

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Lona Beach, CA 90802-4664

1 RESOLUTION NO. RES-22-0086
2

3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE ECONOMIC DEVELOPMENT
7 DEPARTMENT
8

9 The City Council of the City of Long Beach resolves as follows:

10 Section 1. Pursuant to and in accordance with the provisions of Section
11 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
12 Beach Municipal Code relating to the destruction of City records, and the City Attorney
13 having heretofore given written consent, the City Council of the City of Long Beach does
14 hereby approve and authorize the destruction by the Economic Development Department
15 of any and all of the records, documents, instruments, books, papers, and writings as set
16 forth in the documents attached hereto and marked Exhibit "A" and by reference thereto
17 made a part hereof, which records are under its charge and are no longer required for use
18 in its respective office, said records being no less than two (2) years old.

19 Section 2. The City Council hereby finds that none of said records:

- 20 A. Affect the title to real property or liens thereon;
21 B. Constitute official court records;
22 C. Constitute records which are required to be kept by
23 statute;
24 D. Constitute the original or record copies of the minutes,
25 ordinances or resolutions of the City of Long Beach or
26 any City Board or Commission.

27 Section 3. This resolution shall take effect immediately upon its adoption
28 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council
of the City of Long Beach at its meeting of June 14, 2022, by the
following vote:

Ayes: Councilmembers: Zendejas, Allen, Price, Supernaw, Mungo,
Saro, Uranga, Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: Austin.



City Clerk

EXHIBIT “A”

DESTRUCTION NOTIFICATION REPORT

CITY OF LONG BEACH

DEPARTMENT OF ECONOMIC DEVELOPMENT /ED/ASSET MANAGEMENT

According to your departmental records retention schedule, the following boxes are eligible for destruction.

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
✓ 13095	PROPERTY MGT (CITY-OWNED) WORK FILES LIST 1519 REEF REMODELING	01/01/1999	12/31/1999	12/31/2020	Internal Record Center	G -003-0001 0008
✓ 14024	PROPERTY MGT (CITY-OWNED) TENANT LIST 1593 BANCAP MARINA CENTER F1991-96 CAREER TRANSITION CENTER 1994 BANCAP MARINA CENTER - SEAPORT VILLAGE BANCAP MARINA CENTER - RESEARCH FILES FOR GRIFFITH LETTER BANCAP MARINA CENTER - CRAB POT BANCAP MARINA CENTER - CRAB POT/LANDRY'S BANCAP MARINA CENTER - BANCAP CATALINA EXPRESS 1994-99 CATALINA/FEINBERG 1994-96 ISLAND EXPRESS 1993-97	01/01/1991	12/31/1999	12/31/2020	Internal Record Center	G -006-0002 0012

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
20967	ACQUISITIONS/DISPOSITIONS (CITY-OWNED)	01/01/2004	12/31/2007	12/31/2013	DEPT REQUESTED BC	
	(BOX PULLED FROM DESTRUCTION BATCH #576. DEPT REQUESTED THE BOX BACK ON 7/26/2018, LOCATION WAS F-11-02-12)					
	LBA/ RDA/ SMITH-CO - 14TH AND HAYES					
	LBA/490 - RDA - VERNON & ATLANTIC					
	LBA/266-RDA (7429-018-904,906 & 907)- 14TH AND HAYES					
	LBA/299 - MACIAS - 2525 ATLANTIC AVE					
	LBA/351 - RDA (2 FILES)3RD STREET & PROMENADE NORTH(FILE PULLED FROM DESTRUCTION BATCH # 576)					
	LBA/396 - KINDERMANN-ATLANTIC AVENUE5649 ATLANTIC AVENUE					
	LBA/434-REINELT - 552-558 E. WILLOW STREET					
	LBA/451 - BOUNDARY WATERS PROPERTIES - 1911 PINE AVENUE					
	LBA/464 - LUGAN - 239 ELM AVENUE					
	LBA/488 - HOQUE - 306 E. HOME STREET					
25640	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1991	12/31/1996	12/31/2020	Internal Record Center	G -008-0001 0004
	ALAMITOS BAY MARINA CENTERARCHIPLAN1 OF 131991-1993					
	ALAMITOS BAY MARINA CENTERBANCAPDWIGHT E. BENNETTBID PROPOSAL2 OF 131992-1996					
	ALAMITOS BAY MARINA CENTERCITY ATTORNEY CORRESP.CITY COUNCILAGENDA3 OF 131991-1995					
	ALAMITOS BAY MARINA CENTERCITY CORRESPONDENCE4 OF 131992-1995					

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			

✓ 25641	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1990	12/31/1994	12/31/2020	Internal Record Center	G -008-0001 0005
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ALAMITOS BAY MARINA CENTER MARINE BLAZER STATUS REPORT, OVERHEADS, REVISED BUILT FORM BOO
ALAMITOS BAY MARINA CENTER MARINE BAZAAR - LEASES 1992-1994
ALAMITOS BAY MARINA CENTER MARINE BAZAAR WEST MARINE CATALOGS LONG BEACH RENOVATION EXP
ASBESTOS SURVEY AT MARINA BAZAAR COMPLEX 251 MARINE DRIVE LONG BEACH, CALIFORNIA 1990-1992
MARINE BAZAAR (GLW) 1993-1994
ALAMITOS BAY MARINA CENTER MARINE BAZAAR - CASE NOTES 1991-1994

