



City of Long Beach Department of Parks, Recreation & Marine

**PARKS AND RECREATION COMMISSION
ANNUAL REPORT 2003**

"We create community and enhance the quality of life in Long Beach through people, places, programs and partnerships"

TABLE OF CONTENTS

<u>Subject</u>	<u>Page Number</u>
Membership	1
Powers and Duties of the Commission	1
Reports/Recommendations to the City Council and Significant Activities for 2003	2
Attendance Record	12
City Personnel Assisting Recreation Commission	13
Department Preamble	14
Mission and Goals	16
Facilities, Programs, and Services	16
Department History	17
Current Organization	18
Planning Responsibility	19
Finances	20
Department Organization Chart	21

PARKS AND RECREATION COMMISSION ANNUAL REPORT

Membership

The Parks and Recreation Commission was established by the City Charter, Article IX. Commission members serving in calendar year 2003 were:

Bea Antenore (served as President from January through December 2003)
Chris Kozaites (served as Vice President from January through December 2003)
Raymond Chavarria
William H. Marmion
Naomi Rainey
Harry Saltzgaver
Drew Satariano

Powers and Duties of the Commission

The Parks and Recreation Commission shall have such exclusive authority over all leisure activities in public parks and recreational facilities, controlled or operated by the City, as may be prescribed by the City Council by ordinance; and with respect thereto shall have the following powers and duties.

- ❖ Recommend to City Manager and City Council, the acquisition of land for public parks and public recreation, the dedication of public land for public parks, the removal of public land from dedication as park land, and the acquisition of buildings, waterways, or other facilities for public recreation.
- ❖ Recommend to the City Manager, City Council, and Planning Commission, the approval or rejection of plans for improvement of park land for public recreation and for other purposes, including but not limited to buildings and other facilities, other than land and facilities within the tide and submerged lands granted to the City.
- ❖ Authorize the issuance of permits and agreements related to leisure activities in public parks and recreational facilities controlled or operated by the City.
- ❖ Establish fees for public recreational programs and use of public parks and recreation facilities.
- ❖ Perform such other duties as may be delegated by the City Council by ordinance.

REPORTS/RECOMMENDATIONS TO THE CITY COUNCIL AND SIGNIFICANT ACTIVITIES FOR 2003

Each month, the Parks and Recreation Commission recognized employees of the month from the department. Recognizing employees for their hard work and commitment is a highlight of the meetings.

January

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Authorized the Parks, Recreation and Marine Department staff to negotiate a partnership agreement between the Rotary Club and the City for development of the future park site at Pacific Coast Highway and Junipero Avenue.
- Approved the placement and installation of the memorial bench for Mr. Ben Lawee at the Alamitos Bay Marina.
- Authorized the Director to execute a permit with Science Enrichment Services, Inc., to operate a science camp for elementary school students during summer 2003 at El Dorado West, picnic site "A" and Los Cerritos Park picnic area.
- Authorized the Director to execute a food and beverage concession permit with S&B Foods for a term of one year.
- Approved the 2003 Parks and Recreation Commission meeting schedule.

February

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Received and filed the plans for the drilling and installation of the aquifer storage and recovery well with a belowground pump installation. The installation will be aesthetically appropriate and economical and meet Health Department standards. It will be located in the central section of Heartwell Park and in Wardlow Park, with the Water Department providing for the replacement of any turf or irrigation systems that are damaged and for a two-to-one replacement of any tree removed.
- Authorized the Director to execute an agreement with Mr. Larry Curtis for services as director/conductor of the Long Beach Municipal Band, for a term extending from January 1, 2003 through December 31, 2004, with two, one-year options to extend, upon the approval of the Director, and for an amount not to exceed \$54,000.
- Recommended to the City Council the approval of the following San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy grant applications: Wrigley Heights Acquisition - \$5 million, El Dorado Nature Center Renewal - \$2 million, River Tidal Lands - \$6,248,900,

San Gabriel River Walk Planning Study - \$100,000, El Dorado Regional Park Wetlands Feasibility Study - \$100,000, and Rancho Los Cerritos Historic Landscape Restoration - \$55,000.

- Received and filed the report on the status of the RiverLink planning study for the Los Angeles River greenway.
- Received and filed the plans to fence the water well and related equipment in Jackson Street Park.

