

Joen Garnica, President
Erik Fallis, Vice President



Phyllis O. Arias, Commissioner
Susana Gonzalez Edmond, Commissioner

Christina Pizarro Winting, Executive Director

REGULAR MEETING

FLAG SALUTE

ROLL CALL

1. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS REGARDING THE AGENDA.

2. [23-020CS](#) **Recommendation to approve minutes:**
Regular Meeting of January 4, 2023

Suggested Action: Approve recommendation.

Attachments: [CSC Meeting Minutes 01-04-23](#)

CONSENT CALENDAR (3 - 8):

3. [23-021CS](#)

Recommendation to approve examination results:

Animal Health Technician (Registered Veterinary Technician) Test #03
Business Systems Specialist I-VII (Software Developer) Test #06
Civil Engineer Test #30
Combination Building Inspector Test #05
Community Services Assistant I-II Test #02
Community Services Supervisor
Electrician Test #03
Housing Assistance Coordinator
Permit Technician I-II Test #01
Police Recruit Test #19
Public Safety Dispatcher I-IV NTN EXAM Test #38
Special Services Officer I-IV Test #69
Street Maintenance Supervisor I-II
Street Traffic Engineer Test #01

Suggested Action: Approve recommendation.

Attachments: [CSC Exam Results](#)

4. [23-022CS](#)

Recommendation to approve bulletin(s):

Personnel Assistant I-II

Suggested Action: Approve recommendation.

Attachments: [CSC Bulletin](#)

5. [23-023CS](#)

Recommendation to receive and file retirement(s):

Jacqueline Mack, Clerk Typist III, Harbor Department, (27 yrs., 7 mos.)

Suggested Action: Approve recommendation.

6. [23-024CS](#)

Recommendation to receive and file resignation(s):

James Alejandro, Refuse Operator I, Public Works, (3 mos., 18 days)
Ana Vasquez, Permit Technician II, Development Services, (10 mos., 29 days)
Marcos Lopez, Planner II, Development Services, (4 yrs., 8 mos.)
Nubia Ocampo, Clerk Typist III, Public Works, (3 yrs., 4 mos.)

Suggested Action: Approve recommendation.

7. [23-025CS](#)

Recommendation to approve transfer(s):

Javier Sanchez Construction Inspector II, Public Works to
Construction Inspector II, Harbor Department

Suggested Action: Approve recommendation.

8. [23-027CS](#)

Recommendation to Approve Extension of Expiring Eligible Lists (6 months)

Staff report prepared by Christina Pizarro Winting, Executive Director

ACCOUNTANT I-III (C01AN-21) TEST #02 (8/4/2021)
AIRPORT OPERATIONS ASSISTANT I-II (EF2AN-21)
(6/9/2021) **Extend 3 months***
BUSINESS SYSTEMS SPECIALIST I-VII (CLOUD ENGINEER)
(H67AN-22) TEST #03 (2/16/2022)
BUSINESS SYSTEMS SPECIALIST I-VII (ERP FINANCIAL
SYSTEMS SUPERVISOR) (H67AN-22B) TEST #03 (8/3/2022)
BUSINESS SYSTEMS SPECIALIST I-VII (GIS PROGRAM
MANAGER) (H67AN-22H) TEST #03 (8/3/2022)
BUSINESS SYSTEMS SPECIALIST I-VII (PERMITTING
SYSTEMS ADMINISTRATOR) (H67AN-22F) TEST #03
(8/3/2022)
CIVIL ENGINEER (K11NN-22) TEST #29 (8/3/2022)
COMMUNICATION SPECIALIST I-VI (H68AN-21) (2/25/2021)
CONSTRUCTION INSPECTOR I-II (K14AN-21) (8/18/2021)
Extend 2 months*
ELECTRICAL AND INSTRUMENTATION TECHNICIAN I-II
(MG6AN-21) TEST #03 (2/16/2022)
ENVIRONMENTAL HEALTH SPECIALIST I-IV (G43AN-22)
TEST #01 (8/31/2022)
EQUIPMENT OPERATOR I-III (J18AN-21) (2/25/2021)
GARAGE SUPERVISOR I-II (MA3AN-21) (2/25/2021)
GARDENER I-II (J24AN-22) (2/2/2022)
HARBOR PATROL OFFICER I-III (NM4AN-21) TEST #01
(8/4/2021)
HARBOR PATROL OFFICER I-III (NM4AN-21) TEST #02
(9/1/2021)
LIBRARY CLERK I-IV (D46AN-21) (9/1/2021)
LICENSED VOCATIONAL NURSE (G05NN-22) TEST #02
(8/3/2022)
LICENSED VOCATIONAL NURSE (G05NN-22) TEST #03
(8/17/2022)
LICENSED VOCATIONAL NURSE (G05NN-22) TEST #04
(8/31/2022)
MECHANICAL EQUIPMENT STOCK CLERK I-II (D19AN-21)
(6/23/2021)

