

**CITY OF LONG BEACH  
LONG BEACH CONTINUUM  
OF CARE MINUTES**

**TUESDAY, DECEMBER 14, 2021  
VIA TELECONFERENCE, 2:45 PM**

Steve Be Cotte, Co-Chair  
Natalie Swit, Secretary  
Alison King, Member  
Brandon Washington, Member  
Darrell Simien, Member  
Dianka Lohay, Member  
Edward Arnold, Member



Elizabeth Weithers, Member  
James Howat, Member  
Jamies Shuford, Member  
Jennifer Swan, Member  
Jina Lawler, Member  
Jordan Wynne, Member  
Kimberly Wee, Member  
Luther Richert, Member

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**FINISHED AGENDA & MINUTES**

**CALL TO ORDER**

Meeting via teleconference called to order at 2:48 PM by Co-Chair Steve Be Cotte.

**ROLL CALL**

Roll call taken by Secretary Natalie Swit.

**Members Present:** Be Cotte, Swit, King, Washington, Simien, Lohay, Weithers, Howat, Shuford, Swan, Wynne and Wee

**Members Excused:** Lawler and Richert

**Members Absent:** Arnold

**MEMBERS PRESENT:** Steve Be Cotte (Downtown Long Beach Alliance), Natalie Swit (National Council of Jewish Women-Long Beach), Brandon Washington (Person with Lived Experience), Darrell Simien (Habitat for Humanity Greater Los Angeles), Dianka Lohay (Long Beach Community College), Elizabeth Weithers (Development Services, Housing and Neighborhood Services Bureau), James Howat (Community Advocate), Jamies Shuford, (Skidrow Advocacy Group Inc.), Jennifer Swan (Long Beach Veterans Affairs), Jordan Wynne (Los Angeles Department of Health Services), Kimberly Wee (Century Villages at Cabrillo),

**GUESTS PRESENT:** Kati Hoover (Long Beach Unified School District), Geoffrey Glowalla (Community Member), Johnathan Garcia (Community Member), Mary Ellen Mitchell (WomenShelter of Long Beach), Sharon Wie (Interval House), Sonia Davalos (Community Member), Erik Miller (US Vets Long Beach)

**CITY OF LONG BEACH STAFF PRESENT:** Paul Duncan, Homeless Services Bureau Manager; Alvin Teng, Special Projects Coordinator; Kristian Castro, Administrative

Coordinator; Michelle Lim, Community Program Technician; Joel Reynoza, Resource Coordinator; Allison Kripp, Health Educator; Kari Faithful, Housing Authority Community Liaison;

## APPROVAL OF MINUTES

### 21-056HS

Recommendation to approve minutes from the CoC Board meeting on October 12, 2021 and October 28, 2021.

**Attachments:** [CoC Board Minutes 20211012.pdf](#)  
[CoC Board Minutes 20211028.pdf](#)

**A motion was made by Board Member James Howat, seconded by Secretary Natalie Swit, to approve the minutes as submitted. The motion carried by the following vote:**

**Yes:** 10 - Be Cotte, Swit, Washington, Simien, Lohay, Howat, Shuford, Swan, Wynne and Wee

**Abstain:** 2 - King and Weithers

**Excused:** 2 - Lawler and Richert

**Absent:** 1 - Arnold

## REGULAR AGENDA

CoC Governance. Co-Chair Steve Be Cotte provided an overview. Allison Kripp resigned as CoC Board Co-Chair. There is a vacancy for the appointed HSAC representative and Co-Chair.

### 21-057HS

Recommendation to hold CoC Board Member Election.

CoC Board Member Election. There are currently two (2) vacant seats. Kati Hoover, LBUSD Bethune Homeless Education Program gave a brief introduction. Discussion ensued among the Board Members.

Alison King joins the meeting at 2:55 PM

**Motion made by Secretary Natalie Swit, seconded by Board Member Dianka Lohay, to nominate Kati Hoover as a Board Member. The motion carried by the following vote:**

**Yes:** 12 - Be Cotte, Swit, King, Washington, Simien, Lohay, Weithers, Howat, Shuford, Swan, Wynne and Wee

**Excused:** 2 - Lawler and Richert

**Absent:** 1 - Arnold

[21-058HS](#)

Recommendation to review and approve CoC Governance Charter and Bylaws.

**Attachments:** [2021 LB CoC Governance Charter and Bylaws\\_r202112](#)

Paul Duncan provided an overview of the minor updates to the CoC Governance Charter and Bylaws. The only update was to change Homeless Services Division to Homeless Services Bureau.