March

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Authorized the Director of the Parks, Recreation and Marine Department to execute a facility use permit with the Rancho Los Cerritos Foundation for the use of Rancho Los Cerritos Historic Site for a term of one year, with two, one-year renewal options, subject to the approval of the Director.
- Approved the placement and installation of the memorial bench for John and Eleanore Hansen at Bluff Park.
- Authorized the Director to execute a permit with Casey Snow for use of Blair Field batting cages to provide batting instruction.
- Recommended to the City Manager and the City Council that the City of Long Beach acquire 1741 Junipero Avenue to be part of the mini-park to be developed between Junipero Avenue and Pacific Coast Highway.
- Approved the 2002 Parks and Recreation Commission Annual Report and authorized the Director to forward it to the City Council.
- Recommended to the City Council the approval of the application for the Sims' Pond acquisition project to the Rivers and Mountains Conservancy and that an advisory committee be created for the restoration and maintenance of the property.
- Recommended to the City Council that a lease be executed with Long Beach Organic for a 0.7-acre site, located between 10th Street and Loma Avenue, along the former Pacific Electric Right-of-Way.

April

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Adopted a resolution for fees and charges relating to parks and recreation programs, facilities, and services effective September 1, 2003.

- Approved the Department's Strategic Plan and authorized the Director to forward it to the City Council.
- Received and filed the staff report on Victory Park improvements by Camden at 300 West Ocean Boulevard.
- Approved the installation of the Public Art Reading Bench Project at Houghton Park.
- Approved the proposed conceptual design for the bluff adjoining Bixby Park.
- Recommended to the City Council authorization of the City Manager to submit a grant application to the Land and Water Conservation Fund for improvement of Chittick Field.

May

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Recommended to the City Council to authorize the City Manager to execute an agreement with the Long Beach Little League and accept a donation of installed sprinklers, fencing, and concrete, and landscaping for the baseball fields and surrounding area at Stearns Champions Park.
- Approved the naming of field #1 at Stearns Champions Park in honor of Mike Murphy.
- Approved the placement and installation of the memorial bench for Mr. Victor W. Walls at the Long Beach Shoreline Marina.
- Placed a report on how the City contracts are monitored on the Parks and Recreation Commission agenda for June 19, 2003.
- Recommended to the City Council that the yet to be developed park, located on the former Pacific Electric Railroad Right-of-Way between Pacific Coast Highway and Junipero Avenue, be named "Rotary Centennial Park."

June

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Authorized the Director to execute a Picnic Concession Permit with Sue Ann Webb for a term of three years with a one, three-year option for renewal subject to the discretion of the Director.
- Authorized the Director to execute Special Event Concession Permits with Darrell Alexander, Tom De Avilla, M.K. Lockridge, Paul McMirtie, and Steve Richardson to sell food and non-alcoholic beverages at selected 2003 Municipal Band concerts.

- Referred the design of Victory Park adjacent to 100 East Ocean Boulevard, to the Capital Improvements Committee to review in detail and address the conflict between the Guidelines and the Local Coastal Plan special development features.
- Recommended that the City Council approve an ordinance making the Nature Center a smoke-free facility.
- Received and filed the staff report on how the City contracts are monitored.
- Received and filed the staff report on the Sports Park update.
- Reappointed Bea Antenore for a second term as President of the Parks and Recreation Commission, and Chris Kozaites for a second term as Vice President.
- Received and filed the staff report on the pilot program permitting limited beach access for dogs.
- Received and filed the staff report on the future park at 14th Street and Chestnut Avenue.

July

- Approved the Parks and Recreation Commission Committee assignments, with changes as noted.
- Referred the light fee issue to Department staff to hold meetings with youth sports leagues, then bring a proposal to the Finance and Appeals Committee, before bringing it to the Parks and Recreation Commission.
- Accept the report from the Water Department on the water well at Heartwell Park, and requested that staff convey the concerns of the Parks and Recreation Commission to the Water Department.
- Approved the design of Victory Park adjacent to 100 East Ocean Boulevard as revised by the conditions of the Capital Improvement Projects Committee, and requested staff draft an amendment to the Local Coastal Plan and implement zoning to simplify the Guidelines and give them legal force.
- Received and filed the report on the status of RiverLink, the planning study for the Los Angeles River greenway.

