

William Lorbeer, Chair  
Joy Starr, Vice Chair  
Eric Forsberg, Commissioner  
Samuel Lippke, Commissioner



Kurt Schneider, Commissioner  
Marsha Jeffer, Commissioner  
Lisa Ramelow, Commissioner

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## FINISHED AGENDA AND DRAFT MINUTES

### REGULAR MEETING

#### CALL TO ORDER

At 8:09AM Vice Chair Starr called the meeting to order.

#### ROLL CALL

**Commissioners** Joy Starr, Marsha Jeffer, Eric Forsberg, Samuel Lippke and Lisa  
**Present:** Ramelow

**Commissioners** Kurt Schneider and William W. Lorbeer  
**Excused:**

Also present: City Traffic Engineer David Roseman; District 3 Field Deputy Julie Maliki;  
BSBA Executive Director Dede Rossi

#### CHAIR REPORT

Vice Chair Starr provided an update regarding Chair Lorbeer's condition.

- 1) Following the Chair Report, City Traffic Engineer will provide a brief update about parking meters during Public Participation.
- 2) Robert Solis will provide an update of the sidewalk and tree replacement project.
- 3) Long Beach Transit Employee Bus Pass Program
  - May ridership reports - Another record ridership month in both overall ridership and unique riders! And the most used routes are consistent with what we have seen in the past, the most heavily traveled is the one leading right into Belmont Shore, and the other ones being those that feed directly into that route.
  - \$4,400 to \$6,900 was invoiced for April and May
- 4) Tori Miller Busch Memorial Drinking Fountain.
  - Bill obtained measurements and structural sketch of plumbing components.
  - City staff agreed that plumbing would work.
  - Next step would be for the building owner (Lorbeer, et al) to apply for permits, etc.
- 5) Sidewalk Repair and Tree Replacement Project.
  - As reported last month Excel Paving met with City staff and will now begin work

on June 21, with a targeted completion date of approximately August 5

- Work crew is working around all Stroll and Savor dates
- Estimated total \$110,000; Commission approved \$120,000

6) Median Landscape Redesign and Upgrade Project

- Project on hold

7) Green/Yellow curb repainting

- Public Works staff have indicated that repainting will be done within 30-45 days
- Public Works Gil Baugh is overseeing the work

### **PUBLIC PARTICIPATION:**

City Traffic Engineer Dave Roseman spoke about potential parking meters for Belmont Shore, as well as Citywide. He also discussed possible Prop A funding for the bus pass program.

Robert Solis provided an update for the sidewalk repair project.

Commissioner Forsberg asked about root barriers.

### **CONSENT CALENDAR**

1. 13-035BS Recommendation to approve the minutes for the meeting held May 16, 2013.  
**Attachments:** [13-035BS BSPBIAAC Finished Agenda and Draft Minutes 05.16.13.r](#)

**A motion was made by Commissioner Ramelow, seconded by Commissioner Jeffer, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Joy Starr, Marsha Jeffer, Eric Forsberg, Samuel Lippke and Lisa Ramelow

**Excused:** 2 - Kurt Schneiter and William W. Lorbeer

2. 13-036BS Recommendation to receive and file the Financial Report for the period ending April 30, 2013.

**Attachments:** [13-036BS BSPBIAAC 04.30.13 Financial Statement.pdf](#)

**A motion was made by Commissioner Ramelow, seconded by Commissioner Jeffer, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Joy Starr, Marsha Jeffer, Eric Forsberg, Samuel Lippke and Lisa Ramelow

**Excused:** 2 - Kurt Schneiter and William W. Lorbeer

3. 13-037BS Recommendation to receive and file the Long Beach Transit Employee Bus Pass Program Status Report for the period May 1, 2013 through May 31, 2013.

**Attachments:** [13-037BS LBT BSBA Report May 2013.pdf](#)

**A motion was made by Commissioner Ramelow, seconded by Commissioner Jeffer, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Joy Starr, Marsha Jeffer, Eric Forsberg, Samuel Lippke and Lisa Ramelow

**Excused:** 2 - Kurt Schneiter and William W. Lorbeer

## REGULAR AGENDA

4. 13-038BS Recommendation to set Community Facilities District No. 2007-2 (Belmont Shore) FY 2014 assessment rate at \$0.12 per square foot, and request staff to prepare the necessary documents for City Council approval.

