

Joen Garnica, President  
Erik Fallis, Vice President



Phyllis O. Arias, Commissioner  
Susana Gonzalez Edmond, Commissioner

Christina Pizarro Winting, Executive Director

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## REGULAR MEETING

### FLAG SALUTE

### ROLL CALL

1. **COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

2. [23-001CS](#)

**Recommendation to approve minutes:**

*Regular Meeting of December 7, 2022*

*Special Meeting of December 14, 2022*

*Dismissal Hearing 03-D-1920 September 14, 2022*

**Suggested Action:**

Approve recommendation.

**Attachments:**

[CSC Meeting Minutes of December 7, 2022.pd](#)

[CSC Meeting Minutes of December 14, 2022.p](#)

### CONSENT CALENDAR (3 - 6):

3. [23-002CS](#)

**Recommendation to approve examination results:**

*Microbiologist I-III Test #06*

*Personnel Analyst I-IV*

*Public Health Nurse I-III (Homeless Services) Test #02*

*Public Health Nutritionist I-III Test #02*

*Public Safety Dispatcher I-IV - NTN EXAM Test #37*

*Public Safety Dispatcher I-IV - POST WAIVER Test #28*

*Refuse Operator I-III Test #36*

*Senior Equipment Operator - Crane Test #02*

**Suggested Action:** Approve recommendation.

**Attachments:** [CSC Exam Results 01-04-23.pdf](#)

4. [23-003CS](#)

**Recommendation to approve bulletin(s):**

*Administrative Analyst I-IV*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletin- Administrative Analyst I-IV.pdf](#)

5. [23-004CS](#)

**Recommendation to receive and file retirement(s):**

*Timothy Everts, Police Sergeant, Police Department, (29 yrs., 25 days)*

*Steven Wright, Gas Field Service Representative III, Energy Resources, (16 yrs., 5 mos.)*

*David Marander, Police Sergeant, Police Department, (28 yrs., 9 mos.)*

*George Nogueira, Police Officer, Police Department, (21 yrs., 10 mos.)*

*Richard Cranston, Administrative Analyst II, Parks, Recreation, and Marine, (14 yrs., 8 mos.)*

*Robert Chow, Civil Engineering Associate, Harbor Department, (31 yrs., 9 mos.)*

*Donald Goodman, Police Officer, Police Department, (30 yrs., 9 mos.)*

*Donald Gordon, Water Utility Mechanic II, Water Department, (31 yrs., 6 mos.)*

*David Hernandez, Garage Service Attendant II, Financial Management, (17 yrs., 7 mos.)*

*Brett Hunter, Firefighter, Fire Department, (22 yrs., 11 mos.)*

*Fidel-Rodelyn Manago, Civil Engineering Associate, Harbor Department, (21 yrs., 2 mos.)*

*Billy Noda, Fire Engineer, Fire Department, (24 yrs., 8 mos.)*

*James Richardson, Police Lieutenant, Police Department, (26 yrs., 11 mos.)*

*Shea Robertson, Police Officer, Police Department, (19 yrs., 7 mos.)*

*Brad Scavone, Police Officer, Police Department, (29 yrs., 3 mos.)*

*Kevin Scott, Firefighter, Fire Department, (19 yrs., 2 mos.)*

*Willie Sims, Refuse Operator IV, Public Works, (24 yrs., 11 mos.)*

*Darren Strecker, Fire Engineer, Fire Department, (19 yrs., 2 mos.)*

*Kimarie Vestre, Marina Supervisor II, Parks, Recreation, and Marine, (38 yrs., 4 mos.)*

*Ray Woolhether, Principal Building Inspector, Development Services, (17 yrs., 6 mos.)*

*Steven Wright, Gas Field Service Representative III, Energy Resources, (16 yrs., 5 mos.)*

**Suggested Action:** Approve recommendation.

6. [23-005CS](#)

**Recommendation to receive and file resignation(s):**

- Michael Parada, Customer Service Representative II, Public Works, (1 mos., 20 days)*
- Joshua Sanchez, General Librarian, Library Services, (5 yrs., 11 mos.)*
- Jaime Heller, General Librarian, Library Services, (3 mos.)*
- Alexander Cevallos, Storekeeper II, Water Department, (12 yrs., 9 mos.)*
- Daniel Constable, Police Officer, Police Department, (4 yrs., 24 days)*
- Cody Cloughesy, Fire Recruit, Fire Department, (1 mo.)*
- Manny Banuelos, Spcl Scs of III-Arm Arpt PC Of, Police Department, (4 yrs., 22 days)*
- Jorge Caldera Rodriguez, Tree Trimmer I, Public Works, (5 mos. 24 days)*
- Tiffany Forte, Personnel Analyst I-Conf, Human Resources, (7 mos.)*
- Kosta Grubbich, Traffic Signal Technician I, Public Works, (10 yrs., 6 mos.)*
- Jaime Heller, General Librarian, Library Services, (3 mos.)*
- Lawrence Henderson, Refuse Operator I, Public Works, (1 mo. 16 days)*
- Valeria Madrid, Ambulance Operator, Fire Department, (5 mos. 14 days)*
- Victoria Moon, Administrative Analyst III, Water Department, (3 yrs., 5 mos.)*
- Dylan Zahnter, Ambulance Operator, Fire Department, (1 yrs., 6 mos.)*
- Miguel Zuniga, Survey Technician, Harbor Department, (1 yr., 2 mos.)*