MICROBIOLOGIST I-III (G08AN-22) TEST #03 (8/3/2022)
OFFICE SYSTEMS ANALYST I-IV (CYBERSECURITY
ENGINEER) (ND4AN-22A) TEST #03 (8/17/2022)
OFFICE SYSTEMS ANALYST I-IV (GIS APPLICATIONS
ANALYST) (ND4AN-22B) TEST #02 (8/17/2022)
POLICE OFFICER - LATERAL (F23NN-21) TEST #19
(2/24/2021)
POLICE OFFICER - LATERAL (F23NN-22) TEST #26
(2/2/2022)
POLICE OFFICER - LATERAL (F23NN-22) TEST #28
(8/3/2022)
POLICE RECRUIT (F63NN-22) TEST #03 (2/2/2022)
POLICE RECRUIT (F63NN-22) TEST #04 (2/16/2022)
POLICE RECRUIT (F63NN-22) TEST #11 (8/3/2022)
POLICE RECRUIT (F63NN-22) TEST #12 (8/31/2022)
PORT SECURITY SYSTEM OPERATOR (NF4AN-21)
(8/18/2021)
PUBLIC HEALTH NURSE I-III (G19AN-22) TEST #02 (8/3/2022)
Extend 5 months*
PUBLIC HEALTH NURSE I-III (G19AN-22) TEST #03
(8/17/2022) **Extend 5 months***
PUBLIC SAFETY DISPATCHER I - IV - LATERAL (J45AN-22C)
TEST #14 (8/17/2022)
PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-20A)
TEST #14 (8/20/2020)
PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-22A)
TEST #32 (8/3/2022)
PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-22A)
TEST #33 (8/31/2022)
PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER
(J45AN-20B) TEST #14 (8/7/2020)
PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER
(J45AN-20B) TEST #15 (8/20/2020)
PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER
(J45AN-22B) TEST #25 (2/16/2022)
PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER
(J45AN-22B) TEST #27 (8/17/2022)
REFUSE OPERATOR I-III (JA2AN-22) TEST #34 (8/3/2022)
REGISTERED NURSE I-II (G11AN-22) TEST #03 (8/3/2022)
Extend 5 months*
REGISTERED NURSE I-II (G11AN-22) TEST #04 (8/17/2022)

SCHOOL GUARD (F31N1-21) TEST #07 (8/4/2021) **Extend 4 months***
SCHOOL GUARD (F31N1-21) TEST #08 (8/18/2021) **Extend 4 months***
SCHOOL GUARD (F31N1-21) TEST #09 (9/1/2021) **Extend 4 months***
SCHOOL GUARD (F31N1-22) TEST #13 (2/16/2022) **Extend 4 months***
SENIOR CIVIL ENGINEER (K52NN-22) TEST #03 (8/3/2022)
SENIOR PROGRAM MANAGER - HARBOR (NFOONN-21) TEST #02 (2/24/2021)
SPECIAL SERVICES OFFICER I-IV (F33AN-21) TEST #50 (2/10/2021)
SPECIAL SERVICES OFFICER I-IV (F33AN-21) TEST #55 (8/4/2021)
SPECIAL SERVICES OFFICER I-IV (F33AN-22) TEST #61 (2/2/2022)
SPECIAL SERVICES OFFICER I-IV (F33AN-22) TEST #64 (8/3/2022)
SPECIAL SERVICES OFFICER I-IV (F33AN-22) TEST #65 (8/31/2022)
TRAFFIC SIGNAL TECHNICIAN I-II (I66AN-21) Test #01 (8/18/2021)
TREE TRIMMER I-II (J66AN-22) TEST #02 (2/2/2022)

