

MINUTES
 REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
 LONG BEACH, CALIFORNIA
 JUNE 2, 2005

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on June 2, 2005. The meeting was called to order at 9:15 a.m. by President Hansen.

PRESENT:	Helen Z. Hansen Frank Clarke C.J. Mike Walter Bennett A. Long Donna F. Gwin Kevin L. Wattier Lynnette L. French Ryan J. Alsop Kenneth A. Walker Matthew P. Lyons Paul T. Fujita Isaac C. Pai K. Eric Leung Norman Westerdale Robert V. Swain Robert Villanueva Reymundo Trejo Juan F. Garza Carolyn A. Hill Kara A. Medrano	Commissioner Commissioner Commissioner Commissioner Senior Deputy City Attorney General Manager Secretary to the Board of Water Commissioners Manager, Government & Public Affairs Manager, Administration Manager, Planning/Water Conservation Director of Finance Director of Engineering Manager, Water Resources Sewer Operations Superintendent Division Engineer Division Engineer Civil Engineer Administrative Analyst I Senior Secretary Public Affairs Intern
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ABSENT: Stephen T. Conley Commissioner (Excused)

1. PLEDGE OF ALLEGIANCE

Juan F. Garza, Administrative Analyst I, led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

May 19, 2005

Upon motion by Commissioner Walter, seconded by Commissioner Long, and unanimously carried, the Minutes of the Regular Meeting of May 19, 2005, were approved.

3. PUBLIC COMMENT

President Hansen opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

4. PRESIDENT'S REPORT

- **Helen Z. Hansen, President, Board of Water Commissioners**

Visit by Congressman George Radanovich

On Wednesday, June 1st, George Radanovich, the Chairman of the House Subcommittee on Water and Power, visited the Southern California area as a guest of the Metropolitan Water District (MWD). At his request, he was provided with the opportunity to tour the LBWD's prototype seawater desalination plant. Water Commissioners Helen Hansen and Mike Walter joined the tour as did several Directors and executive staff from the MWD and its member agencies.

President Hansen reported that Kevin Wattier, General Manager, and Robert Cheng, Director of Operations, gave outstanding presentations. She also noted that Ryan Alsop, Manager, Government and Public Affairs, with the assistance of Melissa Keyes, Administrative Projects Coordinator, and Juan Garza, Administrative Analyst I, did an exemplary job of executing the logistics for the tour and presentations.

President Hansen stated that Chairman Radanovich commended the LBWD for its research-based approach into the economic feasibility and common operational challenges of desalting the ocean.

The Long Beach Wave

President Hansen called the Board's attention to the most recent edition of The Wave, a publication for the Long Beach community which is distributed in utility bills. She noted a well written and informative commentary submitted by the LBWD highlighting free once-per-month classes. This is an opportunity for residents to learn about creating a water-smart landscape that will lower water bills, reduce yard maintenance, and protect the environment.

5. GENERAL MANAGER'S REPORT

- **Kevin L. Wattier, General Manager**

Conjunctive Use

Mr. Wattier explained that the LBWD continues to work with the stakeholders in the water agencies overlying the Central and West Coast Groundwater basins to develop conjunctive use projects which will provide storage in wet hydrologic years for use in dry

years. He noted that this week the Department of Water Resources increased its State Water Project allocations to 90%, highlighting the importance of ensuring that water agencies have the ability to capture excess rainfall during above-average years of precipitation.

Proposition 50 Funding

Mr. Wattier reported that the Water Department has been informed that its request for Proposition 50 (Water Bond) funding for the construction of the Marina Vista demonstration garden has been unsuccessful. Staff will re-evaluate the feasibility of the project which is designed to inspire the conversion of residential landscape to water-conserving coastal-friendly landscape.

6. LEGAL COUNSEL REPORT

- **Donna F. Gwin, Senior Deputy City Attorney**

No report was given.

7. CONSENT CALENDAR

7a. Approval of Transfer of Funds by Journal Entry Dated June 2, 2005

Transfers No. 169 through No. 179 in the total amount of \$141,506.52 covering the Water and Sewer Revenue Funds, were submitted to the Board for approval.

7b. Receive and File List of Vendor Payments for the Month of April 2005

A communication was presented to the Board from Paul Fujita which is on file at the Long Beach Water Department

Action Requested:

- That the Board receive and file the list of vendor payments made during the month of April 2005.

The payments were made in accordance with City and Water Department policies and have been reviewed and approved by the City Auditor's office.

7c. Approval of Retirement Order No. 6060 for Miscellaneous Equipment and Supplies

Retirement Order No. 6060, covering miscellaneous equipment and supplies which have become obsolete or unrepairable, was distributed to the Board. Staff recommends that the items listed be removed from the Department's records and sold at auction.

7d. Approval of Retirement Order No. 6061 for Water Meters

Retirement Order No. 6061, covering water meters which have become obsolete or unrepairable, was distributed to the Board. Staff recommends that the items listed be removed from the Department's records and scrapped.

7e. Request Authorization to Attend the Long Beach Area Chamber of Commerce 114th Inaugural Gala on June 23, 2005, in Long Beach, California

A communication was presented to the Board from Kevin Wattier which is on file at the Long Beach Water Department.

Action Requested:

- That the Board determine that an invitation to attend the 114th Inaugural Gala on Thursday, June 23, 2005, at the Hilton Long Beach Hotel, complies with Board Policy Statement 1998-31, Expenditure of Water Department Funds for Board Approved Long Beach Related Community and Civic Activities, and authorize the purchase of a table for this event in the amount of \$1,600.

