

**LONG BEACH CONTINUUM OF CARE
COORDINATED ENTRY SYSTEM SUBCOMMITTEE
MEETING MINUTES
Thursday, May 5, 2022
1:00 pm – 2:30 pm**

I. CALL TO ORDER

Meeting via teleconference called to order at 1:00 pm by Chair Jordan Wynne.

II. ROLL CALL

Introduction of members.

MEMBERS PRESENT: Jordan Wynne (Los Angeles Department of Health Services); Sharon Wie (Interval House); Jaylene Westfall (Century Villages of Cabrillo); Melanie Martins (Long Beach VA)

GUESTS PRESENT: None

CITY OF LONG BEACH STAFF PRESENT: Somatra Church (HSB Program Officer) Christian Artizada (HSB Community Program Specialist); Ciarra McKenzie (HSB Community Program Specialist)

III. REVIEW AND APPROVAL OF MINUTES FOR MEETING HELD ON FEBRUARY 3, 2022

Minutes were approved by the following: Jordan Wynne and Sharon Wie.

IV. NEW BUSINESS

Regular Agenda

- Vacant Seat – Secretary
- Revisiting and Reaffirming Ad Hoc committee need
- CES Evaluation Process conversation
 - Families
 - Episodic Intervention
 - RRH
- CES Policies and Procedures
- Performance Monitoring for CES
 - Discussion of the role of the subcommittee Is a system to connect individuals experiencing homelessness to resources that meet their needs.
 - Aim of the CES is to utilize resources in a way that is efficient and meets the needs of individuals.
 - CES prioritizes those individuals that are most vulnerable and connects them to available housing or supportive services.
 - CES takes a “no wrong door” approach to housing and other services. Streamline the access to services and remove any dead ends or confusion related to the housing process.

- Discussion of the Goals of the CES:
 - Assistance will be allocated as effectively as possible;
 - The CES will increase access and reduce barriers no matter where or how people present;
 - CE process will be participant-centered;
 - CE process will provide quick and seamless entry into homelessness services;
 - Individuals and families will be referred to housing and services appropriate to their needs
 - match those with the greatest needs to limited resources;
 - The process will prevent duplication of services;
 - The process will reduce length of homelessness;
 - The process will ensure full occupancy across programs; and housing opportunities
 - The process will improve performance outcomes across funded projects
- The CoC-CES Subcommittee will be the entity that will monitor/evaluate the Long Beach CoC Coordinated Entry System. Purpose:
 - To monitor the performance of the CES to ensure that it is functioning and in line with goals established within the CES P&P's
 - To evaluate the quality and effectiveness of the entire coordinated entry experience including: intake, assessment, referrals-we would like to evaluate the CES from input from both participants and participating agencies
 - Establish a method to review the effectiveness and efficiency of the CES system
- The CES Subcommittee will be responsible for:
 - Determine which aspects of effectiveness of the CES will be measured
 - Which aspects of the CES will be evaluated for fidelity to written P&P's under HUD requirements
 - Determine how to gather data (which sources will the data come from: HMIS?)
 - Determine which data will effectively demonstrate if the CES is meeting the evaluation or monitoring measures
 - Determine how the CoC will use the evaluation results to inform other aspects of system planning and monitoring
 - Determine if the CoC has too much or too little resources for certain populations (Families, TAY, Veterans, LGBTQ+)
 - Establish a coordinated effort with partners to ensure that data is collected consistently across programs and agencies
- The Evaluation plan must be included in the in the written CES Policies and Procedures. Once a plan is established, it will be brought back to the CoC for a request to approve and include in the P&P's.
- Discussion on when the Subcommittee will take place and frequency.
 - CE subcommittee established that due to the amount of work that will go into establish this policy, it will meet every 2 weeks.

V. FUTURE AGENDA ITEMS

NONE

VI. ANNOUNCEMENTS

None

VII. PUBLIC COMMENT

NONE

VIII. UPCOMING MEETINGS

August 4, 2022, 1:00 pm

For more information, please visit the [Long Beach CoC website](#).

IX. MEETING ADJOURNED

Chair Jordan Wynne adjourned the meeting at 2:30 pm.