✓ 25642	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1991	12/31/1995	12/31/2020	Internal Record Center	G -008-0001 0006
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ALAMITOS BAY MARINA CENTER MARINE ADVISORY COMM., MATLOW & KENNEDY MOFFATT & NICHOL, MONT
ALAMITOS BAY MARINA CENTER KEYSER & MARTSON LASALLE PARTNERS LETTERS OF INTENT, MAPS MARIN
ALAMITOS BAY MARINA CENTER FINANCING, FLOW CHART, GENERAL CORRESP., HANKLA, HENRY CONSTRU
ALAMITOS BAY MARINA CENTER EIR FILING FEE, COASTAL COMMISSION, COST ESTIMATES DEVELOPERS LE

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
25643 ✓	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1992	12/31/1996	12/31/2020	Internal Record Center	G -008-0001 0007
	MARINE BAZAAR (GLW)1992					
	BIG BLUE FOLDER - CALIFORNIA BROILER RESTAURANT1994-1992					
	BIG BLUE FOLDER - ALAN ANDREWS YACHT DESIGN1994-1996					
	BIG BLUE FOLDER - BANCAP1994-1996					
	BIG BLUE FOLDER - KETTENBURG1994-1996					
	BIG BLUE FOLDER - DENNY LUND - SCHOONER OR LATER1994-1996					
	BIG BLUE FOLDER - RANDY CRAWFORD SCUBA DUBA CORPORATION1994-1996					
	BIG BLUE FOLDER - MICHAEL FERREIRA SEAL BEACH YACHT CLUB1994-1996					
	BIG BLUE FOLDER - BRAD BUERRNER STAN MILLER YACHT'S 1994-1996					
	BIG BLUE FOLDER - BONNIE TRAGNI WEST MARINE PRODUCTS1994-1996					
25644 ✓	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1989	12/31/1994	12/31/2020	Internal Record Center	G -008-0001 0008
	ALAMITOS BAY MARINA CENTER -TENANTS, SCUBA, SEAL BEACH YACHT CLUB, STAN MILLER YACHT, STOLL E					
	ALAMITOS BAY MARINA CENTER TENANTSALAN ANDREWS YACHTS, CLARKE MARINE, SCHOONER OR LATER,					
	ALAMITOS BAY MARINA CENTER - RFQ CORRESPONDENCE 10 OF 131989-1994					
	ALAMITOS BAY MARINA CENTER PRO FORMS, PROPOSALS, RENOVATION AND EXPANSION, RFP CORRESPOND					

Perm Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
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25645 ✓	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1992	12/31/1999	12/31/2020	Internal Record Center	G -008-0001 0009
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MARINE BAZAAR BUILDING - BANCAP INVESTMENT GROUP HENRY CONSTRUCTION COMPANY RFP BID RES
 REQUEST FOR QUALIFICATIONS / REQUEST FOR PROPOSALS I-605 RETAIL PROJECT 1990-1995
 REQUEST FOR PROPOSALS MARINE BAZAAR BUILDING EXPANSION - RENOVATION SEPTEMBER 1992
 ALAMITOS BAY MARINA CENTER INCOME STATEMENT AND EXPENSE BOOK 15 1994-1996
 ALAMITOS BAY MARINA CENTER LEASE ADMIN. BANCAP, INVOICES, GUARDIAN BANK, LEASES, SMALL, WILLIA
 ALAMITOS BAY MARINA CENTER TENANTS WEST MARINE 67 1992-1999

34202 ✓	PROPERTY MGT (CITY-OWNED) WORK FILES	01/01/2008	12/31/2008	12/31/2018	Internal Record Center	
	LIST 2339 DEPT DID NOT GIVE BOX					

34573 ✓	ACQUISITION/DISPOSITIONS (CITY-OWNED)	01/01/2013	12/31/2014	12/31/2020	IRON MOUNTAIN	948273129
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ACCOMMODATION RECORDINGS JANUARY 1, 2013 - DECEMBER 31, 2013
 ACCOMMODATION RECORDINGS JANUARY 1, 2014 - DECEMBER 31, 2014

Total Boxes to be Destroyed: 11

 _____ City Clerk	5.24.22 _____ Date	 _____ Department Head	5/16/27 _____ Date	 _____ City Attorney	6/2/2022 _____ Date
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DESTRUCTION NOTIFICATION REPORT

CITY OF LONG BEACH



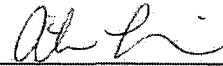
DEPARTMENT OF ECONOMIC DEVELOPMENT/ASSET MANAGEMENT

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20967 ✓	ACQUISITIONS/DISPOSITIONS (CITY-OWNED) (BOX PULLED FROM DESTRUCTION BATCH #576. DEPT REQUESTED THE BOX BACK ON 7/26/2018, LOCATION WAS F-11-02-12)	01/01/2004	12/31/2007	12/31/2013	DEPT REQUESTED BC	
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25641 ✓	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1990	12/31/1994	12/31/2020	Internal Record Center	G -008-0001 0005
25642 ✓	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1991	12/31/1995	12/31/2020	Internal Record Center	G -008-0001 0006
25643 ✓	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1992	12/31/1996	12/31/2020	Internal Record Center	G -008-0001 0007

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
25644 ✓	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1989	12/31/1994	12/31/2020	Internal Record Center	G -008-0001 0008
25645 ✓	PROPERTY MGT (CITY-OWNED) LEASES &	01/01/1992	12/31/1999	12/31/2020	Internal Record Center	G -008-0001 0009
34202 ✓	PROPERTY MGT (CITY-OWNED) WORK FILES LIST 2339 DEPT DID NOT GIVE BOX	01/01/2008	12/31/2008	12/31/2018	Internal Record Center	
34573 ✓	ACQUISITION/DISPOSITIONS (CITY-OWNED)	01/01/2013	12/31/2014	12/31/2020	IRON MOUNTAIN	948273129

Total Boxes to be Destroyed: 11


5/20/22

5/16/22

6/2/2022

City Clerk Date Department Head Date City Attorney Date