August

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Approved the placement and installation of the memorial bench for Mr. Kenneth C. Goforth.
- Received and filed the Department's letter in response to Heartwell Pony Colt.

- Recommended to City Council their approval to rename Skylinks Golf Course as "Long Beach Legends Golf Course" on completion of the major renovation of the course.
- Adopted the El Dorado Nature Center Master Plan.

September

- Approved the design of Santa Cruz Park adjacent to 400 West Ocean Boulevard.
- Approved placement of the Lone Sailor memorial in Bluff Park.
- Received and filed information about Water Commission projects in Long Beach parks during the next six months.

October

- Approved the placement and installation of the memorial bench for Mr. Righteous Samuels.
- Authorized the Director to execute a Picnic Concession Permit with R.T. Clown, Inc., for a term of three years with a one, three-year option for renewal subject to the discretion of the Director.
- Approved the Long Beach Baseball and Softball Hall of Fame Committee members and Rules for Election.
- Received and filed the information on the progress on implementing the Open Space and Recreation Element of the General Plan in FY 2003.

November

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Approved the development of recreational facilities at 2023 Pasadena Avenue, as Daryle W. Black Memorial Park.
- Supported the Human Relations Commission Report on Youth and Gang Violence and urged the Parks, Recreation and Marine Department to be actively involved in future implementation of this report.
- Approved the Cesar E. Chavez Park – Drake Park concept plan.
- Recommended to the City Council the approval of the Proposition 40 applications through the Murray-Hayden Grant Program to the California Department of Parks and Recreation.

- Authorized the Director to execute a Use Permit with the Trustees of California State University Long Beach for the use of Blair Field for a term of five years and recommended to the City Council that a revenue sharing agreement concerning revenue derived from California State University Long Beach's use of Blair Field be executed for a concurrent five-year term.

December

- Verified that the Parks and Recreation Commission reviewed and considered the information in Environmental Impact Report SCH#2003041142; recommended that the City Manager and the City Council approve the acquisition and dedication of 2910 East 55th Way as a public park and recreational facility; and recommended that the City Manager, City Council, and Planning Commission approve the design of the park as submitted.
- Recommended to the City Council the approval of five applications for grant funds to the California Department of Parks and Recreation.
- Approved the proposed names of "Peace" Park and "Fellowship" Park and referred them to the City Council for adoption.
- Approved to send a letter of support for the 21st Century Learning Center Grant Application.

The following groups requested and received **fee waivers** from the Parks and Recreation Commission during 2003. As part of the Fee Waiver Policy, all groups that receive fee waivers are required to provide in-kind or volunteer services to the Department equivalent to the fees being waived. The in-kind services are to be concluded within a (calendar) year from the date of the waiver.

January

- There were no requests for fee waivers in January.

February

- Approved the issuance of a permit to the Cambodian Coordinating Committee for a New Year Celebration in El Dorado East Regional Park on April 12, 2003, and authorized the waiver of all related permit fees.
- Approved the request by the California Sun & Surf International Soccer Tournament for the waiver of concession and field permit fees for the fields the City is able to provide, with the following stipulations:
 - That Mr. Barraza provide the City with a copy of the tax exempt certificate from the Internal Revenue Service or the California Secretary of State certifying his non-profit status;
 - That Mr. Barraza provide the City with an acceptable plan, approved by the Director, to mitigate issues of traffic congestion, trash, and the portable restroom needs of participants, officials, and spectators at least two weeks prior to his tournament;
 - That Mr. Barraza provide the City with a copy of insurance for the tournament naming the City of Long Beach as an additional insured and in compliance with City guidelines;
 - That Mr. Barraza provide the City with a complete accounting of his tournament expenses and revenues, including a listing of the Long Beach organizations that are to benefit as a result of the proceeds of the tournament;
 - That negotiations begin now between the City and Mr. Barraza to mitigate the extension of the downtime before the permit is approved.