**Motion made by Co-Chair Steve Be Cotte, seconded by Board Member Alison King, to approve the CoC Governance Charter and Bylaws with minor updates as discussed. The motion carried by the following vote:**

**Yes:** 12 - Be Cotte, Swit, King, Washington, Simien, Lohay, Weithers, Howat, Shuford, Swan, Wynne and Wee

**Excused:** 2 - Lawler and Richert

**Absent:** 1 - Arnold

[21-059HS](#)

CoC Subcommittee Reports

**Attachments:** [Minutes 20211104 - LB CoC Policy Subcommittee.pdf](#)  
[Minutes 20211109 - LB CoC Quality Data and Performance](#)

Coordinated Entry System. Subcommittee Chair Jordan Wynne provided an update on the subcommittee meeting. Discussed filed subcommittee positions, CE Access HUB, and assessing gaps in CES coverage related to housing/recovery, entry process, and necessary improvements.

Quality, Data, and Performance. Subcommittee Chair Jennifer Swan announced the Subcommittee did not meet due to lack of quorum. The

Subcommittee will resume discussion of the agenda items at the next meeting.

[21-060HS](#)

Update on Intensive Case Management Services Program

**Attachments:** [ICMS Update 2021-11-30 CoC.pdf](#)

Somatra Church provided an update. The City released an RFP to select agencies to provide intensive case management services (ICMS) to support households matched with an Emergency Housing Voucher. Discussed key components of ICMS such as housing navigation, care coordination, and linkages to support services. The City selected 4 agencies to provide ICMS to augment the EHVs, which were approved by the CoC Board.

Board Member Dianka Lohay retires from meeting at 3:10 PM.

[21-061HS](#)

Update on HOME Investment Partnerships American Rescue Plan Program

**Attachments:** [LBRA HSB Project Concept Presentation - COC Meeting](#)

Alvin Teng gave a presentation on the HOME-American Rescue Plan. The Long Beach Recovery Act addresses the underlying factors impacting health and prioritizes the basic mental and physical health needs of the community hardest hit by the pandemic. Discussed programs such as Motel Vouchers and Social Enterprise and Healthy Foods Market. Discussed HOME-ARP programs such as Non-Congregate Shelter/Modular Units, Mobile Outreach Stations, Intensive Case Management Services, Restorative Engagement to Achieve Collective Health (REACH) Teams Operations, and Project Homekey Conversion.

Update on 2022 Homeless Count

Alvin Teng provided an update. The 2022 Long Beach Homeless Count will be held on January 25th at 5:00 AM. The volunteer registration link is now live. Homeless Services Bureau is looking for 250 volunteers. Other identified needs are additional recruitment of volunteers, parking lots, donations such as gift cards, hygiene products, and refreshments.

[21-062HS](#)

Homeless Services Bureau Operations Report

**Attachments:** [CoC Staff Presentation 12-14-2021.pdf](#)

Paul Duncan provided an update. Funding update regarding Measure H allocations and Project Homekey Round 2 allocations. Operations update regarding Winter Shelter new location and MSC Showers construction. Emergency Housing Vouchers update on over 500 people have been matched to vouchers. Board Member Alison King provided an update on behalf of the Housing Authority regarding the status of the Emergency Housing Vouchers. Pandemic Response update on two scenarios of quarantine at congregate shelters. Provided an update on RFPs. Safe Parking RFP will be released soon. HSB will need volunteer panelists for two current RFPs: Temporary Lodging (Motel Vouchers) and Project RoomKey.

**FUTURE AGENDA ITEMS**

None

**ANNOUNCEMENTS**

Secretary Natalie Swit announced the Long Beach Homeless Coalition will hold the Homeless Memorial via teleconference on December 21, 2021.

**PUBLIC PARTICIPATION**

None

**UPCOMING MEETINGS**

Board: January 11, 2022

Policies and Standards Subcommittee: February 3, 2022

Coordinated Entry System Subcommittee: February 3, 2022

Quality, Data, and Performance Subcommittee: February 8, 2022

General and Board: March 8, 2022

For more information, please visit the [Long Beach CoC website](https://www.longbeach.gov/health/services/directory/homeless-services/coc-meetings/)  
<<https://www.longbeach.gov/health/services/directory/homeless-services/coc-meetings/>>.

## **ADJOURNMENT**

Co-Chair Steve Be Cotte adjourned the meeting at 4:10 PM.

ML