**Suggested Action:** Approve recommendation.

**REGULAR AGENDA**

7. [23-006CS](#)      **RECRUITMENT & SELECTION COMMITTEE -  
RECOMMENDATIONS REGARDING PROTEST OF  
EXAMINATION ITEM(S) - FIRE CAPTAIN**  
*Report presented by Commissioner Gonzalez Edmond*
- Suggested Action:**      Approve recommendation.
8. [23-007CS](#)      **SPECIAL PROJECTS COMMITTEE - REVIEW OF BULLETIN  
PROCESS**  
*Report presented by Commissioner Arias*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Special Projects Committee Report.pdf](#)
9. [23-008CS](#)      **RECOMMENDATION TO APPROVE REDUCTION OF  
ELIGIBLE LIST - Payroll/Personnel Assistant (Article IV, Section  
26)**  
*Staff report prepared by Levi Sinkler, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Reduce Eligible List-Payroll Personnel Assistar](#)
10. [23-009CS](#)      **RECOMMENDATION TO APPROVE BULLETIN-  
Payroll/Personnel Assistant I-III**
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Bulletin- Payroll/Personnel Assistant I-III.pdf](#)

11. [23-010CS](#)

**RECOMMENDATION TO REQUEST PROVISIONAL APPOINTMENT** - Tracy Tafaoimalo, Clerk Supervisor  
*Communication from Dawn Henderson, Personnel Officer, Public Works*  
*Staff report prepared by Tarsha Moses, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [Provisional Appointment-Tafaoimalo-PW\\_L.pdf](#)

12. [23-011CS](#)

**RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Carolyn Dias-Rodriguez, Payroll/Personnel Assistant II  
*Communication from Sandra Kennedy, Administrative Officer, Health and Human Services*  
*Staff report prepared by Levi Sinkler, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [Extension of Probationary Period-Dias Rodrigu](#)

13. [23-012CS](#)

**RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Juan Cardenas, Gas Construction Worker I  
*Communication from Sandra Aguilar, Personnel Officer, Energy Resources*  
*Staff report prepared by Levi Sinkler, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [Extension of Probationary Period-Cardenas-GC](#)

14. [23-013CS](#)      **RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Shannon Dotson, Tree Trimmer I  
*Communication from Dawn Henderson, Personnel Officer, Public Works*  
*Staff report prepared by Tarsha Moses, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Extension of Probationary Period-Dotson-TT-P](#)
15. [23-014CS](#)      **RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Cristian Vizcarra, Tree Trimmer I  
*Communication from Dawn Henderson, Personnel Officer, Public Works*  
*Staff report prepared by Tarsha Moses, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Extension of Probationary Period-Vizcarra-TT-I](#)
16. [23-015CS](#)      **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Andrew Galindo, Harbor Patrol Officer II  
*Communication from Sandy Witz, Director of Human Resources, Harbor Department*  
*Staff report prepared by Maria Cano, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Extension of Probationary Period-Galindo-HPC](#)

17. [23-016CS](#)      **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Francisco Jimenez, Harbor Patrol Officer II  
*Communication from Sandy Witz, Director of Human Resources, Harbor Department*  
*Staff report prepared by Maria Cano, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Extension of Probationary Period-Jimenez-HPC](#)
18. [23-017CS](#)      **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Armando Yanez Jimenez, Harbor Patrol Officer II  
*Communication from Sandy Witz, Director of Human Resources, Harbor Department*  
*Staff report prepared by Maria Cano, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Extension of Probationary Period-Yanez-HPO-](#)
19. [23-018CS](#)      **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Anthony Zankich, Harbor Patrol Officer II  
*Communication from Sandy Witz, Director of Human Resources, Harbor Department*  
*Staff report prepared by Maria Cano, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Extension of Probationary Period-Zankich-HPC](#)
20. 23-019CS      **PRESENTATION OF THE CIVIL SERVICE FY2022 YEAR-END BUDGET**  
*Presentation by Maria Alamo, Administrative Support Services Division*
- Suggested Action:**      Approve recommendation.
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**21. STANDING COMMITTEES**

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

**22. REPORTS FROM MANAGERS**

- A. Recruitment and Outreach Services Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald

**23. UNFINISHED BUSINESS**

**24. NEW BUSINESS**

**25. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

**ADJOURNMENT**

I, Julia Smay, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

**NO HEARING**

**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalín ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យ អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង ចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។