**Attachments:** [13-038BS CFD Assmt Rate Staff Rpt.pdf](#)  
[CFD Fact Sheet 2013.pdf](#)

Vice Chair Starr informed that the assessment revenue is used exclusively to service debt, and annual revenue is approximately \$59,000.

**A motion was made by Commissioner Lippke, seconded by Commissioner Ramelow, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Joy Starr, Marsha Jeffer, Eric Forsberg, Samuel Lippke and Lisa Ramelow

**Excused:** 2 - Kurt Schneiter and William W. Lorbeer

5. 13-039BS Recommendation to receive and file a presentation from Waxie Sanitary Supplies and Big Belly Solar regarding the proposal to purchase software for the solar trash compactors.

**Attachments:** [13-039BS Big Belly software discussion.pdf](#)  
[Big Belly presentation 06.20.13 BSPBIAAC.pdf](#)  
[BigBelly Software Extension quote 05.03.13.pdf](#)

Big Belly trash compactor representative Tom Austin spoke about the function and benefits of proposed software.

Commissioner Forsberg asked about the unit in front of Polly's.

Andrew Duncan spoke about possibly obtaining another unit from Bixby Knolls.

Forsberg spoke about low impact area not needing software.

Commissioner Lippke asked for three-year costs.

Duncan spoke about options.

Dede Rossi recommended software for all units.

Commissioner Jeffer asked about Conservation Corps labor cost savings.

Johnny with Conservation Corps spoke.

**A motion was made by Commissioner Forsberg, seconded by Commissioner Lippke, to laid over. The motion carried by the following vote:**

**Yes:** 5 - Joy Starr, Marsha Jeffer, Eric Forsberg, Samuel Lippke and Lisa Ramelow

**Excused:** 2 - Kurt Schneiter and William W. Lorbeer

6. 12-042BS Recommendation to approve the proposal by American Heritage Landscape, to provide maintenance for newly planted trees on 2nd Street and adjacent side streets for 12 months in the amount of \$530 per month.

**Attachments:** [12-042BS American Heritage tree maintenance.pdf](#)  
[Am Hrtg Lndscp BS new tree maintenance proposal 11.09.12.pdf](#)

Vice Chair Starr spoke about the citizen tree advisory committee recommendation to maintain newly planted trees.

Commissioner Forsberg asked about project contractor maintenance period. He recommended commencement of American Heritage Landscape (AHL) contract after expiration of project contractor maintenance period.

Forsberg motioned to approve AHL contract to commence at the conclusion of the project company's maintenance period.

Dede Rossi asked about grate maintenance responsibility.

Starr spoke about Conservation Corps duties include cleaning the tree wells.

Commissioner Ramelow spoke about reasonable fees for AHL proposal.

Melinda Cotton spoke about Park Avenue trees not well maintained by AHL, as well as 2nd Street trees.

Forsberg spoke about Park Ave tree spraying.

New motion made to lay over item.

**A motion was made by Commissioner Forsberg, seconded by Commissioner Lippke, to laid over. The motion carried by the following vote:**

**Yes:** 5 - Joy Starr, Marsha Jeffer, Eric Forsberg, Samuel Lippke and Lisa Ramelow

**Excused:** 2 - Kurt Schneiter and William W. Lorbeer

## **PUBLIC PARTICIPATION**

## **ADJOURNMENT**

I, Jim Fisk, Business Improvement Districts Manager, certify that the agenda was posted not less than 72 hours prior to the meeting. Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

### **Note:**

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call Jim Fisk 48 hours prior to the Belmont Shore Parking and Business Area Advisory Commission meeting at (562) 570-3863. This information is available in an alternative format by request to Jim Fisk at (562) 570-3863. For correspondence purposes you can reach City staff at [jim.fisk@longbeach.gov](mailto:jim.fisk@longbeach.gov).