March

- Authorized the Director to execute a permit with Success in Challenges, Inc., for a carnival at Houghton Park and recommended that the \$950 in fees associated with the permit for this event be waived.
- Approved the request by the Long Beach United Soccer Club for the waiver of concessions and field permit fees for the fields the Sports Office is able to provide, with the following stipulations:
 - That Long Beach United Soccer Club provides the City with an acceptable plan, approved by the Director, to mitigate issues of traffic congestion, trash, and the portable restroom needs of participants, officials, and spectators at least two weeks prior to the tournament;

- That the Long Beach United Soccer Club provide to the City a complete accounting of the tournament's expenses and revenues, including a tournament schedule and listing of teams.
- Approved the waiver of facility and soccer field permit fees for Children's Day on May 3, 2003.

April

- Authorized the Director to execute a facility use permit with the Bixby Knolls/North Long Beach Kiwanis Club for a carnival at Houghton Park, and authorized that the \$1,400 in fees associated with the permit for this event be waived.

May

- Authorized the Director to waive fees associated with the National Veterans Wheelchair Games in El Dorado Park.

June

- Authorized the Director to execute a facility use permit with the Long Beach Lions Club for a carnival at Houghton Park. In addition, it was recommended that the \$1,200 in fees associated with the permit for this event be waived.
- Waived facility use permit fees for the Long Beach Shakespeare Festival requiring the use of a site in Scherer Park from June 17 through August 3, 2003.

July

- Authorized a fee waiver for a period of one year to the Volunteers of America for use of park facilities for the organization's meal service to seniors.
- Authorized a waiver of the permit fees associated with the Musical Theatre West Summer Youth Conservatory Program's performances in Recreation Park during August 2003.

August

- There were no requests for fee waivers in August.

September

- Waived the permit fee for park use for the Susan G. Komen Breast Cancer 3-Day Walk, from November 14-16, 2003.

October

- There were no requests for fee waivers in October.

November

- There were no requests for fee waivers in November.

December

- There were no requests for fee waivers in December.

The Commission received feedback provided through the Customer Satisfaction Surveys, which are distributed as part of programs and at facilities throughout the Department. During 2003, there were approximately 1,100 survey responses received, which have resulted in the following:

- Training staff regarding customer services.
- Assisting staff in modifying classes and programs provided to patrons.
- Assisting park maintenance staff in prioritizing projects and identifying areas in need of attention.
- Reducing the quantity of complaints received from the public.
- Pleasing patrons when changes have resulted from survey input.

RECREATION COMMISSION
ATTENDANCE RECORD - 2003

Commissioner	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct.	Nov.	Dec.
Bea Antenore	X	X	X	X	X	X	X	X	X	X	X	X
Raymond Chavarria							X	X	X	X	X	X
Ralph Hurtado	X	EX	EX	X	X	X						
Chris Kozaites	EX	X	X	X	X	EX	X	X	EX	X	X	X
William Marmion	X	X	X	X	EX	X	X	X	X	X	X	X
Naomi Rainey	X	X	X	X	X	X	X	X	X	X	X	X
Harry Saltzgaver	X	X	EX	X	X	X	X	X	X	X	X	X
Drew Satariano	EX	X	X	X	EX	X	X	X	X	X	X	X

X – Present

EX - Excused Absence

RES -Resigned from the Commission

UNEX - Unexcused Absence

APPT - Appointed to the Commission

TERM END -End of Term

The Parks and Recreation Commission meetings are held on the third Thursday of each month at 9:00 a.m. These meetings are held at various locations throughout the city and are open to the public.

CITY PERSONNEL ASSISTING PARKS AND RECREATION COMMISSION - 2003

STAFF TOTAL:

Director
60 hrs x \$83.24 = \$ 4,994

Manager, Business Operations
34 hrs. x \$60.02 = 2,040

Manager of Community Recreation Services
34 hrs. x \$58.76 = 1,997

Manager of Maintenance Operations
40 hrs. x \$57.86 = 2,314

Manager of Planning and Development
40 hrs. x \$54.07 = 2,162

Executive Secretary
144 hrs. x \$31.94 = 4,599

Superintendent of Personnel and Training
8 hrs. x \$46.23 = 369

Superintendent of Finance and Controls
8 hrs. x \$46.23 = 369

Monthly Commission Report
Bureau Manager - 2 hrs. x 12 mo. x \$57.62 = \$1,382
Secretary - 2 hrs. x 12 mo. x \$25.37 = \$584
Superintendent - 5 hrs. x 12 mo. x \$44.85 = \$2,691
Administrative Analyst III - 2 hrs x 12 months x \$41.37 = \$992
Total 5,649

Graphics/Print Shop
1 hr. x 12 months x \$23.02 = 276

Photographer
24 hrs. x \$16.66 = 399

MISCELLANEOUS

Materials and Supplies 2,100

TOTAL \$ 27,268

NOTE: The salary rates listed for each position represents hourly loaded costs.