Funds for Long Beach related community activities are included in the Fiscal Year 2004-2005 (FY 05) budget.

7f. Request Authorization for the General Manager to Execute a Second Amendment to Agreement WD-2659 with F.M. Thomas Air Conditioning, Inc., for Air Conditioning Maintenance Services

A communication was presented to the Board from Robert Cheng which is on file at the Long Beach Water Department.

Action Requested:

- That the Board authorize the General Manager to execute a Second Amendment to Agreement WD-2659 with F.M. Thomas Air Conditioning, Inc., increasing the value of the contract by \$35,000, for a total contract value of \$125,000.

Additional repairs to the air conditioning system are needed which are not covered as part of the regular maintenance. Funds for the project are included in the FY 05 annual budget (Water Fund).

- 7g. Adopt Specifications WD-19-04 for the Osgood and Deforest Large Valve and Tie-Ins Project and Request Authorization for the General Manager to Sign a Construction Contract with Robert G. Castongia, Inc.**

A communication was presented to the Board from Isaac Pai which is on file at the Long Beach Water Department.

Action Requested:

- That the Board adopt Specifications WD-19-04 for the Osgood and Deforest Large Valve and Tie-Ins Project and authorize the General Manager to sign a construction contract with Robert G. Castongia, Inc., in the amount of \$148,950.

The funds for the project are included in the FY Capital Improvement Program budget (Water Fund).

- 7h. Adopt Specifications WD-14-04 for the On-Call Services for Emergency Water and Sewer Repair and Authorize the General Manager to Sign Contracts with W.A. Rasic Construction Company, Inc; KEC Engineering; and Sully-Miller Contracting Company**

A communication was presented to the Board from Isaac Pai which is on file at the Long Beach Water Department.

Action Requested:

- That the Board adopt Specifications WD-14-04 for the On-Call Services for Emergency Water and Sewer Repair and authorize the General Manager to sign three two-year contracts with W.A. Rasic Construction Company, Inc., KEC Engineering, and Sully-Miller

Contracting Company, each in the amount of \$250,000, with provision to extend for two separate, consecutive periods of one year each subject to approval of the Board.

Funds for the project are included in the FY 05 budget (Water Fund).

Board Action – Consent Calendar

It was moved by Commissioner Long and seconded by Commissioner Walter that the Board approve Consent Calendar items 7a-7h.

The motion was carried by the following vote:

AYES:	COMMISSIONERS:	<u>HELEN HANSEN, FRANK CLARKE,</u> <u>C.J. MIKE WALTER, BENNETT LONG</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>STEPHEN CONLEY</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

8. REVIEW/ACTION ON THE DEVELOPMENT OF A SCHEDULE FOR LONG BEACH WATER DEPARTMENT FIELD TRIPS/INSPECTION TOURS

- **Kevin L. Wattier, General Manager**

Mr. Wattier explained that during the Committee of the Whole meeting on May 26, 2005, the Board was briefed on LBWD facilities and regional water distribution and sanitary sewer systems and was asked to consider the development of an inspection tour schedule.

After discussion, the Board agreed that the first inspection tour should include the Leo Vander Lans Water Treatment Facility; the Long Beach Reclaimed Water Plant; the San Gabriel River spreading grounds, Morris Dam, and Cogswell Dam.

President Hansen suggested that the scheduling coincide with the beginning of the term for the new Water Commissioner who will be appointed to fill the seat being vacated by Commissioner Long on June 30th. The Board concurred with this and also agreed to schedule additional inspection tours on an as-needed basis.

9. REQUEST APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) SEPTEMBER 30, 2004

- **Paul T. Fujita, Director of Finance**

Executive Summary

Mr. Fujita presented the CAFR for the period ended September 30, 2004, and explained that the financial data presented is designed to set forth the financial position, results of operations, and cash flows of the LBWD. All disclosures necessary to enable the reader to gain the maximum understanding of the financial affairs of the Department are included.

Board Action

It was moved by Commissioner Long and seconded by Commissioner Walter that the Board approve the CAFR for the period ended September 30, 2004.

The motion was carried by the following vote:

AYES:	COMMISSIONERS:	<u>HELEN HANSEN, FRANK CLARKE,</u> <u>C.J. MIKE WALTER, BENNETT LONG</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>STEPHEN CONLEY</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

10. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Manager, Government & Public Affairs**

No report was given.

11. NEW BUSINESS

Water Department Event

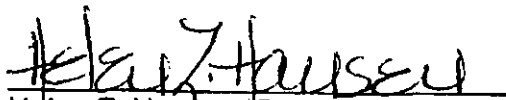
Commissioner Long reported that he enjoyed attending a farewell luncheon for Henry Rivera, the former Water Department Management Information Systems Officer, who has taken a position in the private sector. He stated that the camaraderie and positive regard staff members have for each other was very apparent at the event and bodes well for the Department.

12. ADJOURNMENT

There being no further business to come before the Board, it was moved by Commissioner Clarke, seconded by Commissioner Walter, and unanimously carried, that the meeting be adjourned at 10:10 a.m. to the next Regular Meeting of the Water Commission to be held on Thursday, June 16, 2005, at 9:15 a.m., in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.


Frank Clarke, Secretary

Attest:


Helen Z. Hansen, President