

**CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
AGENDA**

**WEDNESDAY, SEPTEMBER 29, 2021  
411 W. OCEAN BOULEVARD  
CIVIC CHAMBERS, 8:30 AM**

Joel Garnica, President  
Brandon Dowling, Vice President



Phyllis O. Arias, Commissioner  
Susana Gonzalez Edmond, Commissioner  
Yvonne Wheeler, Commissioner

Christina Pizarro Winting, Executive Director

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**SPECIAL MEETING**

**FLAG SALUTE**

**ROLL CALL**

**1. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

2. [21-265CS](#)      **Recommendation to approve minutes:**  
*Regular Meeting of September 1, 2021*  
*Special Meeting of September 15, 2021*  
*Suspension Hearing 14-S-1819 - Minutes of August 4, 2021*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [CSC Mtg Minutes for 09-01-21 draft.pdf](#)  
[CSC Mtg Minutes for 09-15-21 Special Meeting](#)

**CONSENT CALENDAR (3 – 10):**

3. [21-266CS](#)      **Recommendation to approve examination results:**  
*Police Officer - Lateral Test #22*  
*Refuse Operator I-III Test #30*  
*Special Services Officer I-IV Test #57*  
*Traffic Signal Technician I-II (**AMENDED**)*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [Exam Results for 09-29-21.pdf](#)

4. [21-267CS](#)

**Recommendation to approve bulletin(s):**

*Marine Safety Sergeant Boat Operator*

*Traffic Signal Technician I-II*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletins - 09-29-21 L.pdf](#)

5. [21-268CS](#)

**Recommendation to approve schedule for hearing(s):**

*Dismissal Appeal 06-D-1920, Suggested Dates: November 10 and 17, 2021*

*Dismissal Appeal 01-D-1920, Suggested Dates: March 2 and 9, 2022*

*Dismissal Appeal 03-D-1920, Suggested Dates: March 16, 23 and 30, 2022*

**Suggested Action:** Approve recommendation.

6. [21-269CS](#)

**Recommendation to approve reschedule for hearing(s):**

*Dismissal Appeal 04-D-1819, Suggested Dates: October 13, 20 and 27, 2021*

*Suspension Appeal 07-S-1819, Suggested Date: November 3, 2021*

*Suspension Appeal 05-S-1718, Suggested Dates: December 8 and 15, 2021*

*Dismissal Appeal 11-D-1819, Suggested Dates: January 12, 19 and 26, 2022*

*Dismissal Appeal 10-D-1819, Suggested Dates: February 9, 16 and 23, 2022*

**Suggested Action:** Approve recommendation.

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7. [21-270CS](#)

**COVID-19 RELATED: Recommendation to Extend Non-Career**

**Hours** - Patricia Cruz, Sharon De Anda-De la Rosa, Donnie Felix, Christina Haidet, Caitlin Hazelwood, Katelyn Jaramillo, Maxie Novahom, Joshua Prieto, Emily Robles, Isabella Romo, Public Health Associates

*Communication from Kelly Colopy, Director, Department of Health and Human Services*

*Staff Report prepared by Maria Cano, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExtNCHours-PHA-HE-09-29-21.pdf](#)

8. [21-271CS](#)

**COVID-19 RELATED: Recommendation to Approve Provisional**

**Appointment** - Khanh Him Do, Senior Accountant

*Communication from Sandra Kennedy, Administrative Officer, Department of Financial Management*

*Staff report prepared by Desiree Davalos, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ProvAppt-SA-KDo-FM-09-29-21\\_L.pdf](#)

9. [21-272CS](#)

**Recommendation to Approve Provisional Appointment** - Tomika

Gordley, Administrative Aide

*Communication from Sandra Kennedy, Administrative Officer, Department of Financial Management*

*Staff report prepared by Desiree Davalos, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ProvAppt-AA-TGordley-FM-09-29-21\\_L.pdf](#)

10. [21-273CS](#)