Suggested Action: Approve recommendation.

Attachments: [CSC Eligible List Extensions February 2023.pdf](#)

REGULAR AGENDA

9. [23-029CS](#)

RECOMMENDATION TO REAPPOINT RESIGNED

EMPLOYEE - Iven Sorrells - Airport Operations Specialist I
Communication from Claudia Lewis, Administration & Finance Manager, Airport Department
Staff report prepared by Tarsha Moses, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [Reappointment of Resigned Employee-Sorrells](#)

10. [23-030CS](#) **RECOMMENDATION TO APPROVE EXTENSION OF PROVISIONAL APPOINTMENT - Gas Construction Worker I - Julian Griego**
Staff report prepared by Levi Sinkler, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Request to Extend Provisional Appointment for](#)
11. [23-031CS](#) **RECOMMENDATION TO APPROVE EXTENSION OF PROVISIONAL APPOINTMENT - Gas Construction Worker I - Abraham Gudino**
Staff report prepared by Levi Sinkler, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Request to Extend Provisional Appointment for](#)
12. [23-032CS](#) **RECOMMENDATION TO APPROVE EXTENSION OF PROVISIONAL APPOINTMENT - Gas Construction Worker I - Pedro Hernandez**
Staff report prepared by Levi Sinkler, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Request to Extend Provisional Appointment for](#)
13. [23-033CS](#) **RECOMMENDATION TO APPROVE EXTENSION OF PROVISIONAL APPOINTMENT - Gas Construction Worker I - Christopher Somkhit-Perez**
Staff report prepared by Levi Sinkler, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Request to Extend Provisional Appointment for](#)
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14. [23-034CS](#) **RECOMMENDATION TO APPROVE EXTENSION OF PROVISIONAL APPOINTMENT - Housing Specialist II - Lillian Ortega**
Staff report prepared by -Levi Sinkler, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Extension of Provisional Appointment for Housi](#)
15. [23-035CS](#) **RECOMMENDATION TO APPROVE BULLETIN - Police Recruit - REVISED**
Presentation by Maria Cano, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Bulletin-Police Recruit-REVISED](#)
16. [23-036CS](#) **RECOMMENDATION FOR TEMPORARY REASSIGNMENT FOR TRAINING - Nahin Anaya-Zavala, Special Services Officer III-Armed to Clerk Typist III**
Communication from Elsa Ramos, Acting Personnel Administrator, Police Department
Staff report prepared by Maria Cano, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Reassignment for Training-Anaya-Zavala-PD](#)
17. [23-037CS](#) **CLOSED SESSION: RECOMMENDATION FOR CONSIDERATION OF ADMINISTRATIVE LAW JUDGE'S REPORT - Disability Retirement Appeal 12-DR-1617**
Report prepared by Eric Sawyer, Administrative Law Judge
- Suggested Action:** Approve recommendation.
18. **CLOSED SESSION – Executive Director’s Performance Evaluation (Pursuant to Paragraph (b)(1) of Section 54957 of the California Government Code)**
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19. STANDING COMMITTEES

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

20. REPORTS FROM MANAGERS

- A. Employment Services Division – Caprice McDonald
- B. Administration and Support Services Division – Maria Alamo

21. UNFINISHED BUSINESS

22. NEW BUSINESS

23. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.

ADJOURNMENT

I, Julia Smay, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

NO HEARING

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យ
អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ
ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង
ចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។