



May 24, 2021

1944 E 4TH STREET LLC  
ATTN: REBEKKA C NOLL  
1944 E 4TH ST  
LONG BEACH, CA 90802-3867

APN: 7275-017-008  
Case # CEAC272978

RE:1944 E 4TH ST, LONG BEACH CA 90802

Dear Sir/Madam

Please be advised that if the violation(s) noted in the Administrative Citation Warning Notice letter, dated 10/28/2020 are not corrected by 6/14/2021, a Citation will be issued.

- 1) Obtain permit to remove stairway extension to rooftop & rooftop decking & cover structure built without permit.**

Should you have any questions regarding this notice we **ENCOURAGE** you to contact your inspector Susan Sun-Stephan between the hours of 7:30 - 8:30 a.m. and 3:30 - 4:30 p.m. Monday through Thursday and 7:30 - 8:30 a.m. and 3:00 - 4:00 p.m. on Friday. **Meeting with inspector is by appointment only.**

**NOTE: THE "CITATION WARNING NOTICE" IS IN EFFECT FOR ONE YEAR FROM THE DATE OF ISSUANCE. REPEAT VIOLATIONS WILL BE ASSESSED ADDITIONAL PENALTIES AND/OR CITATIONS PER LONG BEACH MUNICIPAL CODE. ADDITIONAL WARNING NOTICE WILL NOT BE PRODUCED.**

Yours truly,

By: 

Susan Sun-Stephan  
Senior Combination Building Inspector  
(562)570-6740

This information is available in alternative format by request at 562.570.6257.  
For an electronic version of this document, visit our website at [longbeach.gov/lbds](http://longbeach.gov/lbds).