**Recommendation to Approve Extension of Expiring Eligible Lists (6 months)**

*Staff report prepared by Christina Pizarro Winting, Executive Director*

*Ambulance Operator (F63N1-21) (10/15/2020) **1 Month\****

*Business Systems Specialist I-VII (H67AN-21) Test #22 (10/28/2020)*

*Civil Engineer (K11NN-20) Test #10 (1/17/2020) **1 Month\****

*Civil Engineer (K11NN-20) Test #11 (2/19/2020) **1 Month\****

*Civil Engineer (K11NN-20) Test #12 (4/17/2020) **1 Month\****

*Clerk Typist I-IV (D04AN-19) (1/4/2019) **1 Month\****

*Deputy Fire Marshal (AT5NN-19) Test #01 (1/8/2019) **1 Month\****

*Deputy Fire Marshal (AT5NN-19) Test #02 (1/29/2019) **1 Month\****

*Electrician (I15NN-21) Test #09 (10/28/2020)*

*Environmental Specialist Associate (N26NN-20) Test #02 (4/3/2020)*

*Maintenance Assistant I-III (JA3AN-20B) Test #02 (4/29/2020)*

*Maintenance Planner I-II (NG2AN-20) (10/16/2019)*

*Nurse Practitioner (G12NN-19) Test #02 (10/17/2019)*

*Nurse Practitioner (G12NN-20) Test #05 (4/3/2020)*

*Police Officer - Lateral (F23NN-19B) Test #01 (4/2/2019)*

*Police Officer - Lateral (F23NN-20) Test #11 (4/6/2020)*

*Police Officer - Lateral (F23NN-20) Test #12 (4/30/2020)*

*Police Officer - Lateral (F23NN-21) Test #16 (10/15/2020)*

*Police Recruit (F63NN-20) Test #18 (4/3/2020)*

*Public Health Nurse I-III (G19AN-20) Test #01 (4/30/2020)*

*Public Health Nurse I-III (G19AN-21) Test #08 (10/5/2020)*

*Public Health Nurse I-III (G19AN-21) Test #09 (10/23/2020)*

*Public Health Nurse I-III (G19AN-21) Test #14 (4/14/2021)*

*Public Health Nutritionist I-III (G21AN-20) Test #03 (10/23/2019)*

*Public Health Nutritionist I-III (G21AN-20) Test #05 (4/3/2020)*

*Public Safety Dispatcher I-IV - NTN Exam (J45AN-20A) Test #08 (10/10/2019)*

*Public Safety Dispatcher I-IV - NTN Exam (J45AN-20A) Test #09 (11/15/2019)*

*Public Safety Dispatcher I-IV - NTN Exam (J45AN-21A) Test #16 (10/29/2020)*

*Public Safety Dispatcher I-IV - NTN Exam (J45AN-21A) Test #21*

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(4/14/2021)  
*Public Safety Dispatcher I-IV - Post Waiver (J45AN-20B) Test #08 (10/10/2019)*  
*Public Safety Dispatcher I-IV - Post Waiver (J45AN-20B) Test #09 (11/15/2019)*  
*Public Safety Dispatcher I-IV - Post Waiver (J45AN-21B) Test #22 (4/28/2021)*  
*Refuse Operator I-III (JA2AN-21) Test #28 (4/14/2021)*  
*Registered Nurse I-II (G11AN-19) Test #08 (4/3/2019)*  
*Senior Civil Engineer (K52NN-20) Test #06 (5/1/2020) 2 Months\**  
*Special Services Officer I-IV (F33AN-20) Test #39 (10/3/2019)*  
*Special Services Officer I-IV (F33AN-20) Test #42 (4/30/2020)*  
*Special Services Officer I-IV (F33AN-21) Test #47 (10/14/2020)*  
*Special Services Officer I-IV (F33AN-21) Test #52 (4/14/2021)*  
*Structural Engineer (KA1NN-20) Test #03 (4/30/2020)*  
*Terminal Services Representative I-II (N43AN-20) Test #01 (4/20/2020)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Extension of Expiring Eligible Lists - 10-2021.p](#)

## REGULAR AGENDA

### 11. [21-274CS](#)

#### **RECOMMENDATION TO REQUEST PROVISIONAL**

**APPOINTMENT** - Assistant Administrative Analyst

*Communication from Ken Walker, Acting Personnel Administrator,  
Police Department*

*Staff report prepared by Elsa Ramos, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ProvAppointment-AAA-PD-09-29-21.pdf](#)

12. [21-275CS](#)

**RECOMMENDATION TO APPROVE RECLASSIFICATION AND REASSIGNMENT TO PERMANENT POSITION** - Jason Brown, Gas Construction Worker II to Gas Field Technician I  
*Communication from Sandra Aguilar, Personnel Officer, Department of Energy Resources*  
*Staff report prepared by Maria Cano, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [PermAssignReclass-JBrown-ER-09-29-21.pdf](#)

13. [21-276CS](#)

**RECOMMENDATION FOR SELECTIVE CERTIFICATION** - Business Systems Specialist (Digital Services Specialist)  
*Communication from Lea Eriksen, Director, Department of Technology and Innovation*  
*Staff Report prepared by Desiree Davalos, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [SelectCert-BSS-TI 09-29-21.pdf](#)

14. [21-277CS](#)

**RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION** - Traffic Painter I-II  
*Communication from Joe Ambrosini, Director, Department of Human Resources*  
*Staff report prepared by Jami Kerr-Jenkins, Administrative Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [RevClassSpec-TrafficPainterI-II-09-29-21\\_L.pdf](#)

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15. [21-278CS](#)

**RECOMMENDATION TO APPROVE REVISED CLASSIFICATION**

**SPECIFICATION** - Park Maintenance Supervisor

*Communication from Joe Ambrosini, Director, Department of  
Human Resources*

*Staff report prepared by Sylvana Tamura, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [RevClassSpec-ParkMaintenanceSupervisor-09](#)

16. [21-279CS](#)

**RECOMMENDATION TO APPROVE BULLETIN(S):**

*Park Maintenance Supervisor*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletins-09-29-21\\_RegAgenda\\_L.pdf](#)

**17. STANDING COMMITTEES**

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

**18. REPORTS FROM MANAGERS**

- A. Recruitment and Outreach Services Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald
- C. Administration and Support Services Division – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

**19. UNFINISHED BUSINESS**

**20. NEW BUSINESS**

**21. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM  
MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

**ADJOURNMENT**

**NO HEARING**

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I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.



**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យ  
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ចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។