DEPARTMENT PREAMBLE

The Department of Parks, Recreation and Marine believes that recreation is a basic human need. It provides social, cultural, physical and intellectual activities for all to enjoy in a quality environment, with inherent values beyond the scope of the activity.

People in the developed nations of the world have achieved an awesome technological capability that has relieved them of considerable effort in attaining their physiological needs, while giving them leisure. Simultaneously, our social structure has become increasingly urbanized, removing us from direct contact with the natural resources that still must sustain us. However, individuals have not yet completely achieved the ability to use their leisure time to stimulate the mind of the individual, as well as to enhance society. Increased population and the rapid growth of cities have resulted in loss of prime open space and created environmental problems almost beyond comprehension. The need to dedicate open space, including the acquisition of parkland as part of planned community development, is becoming desperate in many areas. Further, the need to educate an urban populace as to how to use parks without abuse, as well as the need to prevent overuse, must be met if parks are to survive once acquired.

The City of Long Beach has both the opportunity and the responsibility to work with private enterprise and other levels of government to fill these needs, while serving every segment of society, through the provision of a balanced program of leisure service opportunities, and environmental education. Youth will be helped to grow physically, mentally and spiritually while developing positive attitudes, which will help them avoid mistakes leading to the further degradation of the environment and society. Adults will have an outlet from the tensions of a competitive, industrialized urban life, and a chance to express their individuality and creativity, while becoming aware of their dependency upon, and inter-relationship with, natural resources. Older adults will find meaning and purpose in their retirement years.

Provision of basic leisure service opportunities and facilities is a major responsibility of government. In addition, voluntary and special interest groups, private agencies and commercial enterprises should be encouraged to supply appropriate leisure services in a coordinated delivery system, which will benefit the citizens of Long Beach in the following ways:

Personal Benefits

1. Investment in our youth, through recreation programs, provides for positive lifestyle choices and alternatives to self-destructive behavior.
2. Recreation provides the opportunity to lead balanced lives, achieve our full potential, and gain satisfaction in life.
3. Skills our citizens develop through meaningful recreation activities are essential sources of self-esteem and positive self-image.

Social Benefits

4. Community recreation can bridge the gap with our citizens and reduce alienation, loneliness, and anti-social behaviors.
5. Leisure service activities promote ethnic and cultural harmony, by allowing people to share their differences and play and grow together.
6. Community pride is generated through leisure service activities, facilities, programs, and voluntary commitment.

Economic Benefits

7. The provision of meaningful recreation activities for our young people reduces the high cost of vandalism and criminal activity.
8. The leisure services offered by our department are attractive to tourists and are an essential ingredient of this city's tourism industry.
9. Physical and mental health achieved through our department's delivery system, and balanced meaningful lifestyles, reduces expensive health care costs.

Environmental Benefits

10. Investing in the environment through our beaches, marinas, and waterways, and park land space in residential areas, leads to increased property values through accessibility and associated recreation opportunities.

Failure to meet the challenges of providing well-planned public open space and quality leisure-time opportunities, as well as the challenge of educating the public who use the facilities, will result in a diminution of the quality of human life. The City of Long Beach can help to meet these challenges.

MISSION AND GOALS

Mission

We create community and enhance the quality of life in Long Beach through people, places, programs, and partnerships.

Goals

- ◆ Ensure open space, parks, and recreational facilities meet community needs.
- ◆ Ensure City parks and recreational facilities provide a positive experience and image.
- ◆ Ensure recreational programming, leisure opportunities, and community services meet the diverse needs and interests of residents and visitors.
- ◆ Ensure beaches, waterways, and marine amenities are accessible and provide a positive experience and image.
- ◆ Ensure marinas are fiscally sound and meet boat owner and community needs.

