

**C-9**

July 14, 2020

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 34032 with Specialized Elevator Service, formerly Ascent Elevator Services, Inc., of Santa Fe Springs, CA, for providing elevator repair and maintenance services, to increase the contract amount by \$155,000, inclusive of \$90,000 from an interim contract and \$65,000 in new authority, for a revised total contract amount not to exceed \$995,000, and extend the term of the contract to December 31, 2020. (Citywide)

**DISCUSSION**

City Council approval is requested to amend Contract No. 34032 with Specialized Elevator Services, Inc., by increasing the contract by \$155,000 and extending the term to December 31, 2020.

At its meeting on April 5, 2014, the City Council awarded a contract to Specialized Elevator Services, Inc., formerly Ascent Elevator Services, Inc., as part of the adoption of Specifications No. ITB PW15-136 for as-needed elevator supplies, in the amount of \$840,000. The contract expired on July 31, 2019. To ensure continuity of services, interim Munis Contract No. 32000528 for \$90,000 was issued pursuant to the City's purchasing guidelines. The interim contract expired on June 30, 2020, and the authorized amount has been exhausted.

Due to the impacts of COVID-19, it has become more prudent to extend the original contract to allow for continuity of services while continuing to respond to the public emergency. The requested amendment for the total increase amount of \$155,000, inclusive of the prior interim amount of \$90,000 plus an additional \$65,000, will provide for services through December 31, 2020.

This matter was reviewed by Deputy City Attorney Amy R. Webber on June 26, 2020, Deputy Finance Director Sandy Tsang-Palmer on June 22, 2020, and by Budget Management Officer Rhutu Amin Gharib on June 29, 2020.

**TIMING CONSIDERATIONS**

City Council action to amend Contract No. 34032 is requested on July 14, 2020, to ensure there is no interruption to services.

FISCAL IMPACT

The original annual contract will increase by \$155,000 for a total contract amount not to exceed \$995,000. This amount includes the previous interim contract of \$90,000, which was issued under the City's purchasing guidelines and is being acknowledged as part of the overall contract amount. This recommendation will add an additional \$65,000 of spending authority to the original contract through December 31, 2020. Sufficient funds are budgeted in the General Fund Group and the Civic Center Fund Group in the Public Works Department. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The extension of this contract will provide continued support to our local economy by assisting in the preservation of employment for three employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS  
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



THOMAS B. MODICA  
CITY MANAGER