

# CITY OF LONG BEACH

**C-13**

DEPARTMENT OF FINANCIAL MANAGEMENT

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September 18, 2007

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Adopt Specifications No. PA-03007 and award a contract to American Rotary Broom Co., Inc., to furnish and deliver street sweeper brooms, in the total estimated annual amount of \$200,000, plus a 10 percent contingency, for a period of one year, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

## DISCUSSION

City Council approval is requested to enter into an annual contract for street sweeper brooms. This award combines the estimated annual requirements for the Citywide Departments to secure pricing at the highest possible discount available.

The bid was advertised on August 3, 2007, and eight potential bidders specializing in street sweeper brooms chose to download the bid opportunity; none are Minority-owned Business Enterprises (MBEs), none are Women-owned Business Enterprises (WBEs), none are Long Beach businesses, and two are certified Small Business Enterprises (SBEs). The bid document was made available from the Purchasing Division located on the Plaza Level of City Hall and the Division's website at [www.longbeach.gov/purchasing](http://www.longbeach.gov/purchasing). A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 31 local, minority and women's business groups. Bids were opened on August 15, 2007. American Rotary Broom Co., Inc., of Escondido, CA, an SBE, is the lowest responsible bidder.

This matter was reviewed by Deputy City Attorney Lori A. Conway on July 24, 2007 and Budget and Performance Management Bureau Manager David Wodynski on September 7, 2007.

## TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-03007 and award a contract concurrently is requested on September 18, 2007, to ensure that a contract is in place expeditiously. There is no interim in place.

FISCAL IMPACT

The cost of this contract, in the estimated annual amount of \$200,000, is included in the Fleet Fund (IS386) of Public Works and the Harbor Department Fund (HA). This amount reflects a 50 percent increase from the previous contract. The City will have the option of adding expenditures up to 10 percent (or \$20,000 annually) above the contract amount.

SUGGESTED ACTION:

Approve recommendation.


Respectfully submitted,



MICHAEL A. KILLEBREW  
DIRECTOR OF FINANCIAL MANAGEMENT

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APPROVED:



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ANTHONY W. BATTS  
CITY MANAGER