FACILITIES, PROGRAMS, AND SERVICES

The Department of Parks, Recreation and Marine oversees the operation and maintenance of all Long Beach public recreational facilities, including:

- 2,693 acres devoted to open space and recreation
- 101 parks
- 5 golf courses -- The busiest municipal golf system in the nation
- 26 community centers
- 6 miles of beaches
- 3 marinas with a combined 3,800 boat slips -- The largest municipally operated marina system in the nation
- 3 swimming pools
- 2 tennis centers
- Rancho Los Cerritos and Rancho Los Alamitos
- Rainbow Harbor and Rainbow Lagoon
- Long Beach Museum of Art
- El Dorado Nature Center
- Blair Field (baseball stadium)
- Leeway Sailing Center
- Belmont Veterans Memorial Pier
- Long Beach Municipal Cemetery

The Department provides free and fee-based recreational programs and leisure opportunities, both self-directed and organized, for people of all ages and cultures. Youth programs include free youth sports for ages 5 to 18 serving nearly 10,000 participants annually, summer and vacation day camps, 800 recreational and educational classes, sailing and aquatics instruction, teen center activities, skateboarding opportunities, and supervised afterschool and weekend activities at parks, schools, and mobile recreation sites. In addition, approximately 12,000 youth participate in non-Department sports leagues that utilize park facilities.

Adult recreation opportunities include sports leagues, tennis and golf facilities and instruction, and more than 2,100 recreational and self-improvement classes annually. Recreation programs and social services for seniors are offered at six community centers. A regional Senior Olympics program is also offered. Family recreation opportunities include Long Beach Municipal Band concerts, cultural arts programs, environmental programs, citywide and neighborhood special events, boating facilities, as well as general park and beach use. Additional information regarding the Department's programs and facilities can be found at www.lbparks.org.

DEPARTMENT HISTORY

The Long Beach municipal parks system was created in 1888 with the development of Pacific Park (now Lincoln Park) in the downtown area. In the early 1900's, additional parks were developed with land donated by prominent Long Beach families including the Bixbys, Carrolls, and Houghtons. Parkland was also acquired from the Long Beach Water Company. The discovery of oil in 1921 dramatically increased municipal revenues, allowing the City to acquire additional parkland through direct purchase.

In 1924, Long Beach formed the Park and Highway Commission to manage the growing municipal park system. In 1929, a City Charter amendment established a nine-member Recreation Commission and the Coordinated Municipal and School Recreation Program was formed. Expansion of the park system continued during the 1930's. Funds from the federal Works Progress Administration (WPA) and State Emergency Relief Administration (as a consequence of the 1933 earthquake) supported the development of numerous recreational facilities throughout Long Beach.

During World War II, the City curtailed many recreation activities as a part of the war effort. Weapons installations and troop encampments rendered several parks unusable to the public. Postwar expansion led to the creation of numerous parks and recreation facilities. In 1954, a City Charter amendment established a separate Parks Department. In 1956, a bond issue passed allocating \$4.9 million for parks and recreation improvements, including the acquisition of parkland. In 1961, the Parks Department created a Golf Division and assumed responsibility for the City's five public golf courses.

Due in large part to a burgeoning youth population, a City Recreation Department was established by charter amendment in 1974. The Coordinated Municipal and School Recreation Program, which provided public recreation programming for 45 years, ceased to exist. In 1982, the Recreation Department merged with the Parks Department. It is interesting to note that the Parks Department was also responsible for street landscaping prior to the merger.

The Marine Department, which was originally created in 1956 to operate and maintain the Alamitos Bay Marina, was incorporated in 1987 to create the Department of Parks, Recreation and Marine. Finally, in 2001, the Special Events and Filming Bureau was created when the Department assumed responsibility for citywide special events and filming permits.

CURRENT ORGANIZATION

The Department of Parks, Recreation and Marine is directly responsible to the City Council through the City Manager. The City Manager appoints the Director of Parks, Recreation and Marine, who, in turn, directs a management staff professionally qualified by education and experience to administer, implement, and manage the Department.

The Department consists of six bureaus. A brief summary of each follows:

Business Operations Bureau: This bureau is responsible for the functions of payroll; personnel; budget; accounting and purchasing; contracts; concession and lease management; grant development, contract class registration; facility reservations; technology systems; and marketing and community information. Five Superintendents report to the Manager of Business Operations.

