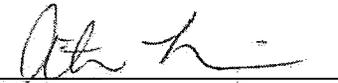
Date



Department Head



Date



City Attorney



Date