Community Recreation Services Bureau: This bureau is responsible for all community-based recreation programming, youth services, senior services, sports and aquatics, cultural arts, historic preservation and education, adaptive recreation, gang intervention and prevention, natural environment preservation and education, special events, rangers, and the operation of El Dorado Regional Park. One General Superintendent reports to the Manager of Community Recreation Services, with five Superintendents reporting to the General Superintendent.

Maintenance Operations Bureau: This bureau is responsible for ensuring that all parks, beaches, marinas, community centers, and other facilities under the Department's purview (as have been previously identified) are maintained and improved in an aesthetically pleasing and functional manner. This bureau is also responsible for overseeing the lease agreement for the operation of the City's five golf courses, and for providing as staff support to the Municipal Golf Commission. Five Superintendents report to the Manager of Maintenance Operations.

Planning and Development: This bureau is responsible for the preparation and management of the Department's Capital Improvement Program, with projects in parks, marinas, and beach areas. The bureau is also responsible for coordinating with the Public Works Department regarding the planning, funding, and completion of capital projects, working with the Planning and Building Department regarding the Open Space and Conservation Elements of the General Plan, and interfacing with regional, state, and federal regulatory and funding agencies concerning environmental issues including water quality, beach erosion, dredging, and habitat preservation. One Superintendent reports to the Manager of Planning and Development.

Marine: This bureau is responsible for the management and development of the City's three marinas, navigable waterways, launch ramps, and beach facilities. One Superintendent reports to the Manager of the Marine Bureau. Additionally, the bureau is responsible for providing staff support to the Marine Advisory Committee.

Special Events and Filming: This bureau is responsible for the permitting and coordination of all major special events in the City, including those taking place in the Greater Queensway Bay Area (e.g., Grand Prix, Gay Pride), Queen Mary Special Events Park, beaches (e.g., Beach Fest), and City streets (e.g., parades, car shows). The Manager of Special Events and Filming is also responsible for the permitting and coordination of all motion picture filming in the City, and for managing the Street Banner Program.

A current organizational chart can be found in Appendix 1.

By City Charter, the Department of Parks, Recreation and Marine supports several advisory bodies that are appointed by the Mayor and confirmed by the City Council. These include:

- Parks and Recreation Commission
- Golf Commission
- Marine Advisory Commission
- Senior Citizens Advisory Commission
- Commission on Youth and Children

PLANNING RESPONSIBILITY

Parks, recreation and marine facilities should be an integral element of all City land-use planning and zoning. Such planning and zoning should embrace not only areas to be acquired for the City park or recreation system, but maximum use should also be made of zoning and other regulatory powers to preserve open space, protect scenic values and otherwise enhance recreational opportunities in private developments as well.

The Department supports ordinances and zoning changes that will tend to preserve public open spaces and areas of significant natural resources as a regular part of the City development process. This is being accomplished through the constant updating of subdivision regulations, developer fees, and other creative mechanisms. On October 15, 2002, the City Council adopted a revised "Open Space and Recreation Element" of the City's General Plan. This was a significant achievement, as this element had not been updated for nearly 30 years.

The City of Long Beach endeavors to protect existing park, recreation and marine areas against both public and private encroachment and should yield such areas for other purposes only upon the condition that areas lost are replaced by others of comparable value that serve the same population. Potential losses should be viewed as to their affect on the entire management system concerned.

FINANCES

Parks and recreation programs and maintenance responsibilities are basically financed through general taxation, known as the General Fund, while the Marine Bureau activities are financed through the Tidelands Enterprise Fund. Departmental services are supplemented by such sources as general obligation and revenue bonding, donations of money, loans, Federal and State Assistance Programs, gifts, services from private individuals and groups, and user fees and charges. Parks and recreation programs are generally financed through the City General Fund budget, special districts, contractual services, matching funds and other methods by which those benefited will pay the costs.

The Department strongly supports the concept that users of certain kinds of public park and recreation facilities and programs should pay fees for such use. Revenue from this source should be deposited in separate accounts and be applied to the development, maintenance, and administration of parks and recreation programs. Fees should not be so high as to prevent those in modest circumstances from enjoying the benefits of public parks and recreation programs. Basically, youth recreation programs and youth sports are free of charge in the City of Long Beach.

DEPARTMENT OF PARKS, RECREATION AND MARINE

